

DAWLEY HAMLETS PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
held on Wednesday 25th May 2005 at Horsehay Village Hall immediately following
the Annual Parish Meeting at 7.20 p.m.

PRESENT Cllr. A. Chetwood (Chairman)
Cllrs. D. Gibson, R. Haire, A. Hickie, J. Lees and G. Onions.
Mr M. Goldstraw (Clerk)

PUBLIC SESSION

There were no members of the public present.

POLICE SESSION

No Police Officer was present.

05/053 Election of Chairman

Proposed by Cllr. Onions that Cllr. Chetwood should be elected to the office of Chairman of Council; seconded by Cllr. Lees there being no other nominations it was RESOLVED that Cllr. Chetwood be elected to serve as Chairman of Council.

05/054 Declaration of Acceptance of Office

Cllr. Chetwood agreed to sign the Declaration of acceptance of Office.

05/055 Election of Vice Chairman

Proposed by Cllr. Hickie that Cllr. Haire should be elected to the office of Vice Chairman of Council; seconded by Cllr. Lees there being no other nominations it was RESOLVED that Cllr. Haire shall be elected to serve as Vice Chairman of Council.

05/055 APOLOGIES

Apologies along with the reason for absence were received and accepted from Cllr. Pritchard.

05/056 Appointment of Committees :-

- a) Planning & Environmental Committee**
- b) Finance & General Purposes**
- c) Newsletter Editorial**

It was resolved retain all committees and to re-appoint all committee members en block.

05/057 Appointment of Representatives to :-

- a) Wrekin Area Committee SAPTC** - It was resolved to appoint Cllr. Lees [along with the Clerk] as representative of Council for this body.
- b) STROWP** - It was resolved to appoint Cllr. Hickie [along with the Clerk] as representative of Council for this body.

05/058 To consider payment of Annual Subscriptions which will become due :-

- a) Insurance renewal**
- b) Membership SAPTC and Local Council Review**
- c) Membership SAPTC Wrekin Area Committee**
- d) Membership CPRE**
- e) Membership Society of Local Council Clerks**

It was resolved to renew all subscriptions.

05/59 To consider the dates and frequency of future meetings.

It was resolved to accept the tabled schedule of meetings. The Clerk was thanked for compiling the schedule.

Cllr. Chetwood confirmed that the School would be available as an alternate venue from September. Members agreed to keep the Planning and Environmental Committee meetings at Horsehay but alternate the main meeting between Aqueduct and Horsehay.

05/060 Minutes of the previous meeting

The **Minutes of the Meeting held on 27th April 2005** were approved as a true record and signed by the Chairman.

05/061 Co-option to the Office of Parish Councillor

The Clerk informed the meeting that he had not yet received any applications or interest in the vacancy. Members once again stated that they would endeavour to encourage suitable applicants.

The Clerk reminded Members that the matter should be resolved at the next meeting in order to meet the guidelines for co-option.

05/062 Radio Masts within the Borough

Cllr. Chetwood stated that he was pleased Council had written to the Borough with a recommendation and asked that a letter be sent to Beverly Walker (who had researched the matter and provided the relevant information to Council) to thank her.

05/063 Quality Parish Council and Parish Plan

The Clerk confirmed that he had sent dates of Parish Council Meetings to Mr. George Kinnell from the Borough who had agreed to attend a meeting of Council to discuss Quality Council status.

05/064 Community Projects

Aqueduct Play Area/Youth Provision

The Chairman stated that he was presently making arrangements with Derek Owen and Alistair James for their attendance at a meeting of council to discuss the current projects.

Lych Gate

The Clerk confirmed that he had received from the Greenwood Trust a line

drawing of the proposed Lych Gate which was needed to satisfy the requirements of the Borough. The application would soon be put together.

Possible Provision of Youth Shelter and Bench at Horsehay

it was agreed that this matter could be discussed at the meeting to be arranged with Borough Officers.

05/065 Planning & Environmental Committee

The minutes of the meeting held on 11th April 2005 were received.

05/066 Countryside Officer's Report

Cllr. Hickie gave an interesting report on wild life in the parish.

a) Wild Flower Meadow

Members agreed that the management and maintenance of the meadow was difficult and that it would be more pleasing to residents if the area was grassed and cut on a regular schedule. It was resolved to ask the handyman to provide top soil for the meadow and then turf it.

b) Doseley Church Yard

The Clerk reported that Council continues to receive complaints about the neglect of the grave yard from members of the public who are under the mistaken impression that it belongs to the Parish Council; no request for funding assistance had been received from the Parochial Church Council despite the fact that they had been informed that Council would consider any request in a favourable light. The Clerk confirmed that Council's handyman had twice cut the grass at the request and expense of the Parish Council and it appeared as though this was the only time the grass had been cut so far in the year. The site was becoming increasingly neglected and there were now reports that the wall was collapsing.

Members were concerned at the continued neglect and regretted that the PCC had failed to request assistance from the Parish Council. It was felt by the meeting that this circumstance was particularly regretful because members of the public seemed to blame the Parish Council for the neglect and yet Council was prevented from solving the problem solely because it did not own the ground and had not been asked to financially assist and yet had indicated to the owners of the ground that it would be willing to do so. It was resolved that the Clerk should write to the Bishop and Diocese to ask that the minds of the PCC be focused on the problem and that something be done to remedy the neglect.

05/067 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENT 157 was tabled along with the reconciliation's and was approved.

Banking Provisions

There was nothing to report.

Audit - Accounts

The Clerk presented the accounts for the year ending 31 March 2005. It was RESOLVED to accept and approve the accounts as presented. The Clerk was thanked for producing the accounts for the year.

05/068 Correspondence

Wellington News	Noted
T&W Senior Citizens' Forum	Thanks for grant - noted.
BT&W	Crucial Crew meeting - noted.
BT&W	Bus User Group meeting new date 7 th June 2005. Noted.
BT&W	Code of Conduct Training new date for meeting now 8 th June 2005. Noted.

05/069 Any Other Items of Information

Members expressed concern that there appeared to be no evidence that the Parish Newsletter was actually delivered in the Aqueduct and Little Dawley areas. The Clerk was asked to write to the distributors for an assurance that all the newsletters were delivered and further instructed to withhold payment for the distribution until Council was fully satisfied that they had in fact been delivered.

Cllr. Onions asked that the problems caused by illegal and inconsiderate parking in and around Woodlands Lane be placed on the next agenda for discussion.

Cllr. Lees suggested that the information leaflet entitled "What Local Councils can Do" be included in the next newsletter.

05/070 Date of next meeting Wednesday 29th June 2005 at Horsehay Village Hall at 7. 15 p.m.

There being no further business, the meeting closed at 7.49 p.m.

**Signed.....
Chairman**

Date.....