

Explanation of variances – pro forma

Insert figures from Section 2 of the AGAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes

Name/Local Authority: DAWLEY HAMLETS PARISH COUNCIL (SHROPSHIRE)

KEWENCE - CLERK/RFO

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	124,230	136,884				Explanation of % variance from FY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	77,500	77,500	0	0.00%	NO		
3 Total Other Receipts	3,315	2,118	-1,197	36.12%	YES		£1,398 catering rebate received for events in 2019/20, no events therefore no rebate received in 2020/21
4 Staff Costs	19,726	21,207	1,481	7.51%	NO	Less £477.75 mileage	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	49,435	49,829	-7,606	15.70%	YES	Plus £477.75 mileage	Annual cost of the integrated community management scheme paid for 2019/20 was £7,500. The parish council withdrew from the scheme on 31.3.20 and paid 0 in 2020/21.
7 Balances Carried Forward	136,884	154,465			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	136,884	154,465			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	25,611	25,335	-276	1.08%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)