

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 20th July 2022 at Aqueduct Primary School 7.00pm

PRESENT: Cllr. B Wennington (Chair)
Cllrs. K Barnes (arrived 7.30pm), B Cooke, S Deakin and J Greenaway

Also Present: Adam Brookes, Service Delivery Manager for T&WC Highways,
Engineering & Project Delivery along with Chris Archibald and Karl Jones
Two Members of the Dawley Community Allotments Group
K Ewence (Clerk)

22/45 Introductions

The Vice- Chair Bob Wennington welcomed everyone to the meeting and explained that he would be chairing the meeting in Cllr. Burford's absence.

22/46 Apologies for Absence

Cllrs. Burford, Hopkins, Mehta and Preece

22/47 Declarations of Interest

Cllr. Cooke – Great Dawley Town Council
Cllr. Deakin – Dawley Community Allotments Group
Cllr. Greenaway - T&WC Planning Committee
Cllr. Wennington - T&WC Planning Committee, FoDHLNR

22/48 Bridge Road & Horsehay Pool Development

Adam Brookes, Service Delivery Manager for T&WC Highways, Engineering & Project Delivery was welcomed to the meeting by the Chair. Mr. Brooks introduced Mr Chris Archibald and Mr Karl Jones who are working with Mr Brookes on the development and had accompanied him to the meeting.

Mr. Brookes updated the meeting on the progress of the development so far and said the T&WC would start work in October when Severn Trent had finished installing the new mains connections to the houses around Horsehay pool.

Mr Jones said the Bridge Road proposals which already have funding would take around three months to complete.

Cllr. Greenaway said that Severn Trent had been approachable and accommodating to residents around Horsehay Pool, however, their presence had caused some traffic issues and it was important that they continue to keep everyone informed of their progress.

Cllr. Greenaway also asked the officers about the drainage works due to start shortly on St Luke's Road, Doseley Works and she was informed they were to manage flooding problems in the area.

Mr. Brooks said he would be happy to provide a further update at the October Parish Council meeting.

There were no further questions and the Chairman thanked the three officers for attending the meeting.

7.23pm Mr Brookes, Mr Archibald and Mr Jones left the meeting.

22/49 Public Session

There were no members of the public present

22/50 Dawley Community Allotments Group

The Chair informed the meeting that item ten on the agenda would be tabled next.

Cllr. Deakin informed the meeting that the Dawley Community Allotments Group held their first meeting on 4th July, they have received a lot of interest in the idea and funding sources and potential plots were continuing to be investigated. The group are working with a mentor from the National Allotment Society who is going to talk to the group in August and Cllr. Deakin had also visited the Woodside Allotment Scheme. It was **Agreed** that Cllr. Deakin would produce some information about the group which would be displayed on the Parish Council's noticeboards and website.

7.36 pm two members of the Dawley Community Allotments Group left the meeting.

22/51 Minutes of the Previous Council Meeting

It was proposed by Cllr. Deakin and seconded by Cllr. Cooke and **RESOLVED** to approve the minutes of the meeting held on the 15th June 2022 as a true record.

22/52 Councillors Reports

The following verbal reports were given:

Cllr. Greenaway:

Will be attending the Friends of Horsehay Pool and Environs Group meeting tomorrow evening, the first to be held since the Covid pandemic.

Cllr. Deakin:

Had obtained an updated quote for the Little Dawley notice board which had increased from £1,400 to £1,490 due to the time lapse between obtaining the original quote and placing the order, it was **RESOLVED** to accept the quote and for Cllr. Deakin to order the noticeboard.

Cllr. Barnes:

Reported a loose manhole cover on Pageant Drive which is a recurring problem and is chasing up overgrowth work at Malory Drive which is still outstanding.

Has had concerns brought to her attention about Dawley Medical Practice and the closure of Dawley Co-op and Post Office.

Cllr. Wennington:

Work on the site of the old Aqueduct doctor's surgery had commenced before planning permission was put in place and this has been reported to T&WC.

He and the Clerk met with Jonathan Smith from Balfour Beatty on 13th July to obtain a quote for the Parish Councils maintenance contract and Cllr. Wennington will meet with him again next week to discuss the LNR maintenance contract.

An update was also provided regarding T&WC's plans to replace the services provided by the recently closed Dawley Co-op and Post Office.

22/53 Community Action Team (CAT) Scheme

The updated action plan for June and a new action plan for July were circulated to Councillors in advance of the meeting and the contents were briefly discussed.

22/54 Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Barnes reported that the summer event has had to be postponed until 11th September due to the recent extremely hot weather, a litter pick will also be held in September.

A Telford Woods volunteer will carry out maintenance projects on the DHLNR.

The Friends of DHLNR AGM will be held on 17th October.

Cllr. Wennington was sad to report that three benches, two of which are new, have graffiti on them.

22/55 Arriva Bus Service

The Chairman of Donnington & Muxton Parish Council had written to Town and Parish Councils about his councils concerns regarding the effectiveness of the Bus User Group and Arriva's customer service. Cllr. Cooke is the council's Bus User Group representative and he said that he found the user group meetings useful and a good opportunity to speak directly with Arriva. The Chair said that he had contacted Arriva recently and that they had been accommodating agreeing to install a temporary bus stop on either side of Castlefields Way whilst Majestic Way is temporarily closed. Cllr. Greenaway said that Arriva should take into account when communicating with its customers that not everyone has a smart phone. There was also concern that Arriva are not reviewing the reinstatement of services when new housing developments are completed as they said they would.

It was **Agreed** that Councillors will notify Cllr. Cooke of any questions or concerns and he will raise them at the user group meetings.

22/56 Christmas in the Parish

a) Newsletter A/W 2022

The Clerk informed the meeting that they had found someone to deliver the next newsletter and that SJF Design & Print our current printers had quoted £486 to produce and print it, a second quote for printing had been obtained for comparison which was £597. It was **RESOLVED** to employ B Hopkinson to deliver the newsletter at a cost of £400 and SJF Design & Print to produce it. Delivery will take place around the beginning of October and the Clerk will circulate a list of topics for agreement.

b) Christmas Trees

BOCT have supplied a quote to supply and remove three Christmas trees, the price has increased from £1,190 last year to £1,540, however, this is still significantly lower than the alternative quote obtained last year of £2,260. It was **RESOLVED** to accept the quote and to leave the arrangements for light switch on dates and timings to Cllr. Wennington.

c) Older Residents Christmas Party

Arrangements for the older residents Christmas party were discussed and it was **RESOLVED** that the party will be held on Friday 2nd December at Horsehay Village Hall, we will invite T&WC Let's Dine to provide the catering and Dave South to provide the entertainment.

22/57 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2022/0554	N/A	Land adjacent, 131 Gittens Drive, Aqueduct, Telford, Shropshire	Erection of Ino. dwelling and associated works following demolition of existing garage	04/07/2022	25/07/2022
TWC/2022/0518	N/A	Aqueduct Surgery, Majestic Way, Aqueduct, Telford, Shropshire, TF4 3RB	Change of use from doctors surgery (Use Class E) to 5no. assisted living apartments (Use Class C2) (Part Retrospective)	20/06/2022	11/07/2022

b) The following permissions were noted:

Full Granted

TWC/2021/0670 - Former Doseley Works (Phase 3C2), Doseley, Telford, Shropshire
Erection of 23no. dwellings with associated garages and access***amended plans and amended description***

TWC/2022/0435 - Pool View House, Pool View, Horsehay, Telford, Shropshire,
TF4 2ND

Replacement of 4no windows and 1no French doors to rear

TWC/2022/0434 - 10 New Row, Spring Village, Horsehay, Telford, Shropshire,
TF4 2NB

Installation of a mobile shepherd's hut to the rear garden

22/58 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs for July & Aug 2022	001520/1/2	20 July 2022	2,507.44	0.00	2,507.44
HMRC Tax & NI for July & Aug 2022	001523&5	20 July 2022	485.54	0.00	485.54
SCC Pension Fund for July & Aug 2022	001524	20 July 2022	728.24	0.00	728.24
T&WC Aqueduct Primary School Room Hire - Council Mtg June 22	001526	20 July 2022	37.50	0.00	37.50
SSE Energy Solutions - Electricity for Christmas Trees	001527	20 July 2022	44.10	2.20	46.30
			3,802.82	2.20	3,805.02

RESOLVED - to approve these payments.

22/59 Parish Council Meeting Room Arrangements

On-going arrangements were discussed taking into account the size and location of the limited rooms which are available in the Parish and it was **RESOLVED** to continue meeting at Aqueduct Primary School for the present and review this arrangement again at the November meeting.

22/60 Correspondence

The Clerk informed the meeting that PC Dunn has contacted the Parish Council as she is going to arrange a community meeting for the residents of Stonebridge Close and the surrounding areas and she would like Parish Councillors to attend if possible.

22/61 Items for the next agenda

TBA

22/62 Date of the next meeting – Wednesday 21st September 2022 at 7pm at Aqueduct Primary School.

There being no further business, the meeting closed at 9.08pm

Signed: _____

Date: _____

Chairman