

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 15<sup>th</sup> June 2022 at Aqueduct Primary School 7.00 pm

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**PRESENT:** Cllr. A Burford (Chair)  
Cllrs. K Barnes, B Cooke, S Deakin, J Greenaway and B Wennington

**Also Present:** PC Dunn and PCSO Myatt  
K Ewence (Clerk)

**22/27 Introductions**

The Chairman welcomed everyone to the meeting including two representatives from the West Mercia Police Safer Neighbourhood Team

**22/28 Apologies for Absence**

Cllrs. Hopkins, Mehta and Preece

**22/29 Declarations of Interest**

Cllr. Barnes – FoDHLNR

Cllr. Cooke – Great Dawley Town Council

Cllr. Deakin – Allotments for Dawley Hamlets Group, FoDHLNR

Cllr. Greenaway - T&WC Planning Committee

Cllr. Wennington - T&WC Planning Committee, FoDHLNR

**22/30 West Mercia Police Safer Neighbourhood Team**

PC Dunn and PCSO Myatt discussed current issues in the Parish including off-road motorcycles and ASB. Cllr. Cooke raised the issue of recent vandalism at the Telford Steam Trust. PC Dunn said that the mobile police van will be at Little Dawley Pools on July 2<sup>nd</sup>, Cllr. Barnes said that it would be useful to have the van attend the DHLNR Summer event on July 16<sup>th</sup>, SNT asked them to let them know if there were any further suggestions. **Action:** SNT e-mail address to be circulated.

**7.35pm PC Dunn and PCSO Myatt left the meeting**

**22/31 Public Session**

There were no members of the public present

**22/32 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Wennington and seconded by Cllr. Greenaway and **RESOLVED** to approve the minutes of the meeting held on the 18<sup>th</sup> May 2022 as a true record

**22/33 Councillors Reports**

Cllrs Barnes and Hopkins submitted their councillors reports in writing in advance of the meeting and the contents were noted. The following verbal reports were given:

**Cllr Barnes:**

Discussed a number of complaints and concerns she had received and dealt with over the last few months including poor tarmacing on Majestic Way and weedkiller used by T&WC which was damaging residents' lawns. It was **Agreed** that the Clerk would enquire if regular jet washing of Pageant Drive Play Area could be officially added to T&WC's maintenance programme, the Chair said he would follow up Cllr. Barnes concerns that she was not receiving feedback regarding issues reported to T&WC and Cllr. Barnes will log a request on MyTelford for a dropped curb in Leadon Drive.

**Cllr. Wennington:**

Informed the meeting that GDTC had cleared the overgrown Nisa path by Holly Road and that he had reported an issue regarding a dangerous manhole cover in Botany Bay Close. Two new lampposts and been agreed for Southview Rd (Junction with Avon Close) and the Aqueduct Christmas tree hole had been damaged and as the Council had already agreed to move it he had filled it in to make it safe.

**Cllr. Greenaway:**

Cllrs Greenaway and Hopkins had met with residents of Horsehay Court to support their actions regarding T&WC enforcement notices issued against their properties, signage has still not been installed on the Bridge Road to Travellers Joy right of way. Cllr. Greenaway met with Rick Shaw to discuss how the Green Guarantee money allocated to the Shirefields site would be spent, it was agreed that it would be spent on bird boxes, clearing up the area and bulb planting. The closure of the Dawley Co-op and post office is causing great concern to many residents.

**Cllr. Deakin:**

Reported a bin fire on Beedles Close and raised concerns about anti-social behaviour in Aqueduct and speeding on Southall Road.

**Cllr. Cooke:**

Informed the meeting that he had made a visit to the Telford Steam Railway and was impressed with their new organisational structure and plans.

**22/34 Community Action Team (CAT) Scheme**

The updated action plan for May and a new action plan for June were circulated to Councillors in advance of the meeting. Cllr. Wennington said that he had reported to Paul Fenn that a tree was obstructing the view of the deployable camera at the Little Dawley Pools and he had requested that it be trimmed. Concerns were raised about the number of abandoned shopping trollies in Aqueduct and on the LNR and whether they are being reported by the neighbourhood enforcement officers during their patrols.

**22/35 Dawley Hamlets Local Nature Reserve (DHLNR)**

- A litter pick was held on May 22<sup>nd</sup>
- Students will be carrying out work experience on the DHLNR on 4<sup>th</sup> and 5<sup>th</sup> of July
- New benches funded by the Parish Council are now in place
- Starting to obtain quotes for the focal point

**22/36 Allotments**

Cllr. Deakin informed the meeting that an allotment committee had been formed, two meetings had been held and the committee were in the process of setting up a bank account and applying for grants. Site options continue to be explored including Phoenix Fields, Cllr. Wennington confirmed that Green Guarantee land could be used.

**22/37 T&WC Safer & Stronger Project**

Simon Haydon had contacted the Clerk regarding two community classes at Horsehay Village Hall; a five week self-defence course and an on-going Tai Chi course. If the Parish Council was able to administer the self-defence course it could obtain funding from the Safer and Stronger project and offer it to residents free of charge. It was **Agreed** to investigate the Parish Council running the self-defence course for residents but that the Tai Chi course would need to be something which should be arranged

directly between the course leader and Horsehay Village Hall.

**22/38 The Gardening Service**

The Clerk informed the meeting that Great Dawley Town Council had been in contact to say that their chief gardener was retiring on the 29<sup>th</sup> July and due to short notice they had no option but to employ Idverde to complete the season and costs would be approximately 40% higher from July to September 2022 including a handover period. The Clerk informed the meeting that 2021/22 costs were £2,221 and as numbers of customers were similar to last year the increase would take the cost to the Parish Council to around the budget of £3,000. It was **RESOLVED** to continue providing the service for this year and review whether to continue next year once GDTC have put permanent arrangements in place.

**22/39 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2022/0483	N/A	Site of Screenprint Centre, Dawley Road, Lawley Village, Telford, Shropshire	Erection of an office with store accommodation	08/06/2022	
TWC/2022/0478	N/A	Land between Hartfield House/41, Pool Hill Road, Horsehay, Telford, Shropshire	Reserved matters application for erection of 36no. dwellings and garages pursuant to outline permission TWC/2019/0104 including layout, scale, appearance and landscaping	07/06/2022	28/06/2022
TWC/2022/0435	N/A	Pool View House, Pool View, Horsehay, Telford, Shropshire, TF4 2ND	Replacement of 4no windows and 1no French doors to rear	19/05/2022	11/06/2022
TWC/2022/0434	N/A	10 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB	Installation of a mobile shepherds hut to the rear garden	19/05/2022	11/06/2022

**b) The following permissions were noted:**

**Listed Building Refused**

**TWC/2022/0088** - 17 Pool View, Horsehay, Telford, Shropshire, TF4 2<sup>ND</sup>  
Erection of a replacement retaining wall and timber gate (Listed Building Application) (Retrospective) \*\*\*Amended Application Form\*\*\*

**Full Refused**

**TWC/2021/1163** - 17 Pool View, Horsehay, Telford, Shropshire, TF4 2<sup>ND</sup>  
Erection of a replacement retaining wall and timber gate (Retrospective) \*\*amended application form\*\*

**Trees in Conservation Area Granted**

**TWC/2022/0333** - 6 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB  
**Reduction in height to 2.5m on 1no. Holly tree**

**22/40 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Cheques Presented for Payment Approval:**

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
R Porteous - Table Decorations for Platinum Jubilee Party	001508	15 June 2022	68.84	3.51	72.35
Cancelled	001509	15 June 2022	0.00	0.00	0.00
Staff Costs	001510/11	15 June 2022	1,253.62	0.00	1,253.62
HMRC Tax & NI	001512	15 June 2022	242.87	0.00	242.87
SCC Pension Fund	001513	15 June 2022	364.12	0.00	364.12
Staff Costs - Defib Pads, Cert. of Posting & Platinum Jubilee Party	001514	15 June 2022	225.74	43.84	269.58
Staff Costs - Travelling Expenses	001515	15 June 2022	91.00	2.63	93.63
T&WC Aqueduct Primary School Room Hire - Council Mtg May 22	001516	15 June 2022	37.50	0.00	37.50
SDH Accounting Services - Internal Audit Fees	001517	15 June 2022	270.68	0.00	270.68
Sponsorship - Horsehay Horticultural Society Show	001518	15 June 2022	1,000.00	0.00	1,000.00
B Wennington - Gravel and Soil	001519	15 June 2022	24.00	0.00	24.00
			<b>3,578.37</b>	<b>49.98</b>	<b>3,628.35</b>

**RESOLVED** - to approve these payments.

**22/41 DHPC Planning Working Group Meeting Held on 7<sup>th</sup> June 2022**

The minutes of the above meeting were circulated in advance and the recommendations considered. It was **Resolved** to accept the recommendations to increase the reserves for match funding to £17,000 and elections to £7,000 which would result in half of the total reserves of £147,670 being earmarked for spend and half remaining as a general reserve. The strategic plan and allocation of reserves spreadsheet will be updated accordingly.

**22/42 Correspondence**

The Clerk informed the meeting that the Parish Council had received messages of thanks for hosting the older residents Platinum Jubilee event on June 10<sup>th</sup>. It was **Agreed** to send a letter of thanks to Ruth Porteous for providing the flower arrangements carrying on Cllr. Onion's tradition and thanks was also given to the Clerk for organising the event.

**22/43 Items for the next agenda**

Bridge Road and Horsehay Pool Development  
Location of future meetings

**22/44 Date of the next meeting – Wednesday 20<sup>th</sup> July 2022 at 7pm at Aqueduct Primary School.**

The Chair gave his apologies for this meeting, the vice-chair Cllr. Wennington will chair the meeting.

There being no further business, the meeting closed at 9.00pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman