

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held on Wednesday 17<sup>th</sup> January 2024 at Aqueduct Primary School**  
**at 7.00pm**

---

**PRESENT:** Cllr. B Wennington (Chair)  
Cllrs. K Barnes (arrived 7.12pm), L Parker, I Preece (arrived 7.04pm),  
S Wennington

**Also Present:** Chris Pearson, T&WC Road Safety & Traffic Engineering Team Leader and  
Phil Lorenz, Traffic Engineer (arrived 7.24pm)  
Borough Councillor Andy Burford  
Dave Hopkins (Horsehay Pool and Simpsons Pool LNR)  
Ben Goddard Local Democracy Reporter for Telford & Wrekin  
Eight members of the public  
K Ewence (Clerk)

**23/110 Welcome and Introductions**

The Chair welcomed everyone to the meeting

**23/111 Apologies for Absence**

Cllrs. Z Hannington, S Heighway, R Mehta and M Rogers

**23/112 Declarations of Interest and Dispensation Requests**

Cllr. Parker – GDTC, T&WC Borough Councillor for Dawley & Aqueduct  
Cllr. I Preece - GDTC, T&W Borough Councillor for Horsehay & Lightmoor  
Cllr. B Wennington – DHLNR

**23/113 Telford & Wrekin Council Local Plan Review**

The Chair gave everyone present the opportunity to voice their opinions and concerns about the draft local plan which T&WC is currently consulting on. Two of the proposed development sites fall within the Parish boundary. There was much discussion and some serious concerns were raised by members of the public which included potential flooding, lack of services and traffic congestion. The Chair said that the Parish Council would be commenting on the consultation and Cllr. Preece encouraged everyone present to also respond by the January 31<sup>st</sup> deadline.

**23/114 Traffic Calming & Road Safety in the Parish**

The Chair welcomed Chris Pearson, T&WC Road Safety & Traffic Engineering Team Leader and Phil Lorenz, Traffic Engineer, to the meeting.

a) **St. Lukes Road Consultation**

Ninety-seven responses to the consultation had been received and the majority were in favour of introducing speed humps and a 20mph speed limit on St. Luke's Road. Mr Pearson said that this work is currently being costed up and that consideration is also being given to installing a mini roundabout by the railway bridge.

b) **Lightmoor Road**

Members of the public present expressed concerns about the danger to pedestrians, including school children, using Lightmoor Road and the neighbouring roads and the extra traffic created by the new and planned developments in the area. Mr Pearson said that a temporary 30mph speed limit was now in place on Lightmoor Road and that more traffic calming measures

would be investigated. It is unlikely that footpaths can be created due to the lack of space but that he would consult the Rights of Way Team, he went on to say that is also unlikely that streetlights would be installed due to lack of power in the area. Cllr. Barnes raised concerns about school children crossing the bypass at the bottom of Lightmoor Road to attend Madeley Academy, Mr Pearson said that improvements were currently being investigated but that an underpass would be too costly. Mr Pearson stressed the importance of residents reporting their concerns directly to T&WC via MyTelford. Mr Pearson agreed to install additional 30mph signs along Lightmoor Road.

**c) Castlefields Way Roundabout**

Concern regarding congestion at Castlefields Way roundabout was raised and Mr Pearson said that modifications were being planned to ease this problem.

**d) Castlefields Way**

Mr Pearson reported that the temporary 30mph speed limit had so far had little effect, it had reduced the average speed to 36/37 mph when previously it was 39 mph, he said the review is ongoing. Councillors asked for this matter to be addressed before August when the 12-month temporary speed limit on the road is due to end. Mr Lorenz said that he would initiate a 'sad face' on the speed device for drivers travelling at speeds in excess of 30mph.

**e) Other Matters**

Mr Lorenze said he would investigate who is collecting data on Wellington Road.

**Councillor Preece, Borough Councillor Andy Burford, Chris Pearson, Phil Lorenz, Ben Goddard and eight members of the public left the meeting at 8.31pm.**

**23/115 Public Session**

There were no matters raised at this session.

**23/116 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 15<sup>th</sup> November 2023 as a true record.

**23/117 Councillors Reports**

**Chair:**

The Chair issued a report in advance of the meeting which was circulated to Councillors and included:

- Parish Christmas trees, the Aqueduct Primary School pantomime and the senior residents Christmas Party were, once again, a great success this year.
- Met with representatives from T&WC to discuss the removal of the seating areas at Pageant Drive play area due to inappropriate use and is investigating whether the Parish Council oak benches could be cleaned by the 'Business in the Community Corporate Day' initiative.

**Cllr. Parker:**

- Monthly meetings regarding ASB on Stonebridge Close continue and have resulted in a recent eviction and repossession.

**Cllr. Barnes:**

- Recently attended the Lightmoor Delivery Group meeting and reported that the Group were considering the purchase of speed indicator devices (SIDs), the

Councillors agreed that they would consider a contribution towards a SID purchased by the group which was installed within the Parish.

- Pleased to report that there is now a defibrillator installed outside the Unicorn public house in Little Dawley funded by money raised by the public house.

**Cllr. S Wennington:**

- Had attended the DHPC senior residents Christmas party and the Aqueduct Primary School annual pantomime in December, both were brilliant events.
- Concerned about the amount of rubbish outside the Costcutter and post office in Aqueduct, Cllr. Parker said she would follow this up.

**23/118 Community Action Team (CAT)**

- a) At the last meeting it was agreed to renew the CAT contract for 5 years at a fixed rate for the equivalent of one NEO for 10 hours per week plus maintenance of one CCTV at a total fixed cost of £9,152.50 pa, however, when T&WC were informed of this decision, they responded to say that the original quote had been incorrect as it had not taken into consideration some necessary service costs aligned to vehicle and systems. The Parish Council was asked to consider a revised offer of £8,580 fixed for 5 years for the equivalent of one NEO for one day a week plus maintenance of one CCTV at a fixed cost of £9,080 pa. The offer was discussed and it was **RESOLVED** to accept the revised offer. The new contract will commence on the 1<sup>st</sup> April 2024.
- b) The updated action plan for December 2023 and a new action plan for January 2024 were circulated to Councillors in advance of the meeting and the contents were noted.

**23/119 Updates From Local Nature Reserve Friends Groups in the Parish**

a) **Dawley Hamlets LNR**

The Chair issued a report in advance of the meeting which was circulated to Councillors and included:

- The Magical Winter Walk held on 29<sup>th</sup> and 30<sup>th</sup> December was a great success
- The Group hope to continue work with Smallwoods in February with funding from the Friends group
- Telford Angling Association are hoping to replace all old wooden fishing pegs in Spring

b) **Horsehay Pool and Simpsons Pool LNR**

Mr Hopkins provided an update from the Friends group at the meeting which included:

- Planting started at the North end of Horsehay Pool but has now been halted until Spring
- Improvements are currently being planned for the South end of Horsehay Pool
- Tree clearing was taking place at Simpsons Pool, Clerk to investigate if the group can get advance notice from T&WC for work such as this.

**Mr Hopkins left the meeting at 9pm.**

**23/120 Little Dawley War Memorial Maintenance**

- a) The Little Dawley War Memorial maintenance contractor had contacted the Parish Council to request an increase in hours, the matter was discussed and it was **RESOLVED** that from the 1<sup>st</sup> February 2024 for one year maintenance would increase to two hours per month at a total cost of £36 per month.

- b) Cllr. Barnes circulated a picture of the meadow adjacent to the War Memorial in advance of the meeting and explained her concerns that the foliage by the road needed cutting back to avoid damage to the fencing. It was agreed to ask the War Memorial maintenance contractor if he could undertake the work and if so to provide a quote.

**23/121 Events In The Parish**

- a) The Clerk explained that Horsehay Village Hall was booking up quickly and that they had suggested Friday 7th June and Friday 6th December for this year's senior residents parties. It was **RESOLVED** to accept these dates and for the Clerk to book Horsehay Village Hall, T&WC catering, entertainment and first aid.
- b) The matter of IT training opportunities for residents in the Parish was deferred by Cllr. Preece until the next meeting.

**23/122 Planning Applications:**

- a) **The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2024/0043	N/A	4 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY	Felling of 1no. Willow tree (T2)	16/01/2024	06/02/2024

- b) **The following permissions were noted:**

**Full Granted:**

**TWC/2023/0776** - Lilygrace, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE  
Installation of 3no. roof lights

**TWC/2022/0718** - 27 & 28 Woodhouse Lane, Horsehay, Telford, Shropshire, TF4 3BL  
Change of use of Shop and Post Office and subdivision of no. 27 to create 1no. dwelling, replacement of existing shop front with 1no. bay window and associated works' \*\*\*\*AMENDED DESCRIPTION\*\*\*\* \*\*\*\*AMENDED PLANS & RED LINE BOUNDARY RECEIVED\*\*\*\*

**TWC/2023/0843** - Horsehay Court, Horsehay, Telford, Shropshire  
Rebuilding of a 1no. metre ornamental wall

**Full Refused:**

**TWC/2023/0754** - 113 Holly Road, Little Dawley, Telford, Shropshire, TF4 3JB  
Erection of a two-storey front and side extension, and a first-floor extension above existing garage (Part-Retrospective)

**Trees in Conservation Area Granted:**

**TWC/2023/0879** - Paddock House, 1 William Ball Drive, Horsehay, Telford, Shropshire.  
TF4 2SQ

Reduction by up to 7 metres in height and overhanging branches on 8no. beech trees

**Tree Preservation Order Granted:**

**TWC/2023/0880** - Paddock House, 1 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ

Crown reduction and crown lift by up to 3 metres on 1no. Cherry tree

**23/123 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were circulated to all Councillors in advance of the meeting.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments presented for approval and payment including payments approved in advance for December:

Payee/Reason	Payt Method	Date	Net	VAT	Total
K Ewence - reimbursement party refreshments and raffle prizes	Chq No. 300062	05 December 2023	237.51	45.41	282.92
Tom Bryne Acoustic - Xmas Party Entertainer	Chq No. 300063	05 December 2023	200.00	0.00	200.00
Buildadep't - Little Dawley Notice Board repair	Chq No. 300066	05 December 2023	87.12	0.00	87.12
Staff Costs - Jan 2024	Bank Transfer	17 January 2024	1,393.63	0.00	1,393.63
HMRC Tax & NI - Jan 2024	Bank Transfer	17 January 2024	262.38	0.00	262.38
SCC Pension Fund - Jan 2024	Bank Transfer	17 January 2024	407.55	0.00	407.55
K Ewence - reimbursement (Wreaths, Stamps, Web Hosting, Data Pro, ALCC)	Bank Transfer	17 January 2024	155.48	15.08	170.56
SALC Training - Cllr. S Wennington	Bank Transfer	17 January 2024	30.00	0.00	30.00
Horsehay Village Hall Room Hire Jan 2020 - November 2023	Bank Transfer	17 January 2024	477.00	0.00	477.00
Turnocks - Xmas tree lights	Bank Transfer	17 January 2024	2,070.00	414.00	2,484.00
MW Medics Ltd - Christmas Party First Aid	Bank Transfer	17 January 2024	70.00	14.00	84.00
T&WC Community Action Team - Contribution for 2023/24	Bank Transfer	17 January 2024	5,780.00	0.00	5,780.00
GDTC - 2023 Gardening Service	Bank Transfer	17 January 2024	3,000.00	0.00	3,000.00
			<b>14,170.67</b>	<b>488.49</b>	<b>14,659.16</b>

**RESOLVED** - to approve these payments.

**23/124 Correspondence**

An email had been received from a resident requesting a comprehensive local plan for the Horsehay area, this was circulated to Councillors in advance and discussed at the meeting. It was decided that the points raised would be taken into consideration when participating in the T&WC Local Plan review and the outcome of that process.

**23/125 Items for the next agenda**

- Senior Residents gardening scheme 2024
- Parish benches

**23/126 Date of the next meeting – Wednesday 21<sup>st</sup> February 2024 at 7pm at Horsehay Village Hall**

There being no further business, the meeting closed at 9.15pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Chairman**