

**DAWLEY HAMLETS PARISH COUNCIL**  
MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL  
held on Wednesday 21<sup>st</sup> May 2008 at Horsehay Village Hall at 7.15 p.m.

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**PRESENT** Cllr. A. Chetwood (Chairman)  
A. Hickie, R. Haire, Geraldine King, Mrs. B. Onions and G. Onions.

Mr M. Goldstraw (Clerk)

**Also Present:** Borough Councillors Cllr. Clive Mollett  
PC Claire Walker-Shale

**08/01 Election of Chairman**

Cllr. Chetwood called for nominations to the post of Chairman.

Cllr. G. Onions proposed that Cllr. Chetwood be re-elected to serve in the post of Chairman of Council for the forthcoming year. The proposition was seconded by Cllr. Mrs. B. Onions.

The Chairman asked if there were any other nominations. There being no other nominations Cllr. Chetwood was re-elected to serve in the post of Chairman of Council for the forthcoming year.

**08/02 Declaration of Acceptance of Office**

Cllr. Chetwood signed his Declaration of Acceptance of Office which was witnessed by the Clerk.

**08/03 Election of Vice Chairman**

The Chairman called for nominations to the post of Vice Chairman.

Cllr. G. Onions proposed that Cllr. Haire be elected to serve in the post of Vice Chairman of Council for the forthcoming year. The proposition was seconded by Cllr. Geraldine King.

The Chairman asked if there were any other nominations. There being no other nominations Cllr. Haire was elected to serve in the post of Vice Chairman of Council for the forthcoming year.

**08/04 Apologies**

Apologies and reasons for absence were received and accepted from Cllr. Jodie Brothwood and Cllr. Tansy Swain.

Courtesy apologies were received from Borough Councillors Tracy Hope, Vic Tonks, Ellen Williams and Adrian Williams.

**08/05 Public Session**

There were no members of the public present.

**08/06 Police Session**

[Prior to the commencement of the meeting PC Walker-Shale showed all present the new police vehicle which had been sponsored by the Council]

PC Walker-Shale gave her report and answered questions.

The meeting heard that CSO Sarah Robinson had organised a youth initiative, part of which would involve a clean up of the Aqueduct play area. Members heard that CSO Robinson had proposed a Youth Committee and a request was made for representation from the Parish Council. The Clerk was asked to place the matter on the next agenda.

The meeting received a request from CSO Robinson for grant funding for the youth initiative to clean up the Aqueduct play area. The Chairman proposed that a grant of £50 should be made. Seconded by Cllr. Haire, it was RESOLVED that a grant of £50 should be made.

The Chairman gave details of an initiative to organise mini moto use and to educate their users.

The meeting received a PACT report from the Cllrs Onions.

PC Walker-Shale thanked Council for the police vehicle.

***7.39 p.m. PC Walker-Shale left the meeting after being thanked by the Chairman.***

**08/07 Appointment of Committees :-**

- a) Planning & Environmental Committee**
- b) Finance & General Purposes**
- c) Newsletter Editorial**

It was RESOLVED to retain all Committees and Committee structures as already existing.

**08/08 Appointment of Representatives to :-**

- a) Wrekin Area Committee SAPTC**
- b) PACT Meetings**

It was agreed that representation of Council on the WAC/SAPTC should be on an ad hoc basis. It was RESOLVED that Cllrs Geoff and Beryl Onions should represent Council at PACT meetings.

**08/09 To consider payment of Annual Subscriptions :-**

- a) Insurance renewal**
- b) Membership SAPTC and Local Council Review**
- c) Membership SAPTC Wrekin Area Committee**
- d) Membership CPRE**
- e) Membership Society of Local Council Clerks**

It was RESOLVED to renew all annual subscriptions as they fell due.

The Clerk informed the meeting that he had obtained a more competitive insurance quote from Zurich. Cllr. Hickie proposed that the insurance be transferred to Zurich. Seconded by Cllr. Haire it was RESOLVED.

**08/10 To consider dates and frequency of future meetings**

It was RESOLVED that the dates and frequency of meetings should continue in the same pattern as the previous year.

**08/11 Grants – to consider the frequency of placing grants before Council**

Cllr. Chetwood that in future Council consider grant applications as soon as

they are received. Following discussion the proposition was seconded by Cllr. G. Onions. It was RESOLVED that henceforth all grant applications should be considered as soon as they are received by Council [to be dealt with at the next meeting of Council after receipt].

In light of the previous decision the Clerk informed the meeting that he had in hand two grant applications. The meeting considered the following applications:

a) The Ironbridge Gorge Brass Band Festival 2008

The meeting felt that the application did not satisfy the criteria for a grant to be awarded as it did not demonstrate how the event, which was to be held outside the parish, would benefit the residents of Dawley Hamlets. It was RESOLVED not to award a grant.

b) Ist Dawley Girls Brigade.

It was RESOLVED to award a grant of £50.

#### **08/12 Minutes of the previous meeting**

It was noted that the venue of the meeting had been Horsehay Village Hall. **The Minutes of the Meeting held on 23<sup>rd</sup> April 2008** were approved as a true record and signed by the Chairman.

The Chairman, with the permission of the meeting, deviated from the agenda to allow Borough Cllr. Clive Mollett to address the meeting.

Cllr. Mollett answered a number of questions from the meeting and received a number of Borough concerns.

**8.04 p.m. Cllr. Mollett left the meeting.**

#### **08/13 Vacancy in the Office of Parish Councillor**

The Clerk reported that following the necessary notice, the Borough election department had confirmed that no one had called for an election and the date for so doing had past. The Clerk was asked to publish the required notice to advertise that the vacancy would be filled by co-option.

#### **08/14 Quality Status**

The meeting discussed the necessary qualifying standards to achieve quality status. It was RESOLVED to investigate the production of a Parish Plan. Cllr. Geraldine King agreed to head a sub-committee to discuss the logistics of such a plan.

#### **08/15 Draft Parish Charter**

The Chairman agreed to study the Draft Parish Charter and report back to Council.

#### **08/16 Footpath (Unicorn Inn) and RADAR Gates**

The meeting heard that the Clerk, Chairman and Vice chairman had rescheduled their meeting with the ROW officer to 4<sup>th</sup> June.

#### **08/17 Minutes of the Planning & Environmental Committee meeting**

The minutes of the meeting held on 7<sup>th</sup> April 2008 were received.

**08/18 Accounts**

**RECEIPTS & PAYMENTS** - It was **RESOLVED** that these be approved and paid as tabled.

**STATEMENT 194** was tabled along with the reconciliation and was approved.

**Audit**

The meeting **RESOLVED** to approve the statement of accounts.

The meeting **RESOLVED** to approve the annual governance statement.

**08/19 Correspondence**

SALC Training – Cllr. Geraldine King agreed to attend a training session on Parish Planning.

T&WC New process for considering allegations of breaches of the Code of Conduct – noted.

H'hay Methodist Church Letter of thanks for the grant of £200.

T&WC Holding letter regarding the Gorge/DHPC boundary – noted.

**08/20 Newsletter**

The Clerk reported that he had sufficient material to put together the next Newsletter but requested that contributions still be forwarded to him.

**08/21 Date of next meeting to be Wednesday 18<sup>th</sup> June 2008 at Horsehay Village Hall at 7. 15 p.m.**

**There being no further business, the meeting closed at 8. 31 p.m.**

**Signed.....  
Chairman**

**Date.....**