

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 19th January 2022 at Aqueduct Primary School 7.00 pm

PRESENT: Cllr. A Burford (Chairman)
B Cooke, J Greenaway, D Hopkins, I Preece and B Wennington

Also Present: One Member of the Telford Steam Railway (arrived 7.29pm)
K Ewence (Clerk)

21/112 Introductions

The Chairman welcomed everyone to the meeting and introduced Cllr. Preece as the newly elected Councillor for Aqueduct Ward.

21/113 Apologies for Absence

Cllrs. Barnes, Deakin and Mehta

21/114 Declarations of Interest

Cllr. Greenaway - T&WC Planning Committee
Cllr. Preece – Great Dawley Town Council
Cllr. Wennington - Friends of DHLNR, T&WC Planning Committee

21/115 Public Session

No members of the public were present.

21/116 Minutes of the Previous Council Meeting

It was proposed by Cllr. Wennington, seconded by Cllr. Hopkins and **RESOLVED** to approve the minutes of the meeting held on the 17th November 2021 as a true record.

21/117 Councillors Reports

A written report was circulated in advance of the meeting by Cllr. Hopkins.
The Chairman invited verbal updates:

Cllr. Hopkins

- Recently visited St. Luke's graveyard with Cllr. Greenaway and is concerned that some of the trees may be in need of attention.

Action: Clerk to contact Matt Seabrook, T&WC Tree Surgeon.

Cllr. Greenaway

- Had met with Andrew Careless, T&WC Senior Rights of Way Officer, to discuss the condition of some of the footpaths in the Parish and has agreed to use some of her Borough Councillors Pride Fund money to assist with repairs.
- Following up several environmental maintenance issues.
- Concerns raised about off-road bikes being ridden around roads in the Parish, T&WC Safer Neighbourhood Team are dealing with the matter.

Cllr. Wennington

- Cllr. Wennington, along with fellow Parish Councillors, had attended a play area equipment tender meeting at Horsehay Village Hall on the 30th November 2021 and a T&WC Safer and Stronger Communities Project meeting on site in the Aqueduct ward on the 11th January 2022.
- Informed the meeting that two Idverde staff members had left the organisation.

21/118 Community Action Team (CAT) Scheme

The latest CAT action plan was circulated to Councillors in advance of the meeting. It was **AGREED** to remove all non-current items from the plan.

21/119 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Wennington reported that the Christmas event of the LNR had been very successful, equipment is on order for the pond dipping event and the LNR will receive Dawley & Aqueduct Councillors Ward funding for benches.

21/120 Boundary Commission Review of Electoral Boundaries in Telford and Wrekin Cllr. Greenaway declared an interest in this matter.

Cllr. Hopkins' comments and those received from a local resident were circulated to Councillors in advance of the meeting and all issues and concerns were discussed at length. It was reported that the deadline to comment had recently been moved back.

Action: Clerk to confirm the deadline date.

21/121 Traffic Management Plan Doseley/Horsehay/Lightmoor/Little Dawley

Chris Pearson, T&WC Road Safety and Traffic Engineering Team Leader, provided an update which was circulated in advance and then discussed at the meeting. Mr Pearson is not available to attend the next meeting so it was **Agreed** to invite him to the March meeting and regular updates should be sought in the meantime.

21/122 Green Guarantee Sites

The Chairman informed the meeting that he had a meeting planned with Cllr. Healy to discuss this matter. It was **Agreed** to invite Fran Lancaster, T&WC Ecology & Green Infrastructure Specialist, to a meeting in the near future.

21/123 Farm Lane Footpath

Cllr. Hopkins informed the meeting that he had met with Andrew Careless, T&WC Rights of Way Officer, and discussed:

- a) Bridge Road to the Traveller's Joy Public Right of Way.
- b) The cut through on Foresters Close which he believes should be on the definitive map.
- c) Farm Lane footpath which gets very muddy especially in winter. Mr Careless agreed to make it more accessible.

Cllr. Greenaway also reported on the condition of footpaths in councillors' reports.

21/124 Christmas Trees In The Parish

Cllr. Wennington reported that the Christmas trees and lights had now been removed and that he had received positive feedback from residents regarding this initiative. He went on to explain that the current position of the Aqueduct tree required use of a cherry picker to install the lights and to reduce the cost in the future the supplier has recommended that the location is moved to firmer ground close by, even though there would be a cost to create another hole, in the long term this would be cheaper than continuing to hire a cherry picker.

RESOLVED: to move the location of the Aqueduct tree subject to Dave Ottley's, T&WC Environmental Locality Officer, approval.

21/125 Author Visit to Aqueduct Primary School

At our last meeting it was agreed that the Parish Council would fund an author visit to Aqueduct Primary School as they had not had a pantomime this year. Two funding options were provided by the school:

- a) Option 1 – A visit to each class for a book reading, this would be four hours per day and two days would be required (£600 in total)
- b) Option 2 – two book reading assemblies (£160) in total

It was **RESOLVED** to select option 1.

21/126 The Queens Platinum Jubilee

The Clerk informed the meeting that T&WC had agreed to plant a tulip tree for the Queen’s Platinum Jubilee in the Little Dawley War Memorial garden as suggested by Cllr. Barnes. T&WC are also offering a Queens Platinum Jubilee Celebration Fund.

RESOLVED: Clerk to apply to the fund for a contribution towards a celebration for older residents at Horsehay Village Hall at a suitable date in June or July. Celebrations for other residents were also discussed.

RESOLVED: Clerk to consult with local groups as to what events were being planned and whether the Parish Council could make a financial contribution.

21//127 T&WC’s Bus Shelter Replacement Programme

The Parish Council are responsible for one bus shelter at Myford. The meeting discussed details of the above programme and concluded that the current brick shelter was in fairly good condition and did not need replacing, however, it was **Agreed** that the Clerk should ask whether any improvements could be made to the current shelter.

21/128 Planning Applications:

- a) **The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2022/0019	N/A	Sunnycroft, Doseley Road, Dawley, Telford, Shropshire, TF4 3AY	Erection of a single storey side extension and proposed loft conversion following the erection of a rear dormer extension and installation of 3no. roof lights	11/01/2022	01/02/2022
TWC/2022/0015	N/A	33 Simpsons Walk, Horsehay, Telford, Shropshire, TF4 2PA	Erection of a single storey rear extension	11/01/2022	01/02/2022
TWC/2022/0008	N/A	Land adjacent Play Area, Crystal Drive, Lightmoor Village, Telford, Shropshire	Pollarding by up to 10m on 1no. Ash tree (T1) and monolith at 6.5m to 1no. Ash tree (T2)	10/01/2022	31/01/2022

- b) **The following permissions were noted:**

Reserve Matters Granted

TWC/2021/1177 - Windynook, Holly Road, Little Dawley, Telford, Shropshire, TF4 3JE

Variation of condition 3 (development carried out in accordance with deposited plans) of reserved matters application TWC/2014/0205 (erection of 1no. detached dwelling) to regularise alterations made to building from that of the originally approved plans (Retrospective)

21/129 Public Session

A member of the Telford Steam Railway asked the Chair if he may address the meeting. The meeting heard his concerns regarding the possibility of a footpath which runs along side a stretch of the TSR railway track being redesignated as a bridleway.

The meeting discussed concerns for the TSR and potential users of the bridleway. The Parish Council asked to be kept up to date with any further developments regarding this issue.

21/130 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Staff Costs	001448/9	19 January 2022	1,240.71	0.00	1,240.71
HMRC Tax & NI	001450	19 January 2022	222.76	0.00	222.76
SCC Pension Fund	001451	19 January 2022	357.97	0.00	357.97
Zoom Subscription, Website Hosting, Data Pro Fee, Stationery	001452	19 January 2022	156.02	8.96	164.98
Staff Costs - Travelling Expenses	001453	19 January 2022	114.40	3.31	117.71
Society of Local Council Clerks - Membership	001454	19 January 2022	171.00	0.00	171.00
Association of Local Council Clerks - Membership	001455	19 January 2022	50.00	0.00	50.00
Great Dawley Town Council - Gardening Scheme	001456	19 January 2022	2,221.30	0.00	2,221.30
Turnock Ltd - Christmas Lights For Three Parish Trees	001457	19 January 2022	2,364.00	472.80	2,836.80
Bishops Offley Christmas Trees - Supply, Installation and Removal	001458	19 January 2022	1,190.00	0.00	1,190.00
T&WC Bi-Election Charges for Dawley Hamlets Ward 6.5.21	001459	19 January 2022	3,155.58	0.00	3,155.58
T&WC Bi-Election Charges for Aqueduct Ward 6.5.21	001459	19 January 2022	3,541.66	0.00	3,541.66
Telford and Wrekin Interfaith Council - Mobile Santa Grant	001460	19 January 2022	300.00	0.00	300.00
			15,085.40	485.07	15,570.47

21/131 Code of Conduct

The latest model Code of Conduct recommended by the Local Government Association was circulated in advance of the meeting.

RESOLVED: to adopt the new Code of Conduct.

21/132 Correspondence

None

21/133 Items for the next agenda

Bridge Road and Horsehay Pool Development
Safer and Stronger Communities

21/134 Date of the next meeting – Wednesday 16th February 2022 at 7pm.

There being no further business, the meeting closed at 8.35pm.

Signed: _____

Date: _____

Chairman