

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 21st July 2021 at Aqueduct Primary School at 7.00 pm

PRESENT: Cllr. A Burford (Chairman)
B Cooke, S Deakin, J Greenaway, D Hopkins, B Wennington

Also Present: One member of the public
K Ewence (Clerk)

21/42 Introductions

The Chairman welcomed everyone to the meeting held for the first time at Aqueduct Primary School.

21/43 Apologies for Absence

Cllrs. K Barnes, C Cassar and R Mehta

21/44 Declarations of Interest

Cllr. Cooke - Great Dawley Town Council
Cllr. Wennington - Friends of DHLNR

21/45 Public Session

One member of the public was present at the meeting and wished to raise his on-going concerns for road safety on St. Luke's Road, Doseley, the Chairman brought forward agenda item 9d, Traffic Management Plan Doseley/Horsehay/Lightmoor/Little Dawley, to enable the matter to be discussed in the presence of the member of the public who had informed the meeting he would be leaving at the end of the public session.

Road safety concerns along St. Luke's Road and the surrounding roads in the area and the benefits of an integrated traffic management plan for the area were debated at length. Cllr. Hopkins referred to his Councillors' report which reported on the findings of his meeting on St. Luke's Road on the 30th June with the member of public present at the meeting and said that the safety issues were of great concern.

Although not a solution it was agreed that the purchase and placement of a speed indicator device may be beneficial, the Parish Council could purchase a device for approximately £4,000.

Action: Clerk to invite a representative from T&WC Highways Department to the next full council meeting to discuss this issue and investigate all costs and requirements, such as downloading data and maintenance arrangements, for the SID and whether the purchase would be eligible for a Safer Roads Grant.

7.30pm One member of the public left the meeting.

21/46 Minutes of the Previous Council Meeting

It was proposed by Cllr. Hopkins, seconded by Cllr. Deakin and **RESOLVED** to approve the minutes of the meeting held on the 16th June 2021 as a true record.

21/47 Councillors Reports

Written reports were received and circulated in advance of the meeting from Cllrs. Barnes, Greenaway, Hopkins and Wennington. The Chairman invited verbal updates:

Cllr. Cooke:

- Had received complaints from residents about the poor condition of Holywell Lane, Lightmoor, which is an unadopted road.

Action: Clerk to request bags of tarmac from T&WC.

Cllr. Greenaway:

- Raised the possibility for the need for deer warning signs in the Parish especially by the Horsehay Golf Course. The Clerk said that this had already been brought to her attention by Cllr. Mehta and she was consulting with T&WC Highways Department regarding the matter.
- Reported that children were playing in the Cheshire Cheese Public House, Dave Jones, T&WC Principal Enforcement Officer, would be visiting tomorrow to assess the situation.

Action: Clerk to contact the T&WC Community Action Team and request they patrol until the situation is resolved.

Cllr. Wennington:

- Has a meeting with Citizens Advice tomorrow to progress our outreach scheme.

Cllr. Deakin:

- Dealt with a maintenance issue at Malvern Crescent, Little Dawley, which has been reported to Dave Ottley, T&WC Environmental Locality Officer.

21/48 Community Action Team (CAT) Scheme

The July action plan was circulated to Councillors in advance of the meeting, there were no additional issues to be added.

21/49 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Wennington reported that two community events were currently being arranged for September and that the group was waiting on news regarding the management plan and S106 money.

21/50 Local Initiatives:

a) New Right of Way Between Bridge Road and Frame Lane, Horsehay

Updates on the progress of the new right of way were received from Cllrs. Greenway and Hopkins, their meeting on July 7th with Andrew Careless had raised several concerns along the route.

Action: the Parish Council to write to Andrew Careless requesting a formal response regarding how and when the concerns will be addressed by T&WC.

b) Bridge Road & Horsehay Pool Project

The Chair informed the meeting that he had been in contact with T&WC and had been assured that all stakeholders will receive an update on this project and the Horsehay Pool management plan after the school summer holidays.

c) Station Road & Bridge Road Traffic Calming Scheme

Adam Brookes had provided a detailed breakdown of the costs of this scheme which had been circulated to Councillors in advance of the meeting. The Chairman informed the meeting that T&WC had agreed to complete the Station Road part of the scheme as per the Parish Councils recommendation.

Resolved: the Parish Council to contribute £5,000 towards the cost of the Station Road part of the scheme.

d) Traffic Management Plan Doseley/Horsehay/Lightmoor/Little Dawley

This item was discussed in the public session.

e) T&WC Playgrounds in the Parish

Play area income and expenditure details received from T&WC for the Spring

Village and Shirefields were circulated in advance of the meeting. Funding and improvements to these two play areas were discussed in detail, including concerns emailed in by one member of the public about the Spring Village play area being closed for a significant period of time whilst the newly laid grass seed starts to grow and the lack of play equipment. The Chairman informed the meeting that he was confident that if the Parish Council committed £10,000 to the development of Spring Village play area that T&WC would match fund it.

Action: to arrange a meeting between Dave Ottley and Horsehay Ward Councillors to discuss plans for the Spring Village playground development and enquire with T&WC about the remaining Farm Lane s106 money.

f) Bostock Crescent Street Lighting

The Chairman reported that he had received complaints from residents about the lights in Bostock Crescent not being bright enough, Adam Brookes said that T&WC could review the possibility of replacing the existing columns to help with a greater spread of light and install an additional light between the existing locations but this would not be for some considerable time unless the Parish council could contribute to the work which would cost approximately £5,000.

Resolved: the Parish Council to contribute £2,500 towards this initiative.

21/51 Christmas Trees

Cllr. Wennington updated on the progress of this initiative and asked the Council to select a Christmas tree supplier, supplier details and prices had been circulated to Councillors in advance of the meeting.

Resolved: Bishops Offley of Eccleshall will supply the Parish Councils Christmas trees for Christmas 2021.

21/52 Grant Awarding Applications

The Council were asked to consider the following grant applications:

- Aqueduct Primary School £300 - continued fundraising for the community defibrillator
- Lightmoor Village Primary School £300 - friendship bench
- Age UK Shropshire Telford & Wrekin £300 - for restarting vital face-to-face services
- East Shropshire Talking Newspaper £200 - for continuing their service. Council were asked to note that meeting minutes 18th July 2018 18/51 state this organisation was informed 'that an annual award of £200 for five years (2018-2022) would be favourably considered'.

The Council considered these requests and **Resolved** to award the requested amounts to all applicants, as Aqueduct Primary School will still be significantly short of funding for the community defibrillator it was agreed that extra funding would be discussed at the next meeting. It was also agreed that Councillor Hopkins would present the cheque for £300 for a friendship bench to Lightmoor Village Primary School in person.

21/53 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2021/0708	N/A	10 Wentworth Drive, Aqueduct, Telford, Shropshire, TF4 3SJ	Erection of a first floor front extension and first floor side extension	19/07/2021	
TWC/2021/0670	N/A	Former Doseley Works (Phase 3C2), Doseley, Telford, Shropshire	Erection of 25no. dwellings with associated garages and access	08/07/2021	29/07/2021
TWC/2021/0654	N/A	131 Gittens Drive, Aqueduct, Telford, Shropshire, TF4 3SE	Erection of a detached garage	02/07/2021	23/07/2021
TWC/2021/0650	N/A	56 Lawley Gate, Lawley, Telford, Shropshire, TF4 2NZ	Erection of first floor side extension and ground floor single storey rear extension	01/07/2021	22/07/2021
TWC/2021/0630	N/A	8 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB	Replacement of 4no. windows and 1no. front door	28/06/2021	19/07/2021

b) The following permissions were noted:

Full Granted

TWC/2021/0487 - 3 Stainburn Road, Lawley Village, Telford, Shropshire, TF4 2FS

Replacement of existing timber windows and doors for UPVC

TWC/2021/0337 - 20 Woodhouse Lane, Horsehay, Telford, Shropshire, TF4 3BL

Erection of a first floor side extension *****amended plans received*****

TWC/2021/0570 - 5 Horsehay Farm, Farm Lane, Horsehay, Telford, TF4 2NE

Garage conversion including a single storey side and rear extension and front porch

TWC/2021/0581 - 5 Kiln Close, Lightmoor Village, Telford, Shropshire, TF4 3FS

Erection of a single storey side extension

TWC/2021/0553 - 12 Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ

Erection of a single storey side extension

Full Refused

TWC/2020/0686 - 12 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ

Installation of 2no. roof lights and the installation of gates and cladding to fence (Retrospective)

21/54 Finance & Administration:

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs (July & August 2021)	001411/2/3	21 July 2021	2,450.02	0.00	2,450.02
HMRC Tax & NI (July & August 2021)	001414/5	21 July 2021	476.92	0.00	476.92
SCC Pension Fund (July & August 2021)	001416	21 July 2021	715.94	0.00	715.94
			3,642.88	0.00	3,642.88

c) Consideration of Delegated Powers during August:

Following consideration it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

21/55 Parish Council Meeting Room Arrangements

These were discussed along with the latest Covid legislation and it was agreed that the Horsehay Village Hall meeting room was too small to accommodate meetings in the event of having large numbers of public present and as the main hall is no longer available another venue would be needed. The current meeting location, Aqueduct Primary School, was considered along with other locations and it was agreed that ideally the meeting venue should be in the Parish if possible.

Agreed: the Clerk would make arrangements taking the above comments and suggestions into consideration.

21/56 Correspondence

T&WC sent a letter informing the Parish Council there was an appeal against enforcement notice ENF/2020/0349 and enquiring if we would like to make a representation by 30th August.

Agreed: the Parish Council will make a representation.

21/57 Items for the next agenda

Invite T&WC Highways Department representative to attend
Additional funding for Aqueduct community defibrillator
Christmas trees
Autumn/Winter newsletter

**21/58 Date of the next meeting – Wednesday 15th September 2021 at 7pm.
Location to be arranged.**

There being no further business, the meeting closed at 8.42pm.

Signed: _____

Date: _____

Chairman