

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
held on Wednesday 26th May 2004 at Horsehay Village Hall at 7.15 p.m.

PRESENT Cllr. A. Chetwood (Chairman)
Cllrs. G. Onions, D. Gibson, R. Haire, A. Hickie, J. Lees, R. Pritchard
and Mrs. D. Wallis.
Mr M. Goldstraw (Clerk)

In attendance.

PC Vicky Nicholls

There were no members of the public present.

PUBLIC SESSION

No members of the public were present.

POLICE SESSION

PC Nicholls reported on projects and activities with Aqueduct Primary School and spoke of initiatives and proposals to solve parking and safety issues.

Reported on the involvement of the local Traffic Warden (Members commented that they were pleased that the Warden had been making her presence known in the parish).

PC Nicholls gave an undated report on crime statistics within the parish and action taken.

PC Nicholls regretted that she would be unavailable for the official opening of the Youth Shelter as she would be on honeymoon. PC Nicholls received the congratulations and best wishes of Council.

Members reported a number of concerns to PC Nicholls.

7. 30 p.m. PC Nicholls having been thanked for her attendance left the meeting.

04/56 Election of Chairman

Cllr. Chetwood called for nominations for the office of Chairman of Council.

Cllr. Hickie proposed that Cllr. Chetwood be elected to the office of Chairman – seconded by Cllr. Haire; there being no other nominations Cllr. Chetwood was duly elected to the office of Chairman of Council.

04/57 Chairman's Declaration of Acceptance of Office

Cllr. Chetwood signed the Declaration of acceptance of Office.

04/58 Election of Vice Chairman

Cllr. Hickie proposed that Cllr. Haire be elected to the office of Vice Chairman – seconded by Cllr. Mrs. Wallis.
Cllr. Pritchard proposed that Cllr. Gibson be elected to the office of Vice Chairman – Cllr. Gibson thanked Cllr. Pritchard for nominating him but stated that he did not wish to be considered for election.
There being no other nominations Cllr. Haire was duly elected to serve as Vice Chairman.

04/59 Apologies

Apologies along with the reason for absence were received and accepted from Cllr. Mrs. L. Robinson.

04/60 Appointment of Committees

- a) Planning & Environmental Committee
The operation of the Committee was confirmed. Membership of the Committee to consist of all Members of Council except Cllr. Mrs. Robinson.
- b) Finance & General Purposes Committee
The operation of the Committee was confirmed. Membership of the Committee to consist of all Members of Council except Cllrs. Lees and Pritchard.
- c) Newsletter Editorial
The editorial Committee was confirmed as the Chairman, Vice Chairman, Cllr. Mrs. Robinson, Cllr. Hickie, Cllr. Mrs. Wallis and the Clerk.

04/61 Appointment of Representatives to outside organisations

- a) Wrekin Area Committee SAPTC
The Chairman and Clerk were appointed as representatives of the Parish.

04/62 To consider payment of Annual Subscriptions which will become due

- a) Insurance Renewal - Resolved that the cover was adequate.
 - b) Membership SAPTC and Local Council Review
 - c) Membership of SAPTC Wrekin Area Committee
 - d) Membership CPRE
 - e) Membership Society of Local Council Clerks
- RESOLVED to accept renewal of all the above.

04/63 To consider dates and frequency of future meetings

Members resolved to continue meeting as per the previous year's schedule.

There being no further business for the Annual General Meeting of the Council the meeting closed at 7.40 p.m.

Signed.....

Date.....

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 26th May 2004 at Horsehay Village Hall at 7.42 p.m.
[Immediately following the Annual General Meeting]

PRESENT Cllr. A. Chetwood (Chairman)
Cllrs. G. Onions, D. Gibson, R. Haire, A. Hickie, J. Lees, R. Pritchard
and Mrs. D. Wallis.
Mr M. Goldstraw (Clerk)

In attendance.

There were no members of the public present.

PUBLIC SESSION

No members of the public were present.

POLICE SESSION

Held earlier in the evening.

04/64 APOLOGIES

Apologies along with the reason for absence were received and accepted from Cllr. Cllr. Mrs. L. Robinson.

04/65 Minutes of the previous meeting

The **Minutes of the meeting held on 21st April 2004** were approved as a true record and signed by the Chairman.

04/66 Youth Shelter

The Clerk reported that the shelter had been completed and the official opening was scheduled to take place at 5.00 p.m. on Tuesday 15th June. The Chairman and Clerk were delegated to attend the opening.

Members heard the details of a suggested scheme whereby a graffiti artist would hold youth workshops on the site and the shelter could be covered in graffiti in a constructive way. The cost of the workshops and artists skills would be £150. Members agreed that since it was highly likely that the shelter would end up covered in some form of graffiti it would be wise to “direct” the activities and provide an organised activity through the workshops at the same time. The Meeting heard that the Parish Logo would be included as part of the art work.

RESOLVED to approve the expenditure of £150 from village improvements to fund two youth workshops and the graffiti artist to paint the youth shelter as part of a youth activity programme.

04/67 Parish Boundary – Lightmoor Development

The Clerk informed the meeting that The Gorge Parish Council had withdrawn

its request to the Boundary Commission to transfer that part of the Lightmoor development within its boundary to DHPC and had written to the Borough stating that it now wished to retain the area.

Members expressed great consternation at this decision by The Gorge PC and RESOLVED that Council convey their absolute astonishment and disappointment at the recent decision by The Gorge PC to completely change its mind in regard to ceding that portion of the Lightmoor estate within its Parish to the Parish of Dawley Hamlets.

04/68 Parish Security and Safety/Policing

The meeting discussed the use of Community Safety Officers within the Parish. Cllr. Haire asked if Council could explore the cost and implications of the Parish paying for extra patrols to be carried as directed by the Parish. The Clerk informed the meeting that there were powers under the Local Govt. Act for Parish councils to contribute to policing/security.

The Clerk was asked to invite the appropriate person to attend a meeting of council to allow council to explore the matter.

04/69 Risk Assessment

The Clerk informed the meeting that Council was awaiting receipt of the guidance notes from the insurers.

04/70 Community Project

Members discussed possible future community projects including possible play equipment and youth projects along with a clean up of the parish and more information boards giving details of the history, flora and fauna of certain areas. It was agreed that some of the ideas including a general clean up of the parish and the installation of information boards could be carried out under the Village Improvements budget.

It was agreed that an article asking what the community felt they should have or would like should be placed in the Newsletter.

Members also agreed to look at the idea of a voluntary litter pick.

04/71 Aqueduct Primary School -Liaison with Members of the Junior Council

The Chairman informed the meeting that the school had had an excellent OFSTEAD report. The Clerk was asked to write to the Head Teacher congratulating the school on the report and reminding her that the Parish Council were still keen to encourage the idea of a Junior Council put forward by her pupils.

04/72 Planning & Environmental Committee

The minutes of the meeting held on 5th April 2004 were received.

04/73 Countryside Officer's Report

Cllr. Hickie reported continuing concerns over the sand stone

degeneration/removal at the Aqueduct.

04/74 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

Additional expenditure of £129.25 for NALC Conference Fees (Cllr. Lees) was approved.

STATEMENT 145 was tabled along with the reconciliation's and was approved.

Audit Accounts

The Clerk presented the Accounts for the year ending 31st March 2004 to the Meeting. It was **RESOLVED** to accept and adopt the accounts as presented.

Audit Statement of assurance

It was **RESOLVED** to approve the Statement of assurance.

04/75 Correspondence

- a) PCC Doseley Grave Yard – Request for help in grass cutting. Members **RESOLVED** to continue cutting the grave yard grass six times per year in addition to the cutting carried out by the PCC. The Clerk was asked to coordinate the cutting schedule and instruct the Council's contractor accordingly.

- b) BT&W Letter confirming that the weight limit requested for Doseley was in the consultation stages. Members agreed that they could do more than simply await the outcome.

- c) BT&W Invitation to Mayor making ceremony.

- d) BT&W e-mail from Cllr. Davis ward Member for the Borough Council requesting that matters of concern relating the Borough were not reported to him as he is rather busy acting as Leader of his Council. Members were somewhat bemused at this correspondence particularly as it was Cllr. Davis himself who has, at the previous years annual Parish Meeting, requested that such concerns be reported to himself. Members felt that such a stance was especially regrettable as Cllr. Davis had been elected as a Councillor to serve his ward and not his political party.

04/76 Any Other Items of Information

The Clerk was asked to invite the Aqueduct Scout Leader to talk to Council about their hopes and aspirations.

**04/55 Date of next meeting Wednesday 23rd June 2004 at Horsehay Village Hall
at 7. 15 p.m.**

There being no further business, the meeting closed at 8.45 p.m.

**Signed.....
Chairman**

Date.....