

**DAWLEY HAMLETS COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 15<sup>th</sup> January 2020 at Horsehay Village Hall at 7.00 pm

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs K Barnes, B Cooke, D Hopkins, R Mehta,  
B Onions and B Wennington

**Also Present:** Borough Cllr. J Greenaway  
Dave Hanley, T&WC Service Delivery Manager -  
Environment & Neighbourhood Services  
One member of the public  
K Ewence (Clerk)

**19/112 Introductions**

The Chairman welcomed all to the meeting.

**19/113 Apologies for Absence**

Apologies were received from Cllrs. C Cassar and J Pinter.  
The Chairman congratulated Cllr. Cassar on the birth of her first child and informed the meeting that a card and collection was being circulated and that he would speak with Cllr. Pinter regarding her continued absence before the next meeting.

**19/114 Declarations of Interest**

Cllr. Barnes, Friends of Dawley Hamlets LNR & Aqueduct Primary School  
Cllrs. Cooke and Mehta, Great Dawley Town Council  
Cllr. Wennington, Friends of Dawley Hamlets LNR

**19/115 Public Session**

A member of the public reported that residents were still waiting for a meeting with the T&WC flood officer to discuss the flooding from Moreton Coppice Pool and went on to say that the pool had almost flooded again last month. Dave Hanley said he would ensure that the meeting was arranged and that the Clerk was notified so that she could let councillors and residents know when it was.

Borough Cllr. Greenaway then was invited to address the meeting, she provided information regarding a 53-week footpath closure in Horsehay which she assured the meeting would reopen again at the end of the period and an amended planning application for the former Concrete Works on Lightmoor Road for 52 houses which was very similar to the last application.

**Borough Cllr. J Greenaway left the meeting at 7.17pm.**

**19/116 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins, seconded by Cllr. Cooke and **RESOLVED** to approve the Minutes of the Meeting held on 20<sup>th</sup> November 2019 as a true record. The minutes were signed by the Chairman.

**19/117 Bridge Road and Horsehay Pool Development**

The Chairman informed the meeting that they would address item 8a on the agenda next, the Bridge Road and Horsehay Pool Development, to allow Dave Hanley, T&WC Service Delivery Manager for Environment & Neighbourhood Services, to leave straight after. Dave Hanley updated the meeting on the progress of the Horsehay

Pool management plan and the Council thanked him for moving the project forward. The Council **RESOLVED** to match-fund a proportion of the £20,000 pocket parks bid made by the Friends of Horsehay Pool and Environs (FoHP&E) group, totalling £4,500, this will be funded from reserves set aside specifically for this project. The latest draft copy of the Bridge Road development plan was shared with the meeting and well received. Representatives from FoHP&E group did not attend the meeting but Adrian Collins submitted a statement in advance of the meeting which was circulated the suggestion of a working group consisting of Horsehay Parish Councillors and FoHP&E members to discuss the Bridge Road Development plan was well received and it was decided to progress this once the management plan had progressed to a degree that the two elements could be considered together.

**Dave Hanley left the meeting at 7.30pm.**

#### **19/118 Integrated Community Management (ICM)/PCSO Scheme**

The Chairman began by saying that he had received a communication from Great Dawley Town Council (GDTC) stating that from the 1st April 2020, as a result of the introduction of civil parking enforcement, T&WC are asking town councils to support and transfer the funding currently paid to West Mercia Police to the CPE/Enforcement Officers at T&WC. The parish council is currently in partnership with GDTC in the existing scheme, this agreement ends on 31<sup>st</sup> March and GDTC have enquired whether the parish council wishes to enter into partnership once again under the new scheme which will be introduced on the 1<sup>st</sup> April 2020. It was decided that in the first instance that the Chairman would approach Angie Astley, Assistant Director for T&WC Customer & Neighbourhood Services, for further details regarding the new scheme and then make arrangements to update the Council so that they are in a position to consider whether entering into partnership under the new scheme would be beneficial and value for money for the parish.

The Clerk then provided a brief update from PCSO Lloyd and Paul Fenn, T&WC Group Manager for Public Protection. Councillors were pleased to hear that security cameras were still in place at the Dawley Pools car park and would remain so until there was pressure on T&WC CCTV deployments.

#### **19/119 Councillors Reports**

**Cllr. Barnes** – reported on recent litter picks and fly tipping in the parish and said that due to the delay in acquiring speeding indicator device data on Castlefields Way Adam Brookes, T&WC Group Manager for Highways and Network Management, was considering the introduction of data strips on this road.

**Chairman** – regarding the concerns of Councillors and residents that land by Trinity Road, Little Dawley, which was believed to have been recently sold, could be developed the Chairman said that he had received assurances from T&WC planning department that if planning approval was requested it would be refused and that tree preservation orders had also been placed on the land. It was decided to wait to discover who the buyer is and what his plans for the land are.

**Cllr. Mehta** – reported that Idverde had mistakenly installed a speeding camera on Bridge Road in Horsehay and in the short time it was there he believed it had had a positive effect on reducing traffic speed.

**Cllr. Onions** – said she did not believe that the Woodhouse Lane/Frame Lane traffic consultation had started yet, it was agreed that the Clerk would contact Adam Brookes for a progress report.

**Cllr. Hopkins** – provided an update which was circulated in advance of the meeting (see appendix A).

**Cllr. Wennington** – reported that the display showing the instruction to slow down to drivers when travelling below the speed limit of 40 miles per hour on Castlefields Way was confusing. Cllr. Barnes said they will be removed soon either because T&WC

had managed to glean the data needed or the cameras would be replaced by the data strips she mentioned earlier. Cllr. Wennington said he believed security cameras in Dawley Pools car park had had a positive impact.

**Cllr. R Mehta left the meeting at 8.15pm.**

**19/120 Local Initiatives:**

**a) Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Barnes informed the meeting that the magical winter walk event held on December 28<sup>th</sup> was a success. Cllr. Wennington said that work would be starting shortly to replace litter bins on the LNR that were no longer fit for purpose and he thanked the Parish Council for match-funding the ward councillors pride fund contributions.

**b) Gardening Scheme**

The Clerk circulated details and costs of this years' gardening scheme provided by Great Dawley Town Council (GDTC). It was **RESOLVED** to pay the charge of £2,679.42 for the 21 gardens that had been maintained within the Parish during 2019 and to accept GDTC's offer to run the scheme again on the parish council's behalf in 2020.

**One member of the public left the meeting at 8.30pm.**

**c) Green Guarantee Sites**

The Clerk circulated a progress report issued by Mark Latham, T&WC Ecology & Green Infrastructure Specialist. The Clerk explained that she had been asked to arrange a meeting for a small working group to further progress these projects.

**19/121 Parish Matters:**

**a) Senior Residents Events**

It was **RESOLVED** to hold the Summer picnic on Friday the 5<sup>th</sup> June and the Christmas party on Friday 4<sup>th</sup> December and that at both events Let's Dine will provide the catering, St. John Ambulance will provide first aid cover and Cllr. Onions will provide the table decorations. The Clerk will investigate entertainment for both events.

**19/122 PLANNING APPLICATIONS  
For Consideration:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Repl by date
<b>TWC/2020/0012</b>	N/A	Former Horsehay Post Office, Wellington Road, Horsehay, Telford, Shropshire, TF4 3BP	Change of use from former shop (use class A1) to living accommodation (use class C3)	08/01/2020	29/01/20
<b>TWC/2020/0002</b>	N/A	Land adjacent Cheshire Cheese PH, Doseley Road, Doseley, Telford, Shropshire	Variation of condition 15 of planning application TWC/2018/0297 to allow amendments to previously approved plans	02/01/2020	23/01/20
<b>TWC/2019/1042</b>	N/A	Former Concrete Works, Lightmoor Road, Lightmoor, Telford, Shropshire	Reserved matters application for the erection of 52no. dwellings including details for scale, appearance and landscaping in pursuant to outline application TWC/2016/0107	30/12/2019	22/01/20
<b>TWC/2019/0956</b>	N/A	10 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY	Erection of a two storey side extension	25/11/2019	16/12/20
<b>TWC/2019/0953</b>	N/A	Telford Steam Railway, Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF	Variation of Condition 1 of planning permission W91/1054 to increase the number of open days to the public from 35 to 75 in any one calendar year	25/11/2019	16/12/20

**Permission Refused:**

**TWC/2019/0873**

**Site of former Cheshire Cheese, Doseley Road, Dawley, Telford, Shropshire.**

Demolition of former public house and erection of 4no bungalows and 6no houses together with access drive, drainage and associated external works

**Reserved Matters Granted:**

**TWC/2019/0627**

**Land between Glenholme & 59 Pool Hill Road, Horsehay, Telford, Shropshire.**

Reserved matters application for the erection of 5no. dwellings with associated access pursuant to TWC/2018/0657 including details for access, appearance, landscaping, layout and scale \*AMENDED PLANS SUBMITTED\*

**Tree Preservation Order Granted:**

**TWC/2019/0950**

**Crystal Drive, Lightmoor Village, Telford, Shropshire.**

Reduce main trunk by removing up to 7m length, reduction of eastern branches by up to 3m, northern branches by up to 3m and crown rise of 3m on 1no. Ash tree (T1) and reduction of western branch by up to 5m, crown reduction by up to 5m and pruning of upper canopy by up to 1m on 1no. Ash tree (T2)

**Trees in Conservation Area Granted:**

**TWC/2019/0875**

**1 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB.**

Felling of 1no. Cherry Tree

**19/123 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation**

The budget monitoring report and bank reconciliation together with the latest bank statements were tabled and it was **RESOLVED** that they were approved

(see appendix B).

**b) The Following List of Cheques Were Presented for Signature:**

<b>Unpresented Cheques:</b>			£	£	£
<b>Payee/Reason</b>	<b>Cheque No.</b>	<b>Date</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Staff Costs - Jan 2019	001244	15.1.20	1,159.62	0.00	1,159.62
HMRC Tax & NI - Jan 2019	001245	15.1.20	184.81	0.00	184.81
SCC Pension Fund - Jan 2019	001246	15.1.20	425.24	0.00	425.24
Data Protection Fee, Website Hosting, Resident Flowers	001247	15.1.20	111.17	13.94	125.11
Society of Local Council Clerks - Membership	001248	15.1.20	161.00	0.00	161.00
Association of Local Council Clerks - Membership	001249	15.1.20	40.00	0.00	40.00
NALC - Local Council Award Scheme	001250	15.1.20	50.00	10.00	60.00
Horsehay Village Hall - Room Hire	001251	15.1.20	174.00	0.00	174.00
Great Dawley TC - Gardening Scheme	001252	15.1.20	2,679.41	0.00	2,679.41
T&WC - Catering 6.12.19	001253	15.1.20	1,598.40	319.68	1,918.08
St. John Ambulance 6.12.19	001254	15.1.20	72.00	14.40	86.40
Idverde Ltd - Pagent Dr Playground Swing Seat	001255	15.1.20	145.00	29.00	174.00
			<b>6,800.65</b>	<b>387.02</b>	<b>7,187.67</b>
<b>Payments made during Dec 2019 retrospectively approved:</b>			£	£	£
<b>Payee/Reason</b>	<b>Cheque No.</b>	<b>Date</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Older Residents Xmas Party - Refreshments & Flowers	001242	6.12.19	261.29	12.04	273.33
Older Residents Xmas Party - Casey's Entertainment	001243	6.12.19	200.00	0.00	200.00
			<b>461.29</b>	<b>12.04</b>	<b>473.33</b>

**c) To consider the appointment of Web Orchard as the Parish Councils website provider**

The Parish Council had selected Web Orchard as the preferred supplier of their new website from a number of options considered at the council meeting on the 16<sup>th</sup> October meeting. The Clerk explained that after the meeting she had met with Peter White from Web Orchard at the company office in Shrewsbury to discuss the design and cost of the new website and said she considered the main benefits of this supplier to be that their product is competitively priced, easy to create and maintain, that the company had good market knowledge and that they are close by for training and problem solving. It was **RESOLVED** to select Web Orchard to supply the new website.

**19/124 Correspondence**

There was no correspondence.

**19/125 Items for the next agenda**

ICM Scheme, Idverde Grounds Maintenance, Citizens Advice, Newsletter, Spring Village Play Area, Subway Beneath the Springhill Road Bypass and Bridge Road Traffic Calming.

**19/126 Date of the next meeting – Wednesday 19<sup>th</sup> February 2020 at 7.00pm at Horsehay Village Hall.**

There being no further business, the meeting closed at 8.50pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**

## Appendix A

**Councillor Report: 20<sup>th</sup> November 2019 to 14<sup>th</sup> January 2020.**

Dave Hopkins.

### **Subway beneath Springhill Road between Horsehay and Dawley.**

Following contact with a local resident I have been working at getting the steps removed from this route so that it can be used by people with disabilities to access essential services in Dawley. I have been up and measured the path and steps and contacted Adam Brookes (Highways) several times to try and initiate changes.



**David Wilson  
Homes, 2<sup>nd</sup> Access  
via BVT Site**

I submitted a freedom of information request to Homes England to try and find out more about the circumstances with the ransom strip on the access route. They could not meet my request (it exceeded the costs limit). I have submitted four more FOI requests to Homes England, BVT, DWH and T&W with less involved in the individual requests.



### **Bridge Road Development.**

I have recently received some professional drawings of the proposals so far. These were drawn up by Pat Davies. Copies have been distributed to Councillors for discussion.

### **DMMO, Bridge Road Horsehay to Travellers Joy.**

This was due to be submitted to the inspectorate in mid November but has been delayed yet

again with a planned date of 1<sup>st</sup> March. I am due to meet with Andrew Careless, Rights of Way Officer on 14<sup>th</sup> Jan. Jayne Greenaway will also be attending. I will update councillors at the meeting.

***Comments/Suggestions from residents.***

I have received two suggestions from residents that I think are worth considering:

1. Having a community Christmas tree set up outside in a suitable spot.
2. Having a WW1 Commemorative bench. Too late for the centenary but still an option.

***Spring Village Playground.***

I met with Dave Ottley on 6<sup>th</sup> December to look at the Play Area on Spring Village Road. We discussed possible repairs and refurbishment and also the need for possible traffic calming on the roadway. Dave will be providing further costs and details for the project in due course.

***Footpath Closure, old Labour In Vain site.***

I had various communications with Adam Brookes and Andrew Careless about the validity and management of the 53 week closure of the footpath. The outcome was not very satisfactory. I also had discussions about the mapping arrangements, comparing the available online OS Mastermaps and the current T&W Definitive map used for determining the legitimacy of Rights of Way. I will be discussing this further with Andrew at our meeting on 14<sup>th</sup> Jan. I will update Councillors at the meeting. I will ask Kathy to email copies and info about the maps to Councillors.

***Pocket Parks Bid.***

I met with representatives of the Horsehay Pool Friends group on 10<sup>th</sup> December to plan the bid for the Pocket Parks by the pool. Adrian Collins has submitted a very thorough and detailed bid before the end of December closing date.

***Local Access Forum***

I expect to attend the LAF meeting on Wednesday 15<sup>th</sup> before the PC meeting in the evening. I should be able to report back on anything significant.

Dave Hopkins. 13<sup>th</sup> Jan 2020.