

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 26th September 2007 at Horsehay Village Hall at 7.15 p.m.

PRESENT Cllr. A. Chetwood (Chairman)
Cllrs. R. Haire, A. Hickie, Geraldine King, G. Onions. Mrs. T. Swain
and Bev Walker.
Mr M. Goldstraw (Clerk)

Also Present: PC Claire Walker-Shale

PUBLIC SESSION

There were no members of the public present.

POLICE SESSION

PC Walker-Shale presented the police report giving details of some vehicle crime and incidents of graffiti. Members discussed anti social behaviour in the Parish. It was noted that there had been a burglary at Horsehay Village Hall.

7.19 p.m. Borough Cllr. Tracy Hope joined the meeting.

PC Walker-Shale answered questions on the crime statistics and members discussed a number of incidents.

7.25 p.m. PC Walker-Shale left the meeting after being thanked by the Chairman [PC Walker-Shale gave advanced apologies for the next meeting of Council]

07/42 APOLOGIES

Apologies and reasons for absence were received and accepted from Cllr. Jodie Brothwood.

The Chairman informed the meeting that he had received the resignation of Cllr. Carpenter. The resignation was accepted and the Clerk was instructed to inform the Electoral Registration Officer and to advertise the casual vacancy.

07/42 Minutes of the previous meeting

The **Minutes of the Meeting held on 18th July 2007** were approved as a true record and signed by the Chairman.

07/43 Code of Conduct – Public Participation in Meetings

The meeting discussed NALC legal briefing L11-07. It was RESOLVED to adopt the revised code of conduct expressly including paragraph 12 (2) and to revise Standing Orders in regard to the public participation in meetings as follows:

SO 70A

At all meetings of the Council, the Chairman may at his/her discretion, and at a convenient time in the transaction of business, allow any member of the public to address the meeting in relation to the business to be transacted. Such

sessions form part of the Council meeting in law and shall be duly minuted. The Code of Conduct which was adopted by Council on 25th April 2007 shall apply to members of the council in respect of the entire meeting. Where, however, members of the council exercise their rights pursuant to SO 70B, below, members of the public shall be allowed to attend the meeting to (a) make representations, (b) answer questions or (c) give evidence relating to the business to be transacted.

SO 70B

At all meetings of the Council, the Chairman may permit members of the council (including co-opted members as defined by s.49(7) Local Government act 2000) who have a prejudicial interest in relation to any item of business to be transacted at that meeting to (a) make representations, (b) answer questions or (c) give evidence relating to the business to be transacted. Such sessions form part of the Council meeting in law and shall be duly minuted. The Code of Conduct which was adopted by the Council on the 25th April 2007 shall apply to members of the council in respect of the entire meeting.

07/44 By-law Alcohol Free Zones

The Chairman suspended Standing Orders and invited Cllr. Tracy Hope to report on the process from a Borough perspective. Cllr. Mrs. Hope stated that the Borough had expressed a willingness to adopt such by-laws and was presently working through the logistics of implementation.

Cllr. Mrs. Hope then gave a report on outstanding Borough matters.

The Chairman reinstated Standing Orders.

7.44 p.m. Borough Cllr. Mrs. Hope left the meeting.

07/45 Community Initiatives

a) Youth Shelter

The Chairman gave a report on progress made to get the Borough and BVT to liaise together to re-site the shelter. The meeting remained focused on the fact that the provision of youth services in the Horsehay area had yet to be resolved; the Borough officers had yet to contact Cllr. Tansy Swain to forward information to the Village Hall Committee.

b) Senior Citizens Christmas Meal

The Clerk confirmed that as at the date of the meeting 55 residents had expressed a wish to attend the Christmas meal. It was confirmed that the Village Hall had been booked for Friday the 14th December. The Clerk agreed to send out the necessary formal invitations to all those who had successfully applied at the close of the month of September.

c) Scout Hut – Deepfield Road

The meeting was informed that the management committee of the scout hut had expressed a desire to save the facility. The Chairman stated that he had put them in touch with a person who was prepared to advise them on how to apply for a Lottery grant and the Committee were in the preparation stages of

business report.

d) T&WC Sports and Leisure Draft Framework Consultation

Cllr. Geraldine King volunteered to study the proposals and report.

The Chairman, with the approval of the meeting, next dealt with item 7 on the agenda, Town Park development, resolving to deal immediately afterwards with item 6.

07/46 Town Park Development

The Chairman gave a report on his attendance at the meeting set down to discuss the second phase of the Town Park development.

The Chairman reminded the meeting that some time ago Council had embarked on a project to designate part of the school field as a village green, a project which though initially had been supported by the Borough, for reasons unknown to Council, had latterly lost that support. Members were asked to consider resurrecting the request. It was agreed to place the matter on the next agenda.

07/47 Planning & Environmental Committee

The minutes of the meeting held on 2nd July 2007 were received.

07/48 Accounts

RECEIPTS & PAYMENTS - It was **RESOLVED** that these be approved and paid as tabled.

STATEMENT 185 was tabled along with the reconciliation and was approved.

It was **RESOLVED** to transfer £30'000 from the savings account to the current account as soon as convenient to the Clerk and signatories (Cllrs. Chetwood and Onions).

Internal Audit Report

The Clerk reported that there had been a successful audit with no matters reported.

External Audit

The Clerk reported that a note had been received from the External Auditors pointing out a rounding up error on the audit form summary page. The auditors had requested that one column be rounded up by one pound and another column be rounded down by one pound. The Chairman altered the form and initialled it.

Cllr. Haire proposed that a vote of thanks be given to the Clerk for successfully steering Council through another audit; seconded by Cllr. Bev Walker, it was **RESOLVED** that a vote of thanks to the Clerk should be recorded.

07/49 Correspondence

T&WC

Code of Conduct – joint public advertisement. The Clerk informed the meeting that details had been sent to the Borough of the date of adoption and the Borough were going to include those details in its joint public advertisement of the adoption of the Code of Conduct.

SALC

Information that Norwich Union were offering an alternative insurance policy for local authorities. The Clerk was asked to obtain an alternative quote when renewal was due.

SALC

Parish Pump – circulated.

Aqueduct

Primary School

Request for a contribution towards a gift to be presented to each year six leaver. Members discussed the possibility of providing a quality engraved pen. Cllr. Geraldine King and the Clerk were asked to look into the cost.

07/50 Newsletter

The meeting discussed the content of the newsletter and it was agreed that it would be circulated as soon as possible in early December.

07/51 Date of next meeting Wednesday 17th October 2007 at Horsehay Village Hall at 7. 15 p.m.

There being no further business, the meeting closed at 8.17 p.m.

**Signed.....
Chairman**

Date.....