

DAWLEY HAMLETS PARISH COUNCIL
3, Southwell Close, Priorslee, TELFORD TF2 9UT
E-mail: clerk@dawley-hamlets.org Telephone: 07941 212311
To all members of Dawley Hamlets Parish Council



You are hereby summoned to attend THE ANNUAL MEETING of the Parish Council to be held on Wednesday 15th May 2019 at Horsehay Village Hall at 7:00 p.m.

Signed: Kathy Ewence (Clerk)

Date: 9th May 2019

AGENDA

1	Election of the Chairman To elect the Chairman of the Council for 2019/20	
2	Acceptance of Office To receive the Chairman's Declaration of Acceptance of Office	
3	Appointment of a Vice-Chairman To appoint the Vice-Chairman of the Council for 2019/20	
4	Acceptance of Office To receive the Vice-Chairman's Declaration of Acceptance of Office	
5	Apologies for Absence To receive apologies	
6	Declarations of Interest To record declarations of interest in matters on the agenda	
7	Public Session To receive any reports from members of the public on current matters relating to the parish	
8	Minutes To approve the minutes of the last meeting of the Council on 17 th April 2019	Enclosed
9	Integrated Community Management (ICM)/PSCO Scheme To receive any reports relating to the ICM scheme	
10	Councillors Reports To receive any reports from Councillors on current matters relating to the parish	

11	<p>Outside Bodies To appoint representatives to the following outside bodies:</p> <ul style="list-style-type: none"> a) Bus User Group b) Friends of Horsehay Pool c) Lightmoor Steering Group d) Lightmoor Village Management Committee e) Local Access Forum f) Shropshire Association of Local Councils g) Wrekin Area Committee (two members) 	
12	<p>Subscriptions To consider payment of following annual subscriptions:</p> <ul style="list-style-type: none"> a) Insurance renewal b) Membership of the Shropshire Association of Local Councils (SALC) c) Membership of the Society of Local Council Clerks (SLCC) 	
13	<p>Schedule of Meetings To approve dates and a location for the 2019/20 meetings. The Council currently meets at Horsehay Village Hall on the third Wednesday of each month except August and December when there is no meeting</p>	
14	<p>Grants To consider the frequency of placing grants before the Council</p>	
15	<p>Standing Orders, Financial Regulations and Code of Conduct To review the current standing orders, financial regulations and code of conduct of the council</p>	
16	<p>Local Initiatives:</p> <ul style="list-style-type: none"> a) Dawley Hamlets Local Nature Reserve (DHLNR) To receive an update from the Friends of DHLNR group b) Bridge Road and Horsehay Pool Development To receive an update of the progress of this project and feedback from the latest meeting held on 9th May 	
17	<p>Senior Residents Summer Picnic</p> <ul style="list-style-type: none"> a) To agree arrangements for the Summer Picnic b) To agree payments in advance for the Summer Picnic 	
18	<p>Planning Applications: To consider planning applications and permissions</p>	To be tabled
19	<p>Finance & Administration:</p> <ul style="list-style-type: none"> a) To approve the monthly receipts and payments b) To approve the monthly budget report and bank reconciliation c) To review bank signatories 	To be tabled To be tabled

20	<p>Annual Audit and Governance & Accountability Return:</p> <ul style="list-style-type: none"> a) To review the effectiveness of the Council's Internal Controls and to consider any action necessary b) To agree the end of year accounts c) To consider the Internal Auditors Report from SDH Audit & Accounting Services (Page 3 of the AGAR) d) To complete and approve the Annual Governance Statement 2018/19 (Page 4 of the AGAR) by resolution e) To note and approve the Accounting Statements 2018/19 (Page 5 of the AGAR) by resolution f) To agree the dates for the elector's rights <p>Ensure the Accounting Statements are signed and dated by the person presiding at the meeting.</p>	
21	<p>Data Protection Officer</p> <p>To review the requirement to appoint a data protection officer</p>	
22	<p>Strategic Plan Working Group</p> <p>To agree a date to hold a working group meeting to review the strategic plan and allocation of reserves</p>	
23	<p>Correspondence</p> <ul style="list-style-type: none"> a) To agree whether permission is to be given to Western Power to trim a sycamore tree in the meadow adjacent to the Holly Road war memorial b) To discuss resident's concerns regarding the effect on the environment of extending the Telford Steam Railway line 	
24	<p>Items for the next agenda</p> <p>To agree items for the next meeting agenda</p>	
25	<p>Date of the next meeting – Wednesday 19th June 2019 at 7:00pm at Horsehay Village Hall</p>	