

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
held on Wednesday 16th May 2007 at Horsehay Village Hall at 7.15 p.m.

PRESENT Cllr. A. Chetwood (Chairman)
Cllrs. L. Carpenter, R. Haire, A. Hickie, G. King, G. Onions and
B. Walker.
Mr M. Goldstraw (Clerk)

07/01 Election of Chairman

Proposed by Cllr. Bev Walker that Cllr. Chetwood should be elected to the office of Chairman of Council; seconded by Cllr. Geraldine King.

Cllr. Chetwood asked if there were any other nominations.

Cllr. Hickie thanked Cllr. Chetwood for his leadership of the last few years and stated that he firmly believed that those who lead should be changed regularly. He proposed that Cllr. Haire should be elected to the office of Chairman of Council. The proposal was seconded by Cllr. Carpenter.

Cllr. Chetwood called for a vote. There were three votes for Cllr. Chetwood and two votes for Cllr. Haire [There were two abstentions].

Cllr. Chetwood was elected to serve as Chairman of Council.

07/02 Declaration of Acceptance of Office

Cllr. Chetwood agreed to sign the Declaration of acceptance of Office.

07/03 Election of Vice Chairman

Proposed by Cllr. Carpenter that Cllr. Haire should be elected to the office of Vice Chairman of Council; seconded by Cllr. Hickie there being no other nominations it was RESOLVED that Cllr. Haire be elected to serve as Vice Chairman of Council.

07/04 APOLOGIES

All Members being present there were no apologies. Courtesy apologies were received from PC Claire Walker-Shale and Borough Councillor Mrs Williams.

07/05 Appointment of Committees :-

a) Planning & Environmental Committee

It was RESOLVED that all members present at the meeting would be members of the Planning and Environmental Committee and that one other of the soon to be co-opted Councillors should be given the opportunity to join the Committee.

b) Finance & General Purposes

It was RESOLVED that all members present would be members of the F&GP Committee and that the Committee would be called into being as required.

c) Newsletter Editorial

It was RESOLVED that the Newsletter editorial should be Cllr. Geraldine King, The Chairman (ex officio) and the Clerk.

07/06 Appointment of Representatives to :-

a) Wrekin Area Committee SAPTC - It was resolved to appoint Cllr. Chetwood and Cllr. Bev Walker [along with the Clerk] as representatives of Council for this body.

07/07 To consider payment of Annual Subscriptions which will become due :-

a) Insurance renewal

b) Membership SAPTC and Local Council Review

c) Membership SAPTC Wrekin Area Committee

d) Membership CPRE

e) Membership Society of Local Council Clerks

It was RESOLVED to renew all subscriptions.

07/08 To consider the dates and frequency of future meetings.

It was resolved to accept the tabled schedule of meetings. The Clerk was thanked for compiling the schedule.

The Chairman stated that had reason to hope that all being well the next meeting of Council could be held at Aqueduct School and that thereafter all main meetings could alternate between venues.

07/09 Minutes of the previous meeting

The **Minutes of the Meeting held on 25th April 2007** were approved as a true record and signed by the Chairman.

7.19 p.m. Tracy Hope (Borough Councillor) joined the meeting

07/10 Co-option to the Office of Parish Councillor x 2

The Chairman outlined the options available to fill the remaining vacancies on the council in accordance with Section 21(2) of the Representation of the People Act 1985. Members heard that they could either resolve to co-opt, in which case they had a time table to do so, or if Council wished to fill the vacancies by way of an election they could resolve not to co-opt.

Following discussion it was RESOLVED unanimously that there should be co-option of councillors to fill the remaining vacancies on the council in accordance with Section 21(2) of the Representation of the People Act 1985.

The Clerk informed the meeting that there had been three applications for co-option following the non contested election. The applicants were reported to Council as being Mrs Tansy Swain, Mrs. Linda Gough and Miss Jodie Brothwood.

Following a ballot it was RESOLVED that Mrs. Swain and Miss Brothwood should be co-opted to fill the vacancies. The Clerk was asked to inform all applicants of their success or otherwise.

7.30 p.m. The Chairman suspended the Standing Orders to allow Cllr. Tracy Hope to give a Borough report.

7.39 p.m. Standing Orders were reinstated.

07/11 Community Initiatives

Members agreed to defer this item of the agenda until such time as PC Walker-Shale and Derek Owen (Outdoor Recreation Office T&WC) could attend a meeting.

07/12 Rights of Way

The Chairman asked members to consider, now that Council was no longer a member of STROWP, using the funds previously allocated to STROWP to assist the partnership funding of ROW maintenance with the Borough. Following discussion it was RESOLVED to pay to the Borough £2500 towards the partnership funding of ROW maintenance.

07/13 Planning & Environmental Committee

The minutes of the meeting held on 2nd April 2007 were received.

07/14 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENT 182 was tabled along with the reconciliation and was approved.

Audit

Members **RESOLVED** to reappoint Mr. Nichols as Internal Auditor. The Clerk presented the accounts for the year ending 31 March 2007.

It was **RESOLVED** to accept and approve the accounts as presented. The Clerk was thanked for producing the accounts for the year.

The Clerk asked the meeting to consider amendments to the existing bank signatories. It was **RESOLVED** to add Cllrs. Haire and King to the list of approved signatories and to delete Mr. Gibson as he is no longer a serving Councillor. It was agreed that the signatories should be: Cllr. Chetwood, Cllr. Onions, Cllr. Haire and Cllr. King. The Clerk agreed to obtain the relevant mandate form from the bank.

07/15 Correspondence

STROWP	Request for confirmation that DHPC is not renewing its association with STROWP. Confirmed.
SALC	Briefing Notes on Local Councils - Clerk to order copies for all Members.
NALC	Conference details - no members wished to attend.

T&WC Crucial Crew invitation to briefing July - noted.
 BVT Copy of letter to Mr. Shinner - Clerk informed the meeting that Mr. Webb would be attending the next Planning Meeting.

BT&W Notice of temporary road closure Holly Road - noted.
 SALC Parish Pump - circulated.
 David Wright MP Letter of concern following a complaint by a Mrs Rudge over the condition of Doseley Burial Ground. The Clerk informed the meeting that he had replied to Mr. Wright informing him that the burial ground was not the responsibility of the Parish Council but that nevertheless, it had undertaken to carry out some maintenance without accepting any responsibility for site.

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 Playing Fields Assoc Magazine - Cllr. Hickie.
 SALC Annual Report - Cllr. Walker.

07/16 Newsletter

The Clerk informed the meeting that the Newsletter was ready to go the printers and it was scheduled to be delivered locally on Thursday 21st June.

07/17 Date of next meeting Wednesday 27th June 2007 at Aqueduct Primary School at 7.15 p.m.

Cllr. Geraldine King asked the meeting to consider if it was really necessary to hold the December meeting as near to Christmas as the 19th. Following a discussion it was RESOLVED to hold the December meeting on the same evening as the Planning & Environmental Committee meeting on the 3rd December.

A number of Borough Council matters were brought to the attention of the meeting. The Clerk agreed to pass them on to the relevant department.

There being no further business, the meeting closed at 8.16 p.m.

**Signed.....
 Chairman**

Date.....