

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 18<sup>th</sup> January 2023 at Horsehay Village Hall 7.00pm

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**PRESENT:** Cllr. B Wennington (Chair)  
Cllrs. K Barnes (arrived 7.13pm), B Cooke, S Deakin and D Hopkins

**Also Present:** Hayley Millerin (T&WC Anti-Social Behaviour Officer)  
Chris Pearson (T&WC Road Safety and Traffic Engineering Team Leader)  
15 members of the public  
K Ewence (Clerk)

**22/119 Introductions**

The Chairman welcomed everyone to the meeting and explained that he would be chairing the meeting in the absence of Cllr. Burford

**22/120 Apologies for Absence**

Cllrs. Burford, J Greenaway, R Mehta and I Preece

**22/121 Declarations of Interest**

Cllr. Cooke – Great Dawley Town Council  
Cllr. Deakin – Dawley Community Allotments Group  
Cllr. Wennington – FoDHLNR

**22/122 Community Action Team (CAT) Scheme**

- a) The Chair welcomed Hayley Millerin to the meeting. Ms. Millerin introduced herself to the meeting as the new ASB Officer for the Parish, she explained her background and previous roles and the main duties she now undertakes in her current role and then proceeded to answer questions from the Council and members of the public.
- b) The updated action plan for December and a new action plan for January were circulated to Councillors in advance of the meeting. The Chair asked if there were any comments but there were none. The Chair thanked Ms. Millerin for attending the meeting.

**Hayley Millerin left the meeting at 7.13pm.**

**22/123 Public Session**

Members of the public present at the meeting all raised their concerns about road safety on St. Luke's Road and the surrounding road network and the steps which were being taken by T&WC to make improvements and whether there would be a full consultation process. The Chair invited each person in turn to air their particular concerns. In addition, Parish Councillors asked for clarity on the funding available for the road improvements. Chris Pearson, T&WC Road Safety and Traffic Engineering Team Leader, who is leading on the road improvement project provided a progress update on the scheme and answered the questions posed as much as he was able. It was **RESOLVED** that Mr Pearson would investigate further the questions and concerns raised at the meeting and provide feedback and a progress update on the project at the next Parish Council meeting.

**Mr Pearson and 14 members of the public left the meeting at 8.20pm.**

The one member of the public remaining at the meeting raised concerns regarding the

traffic speed on Castlefields Way and enquired whether the data from the speed camera on that road had been collected and analysed recently, he also went on to enquire about the progress regarding parking issues on Willow Bank. It was **RESOLVED** that the Clerk would investigate and this matter would be discussed further at the next Parish Council meeting.

#### **22/124 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Barnes and seconded by Cllr. Hopkins and **RESOLVED** to approve the minutes of the meeting held on the 16<sup>th</sup> November 2022 as a true record.

#### **22/125 Councillors Reports**

**Cllr. Greenaway** submitted her report in advance of the meeting and the contents were noted.

**Cllr. Deakin** – is liaising with Chris Pearson (T&WC) regarding traffic problems on New Road, also dealt with a path leading of the Aqueduct estate which needing clearing as it was impassable.

**Cllr Barnes** - dealing with two tree issues one of which is where a large tree had been cut down and left. Dropped kerbs at Tern Close and Southview Road are now installed.

**Cllr. Cooke** - liaising with the Telford Steam Railway regarding the Bridge Road development.

**Cllr. Hopkins** - attended meetings with Lightmoor Village Management Committee and Friends of Horsehay Pool and Environs, met with Dave Ottley and a local resident at Spring Village playground and contacted Cllr. Carolyn Healy and others re Spring Village playground funding. Contacted Chris Pearson and others re St Luke's Road traffic improvements. Contacted Karl Jones (T&WC) regarding Bridge Road proposals. Attended the senior citizens Christmas party. Also reported that work has recently commenced on footpath between Farm Lane and the golf course as arranged with Andrew Careless.

**Cllr. Wennington** - has recently planted fruit trees on Majestic Way and arranged for the footpath at Malory Drive to be swept. Delivered party boxes to residents not attending the senior citizens Christmas party and has been asked to give a talk to Aqueduct Primary School pupils about the history of The Aqueduct.

#### **22/126 Bridge Road & Horsehay Pool Development**

Cllr. Hopkins informed the meeting that he had received an email from Karl Jones (T&WC) earlier in the day and that good progress was being made on the Bridge Road development and that he had offered to attend next months meeting to provide an update in person. **RESOLVED** to invite Karl Jones to the next Parish Council meeting.

#### **22/127 T&WC Play Areas in the Parish**

Cllr. Hopkins said he had contacted Cllr. Healy to obtain a commitment for more funding for the Spring Village Play Area and is awaiting a response and the Clerk was asked to follow up the photo opportunity for the Parish Council with the equipment which had already been installed and partly funded by the Parish Council. The Chair announced that T&WC were installing a new basket swing at Pageant Drive play park which would be funded by ward councillors pride fund and some match-funding from the Parish Council.

#### **22/128 Dawley Hamlets Local Nature Reserve (DHLNR)**

**Cllr. Barnes** – the Winter event was very successful. The Veolia grant application had not been accepted but the committee are looking at other grant opportunities.

**Cllr. Wennington** – work on the parish mount will commence on the 20<sup>th</sup> of February and there will be a site meeting to check the dam at the Wide Waters Pool. Dave Reeves from Telford Woods attended the Friends meeting.

**Cllr. Hopkins** – said that the Friends of Horsehay Pool & Environs (FoHP&E) group had volunteered to be the voluntary organisation for the recently designated Horsehay Pool and Simpsons Pool LNR. It was **RESOLVED** to change the description on the standing agenda item to include both of the parishes LNR's. Cllr. Hopkins also informed the meeting that Parish Councillors are invited to the planting of the oak tree which was partly funded by a Parish Council grant and that he will circulate details of the event when he receives them from the FoHP&E group.

**22/129 Dawley Community Allotments Group**

Cllr. Deakin informed the meeting that the Dawley Community Allotments Group will shortly be approaching T&WC with a proposal to use the Phoenix School site as an allotment location.

**22/130 2023 Events and Celebrations**

The Parish Council **RESOLVED** to hold two senior residents' events in 2023, the events will be held at Horsehay Village Hall with T&WC 'Let's Dine' catering the events. It was agreed to hold the Christmas event on the first Friday in December as usual, however, the summer event should not take place on the first Friday in June as it would clash with the half-term holiday so another date will be agreed once the availability of the hall and caterers has been checked.

It was also **RESOLVED** to apply for a T&WC Coronation Grant for the Summer event. All details for the consideration of the purchase of a flagpole and time capsule have not been finalised so it was **RESOLVED** that due to the deadline on January 29<sup>th</sup> a T&WC Coronation Grant application would be submitted based on the best information at that point in time and then the purchases can be considered at a subsequent meeting once all the information is available.

**22/131 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2023/0020	N/A	Arbor House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE	Crown thinning by up to 25% to 3no. Acer Trees	16/01/2023	06/02/2023
TWC/2022/1046	N/A	6 Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF	Erection of a two storey side and rear extension and erection of a single storey garden annexe	05/01/2023	26/01/2023
TWC/2022/0969	N/A	The Flowerpots, 16A Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ	Erection of a detached double garage **** ADDITIONAL INFORMATION RECEIVED****	21/12/2022	07/01/2023

The Parish Council has requested that planning application TWC/2022/0969 be considered at T&WC Planning Committee and it was **RESOLVED** that either Cllr. Greenaway or Cllr. Hopkins would speak on behalf of the Parish Council at the Planning Committee meeting for which the date has yet to be announced.

**b) The following permissions were noted:**

**PERMISSIONS:**

**Full Granted:**

**TWC/2022/1009** - 2, 4, 6, 8, 10, 12 Ralphs Close, Lawley Village, Telford, Shropshire,

TF4 2FX

Replacement of all existing double glazed timber casement windows with double glazed uPVC casement windows

**TWC/2021/1211** - Dawley AGI, Bridgnorth Road, Telford, Shropshire

Change of use of land to provide site extension following demolition of existing regulator building and the erection of 1no. replacement regulator building, 1no. boiler house, 1no. instrument kiosk, 1no. electrical supply and metering cubicle, 1no. heater area (above ground pipework), external lighting, 1no. filter area (above ground pipework), 1no. pigging facility (above ground pipework), 2.4m high weld mesh security fencing with 5no. emergency exits and associated access works\*\*\*\*\*amended ownership certificate\*\*\*\*\*

**TWC/2022/0928** - 11 Sceptre Close, Aqueduct, Telford, Shropshire, TF4 3RZ

Erection of part two storey and part single storey side and rear extension

**TWC/2021/0990** - Witsend, Holly Lane, Little Dawley, Telford, Shropshire, TF4 3JE

Change of use from C3 (Dwellinghouse) to C2 (Residential Care Home)\*\*\*AMENDED RED LINE BOUNDARY\*\*\* \*\*AMENDED OWNERSHIP CERTIFICATE\*\*\*

**TWC/2022/0811** - Arbor House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE

Installation of electric gates at the front of the property

**TWC/2022/0802** - 51 Suffolk Way, Horsehay, Telford, Shropshire, TF4 3UL

Erection of a part single storey, part two storey rear extension and conversion of existing garage into a habitable room \*\*\*\*AMENDED DESCRIPTION\*\*\*\*

**Trees in Conservation Area Granted:**

**TWC/2022/0910** - The Granary, New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB

Crown reduction by up to 3m. to 6no. Beech Trees, 5no. Hazelnut Trees, 3no. Oak Trees and 3no. Hawthorn Trees

**22/132 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Cheques Presented for Payment Approval:**

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Pay Method	Date	Net	VAT	Total
Staff Salary	On-line Payment	18 January 2023	1,338.27	0.00	1,338.27
HMRC Tax & NI	On-line Payment	18 January 2023	233.50	0.00	233.50
SCC Pension Fund	On-line Payment	18 January 2023	383.40	0.00	383.40
Christmas Party Expenses, Data Protection, Web Hosting, ALCC, Flowers & Virus Protection	On-line Payment	18 January 2023	386.28	42.90	429.18
SLCC - Membership	On-line Payment	18 January 2023	177.00	0.00	177.00
T&WC - Catering Costs Christmas Party	On-line Payment	18 January 2023	1,730.00	346.00	2,076.00
T&WC - Aqueduct Primary School Room Hire 16.11.22	On-line Payment	18 January 2023	37.50	0.00	37.50
Mark Seabury - DHLNR Maintenance	On-line Payment	18 January 2023	1,900.00	0.00	1,900.00
MW Medics - First Aid Christmas Party	On-line Payment	18 January 2023	62.50	12.50	75.00
			<b>6,248.45</b>	<b>401.40</b>	<b>6,649.85</b>

**RESOLVED** - to approve these payments.

**22/133 Correspondence**

The Clerk informed the meeting:

- a resident had requested a replacement for a Spring Village sign which was in a poor state and she was following this up.
- the free resident's women and girl's self-defence course dates of 7<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> of February 2023 had been advertised on the Parish Council's Facebook page.

**22/134 Items for the next agenda**

Police Inspector Ben Stephens and PC Adam Doughty  
St. Luke's Road scheme and other highways matters  
Bridge Road development  
2023 gardening scheme and breakfast club  
Little Dawley war memorial maintenance  
SS23 newsletter

**22/135 Date of the next meeting – Wednesday 15<sup>th</sup> February 2023 at 7pm at Horsehay Village Hall.**

**22/136** There being no further business, the meeting closed at 9.31pm

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**