

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 21<sup>st</sup> June 2023 at Horsehay Village Hall at 7.00pm

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**PRESENT:** Cllr. L Parker (Chair)  
Cllrs. Z Hannington, I Preece & M Rogers

**Also Present:** Two Members of the Public  
K Ewence (Clerk)

**23/24 Introductions**

Cllr. Parker welcomed everyone to the meeting and said that she would be chairing the meeting in the absence of Cllr. Wennington.

**23/25 Apologies for Absence**

Cllrs. K Barnes, S Heighway, R Mehta, B Wennington and S Wennington

**23/26 Declarations of Interest**

Cllr. Hannington – GTDC, L&OPC, T&WC Planning Committee Reserve  
Cllr. Parker – GTDC, T&WC Planning Committee Reserve  
Cllr. Preece – GDTC  
Cllr. Rogers – Idverde UK Ltd

**23/27 Public Session**

One member of the public said that she had attended the meeting this evening to raise the concerns of herself and her neighbours regarding the increasing number of large vehicles entering Spring Village. Concerns were raised regarding road safety and the damage which was being done to the unadopted road. Solutions to this problem such as signage were discussed in detail and it was **RESOLVED** that Cllr. Preece would work with T&WC to resolve the problem.

**23/28 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 17<sup>th</sup> May 2023 as a true record.

**23/29 Aqueduct Chapel Stone Repair**

A member of the public present at the meeting confirmed an interest in item 11 on the agenda, the Aqueduct Chapel Stone Repair, so the Chair brought the agenda item forward.

The Clerk informed the meeting that it had been difficult to obtain quotes for the repair of the Aqueduct chapel stone, however, Cllr. B Wennington had obtained one quotation for £180 from Mark Costello Restoration. The Council recognised the difficulty of obtaining additional quotes for such a specialised repair and it was **RESOLVED** to accept this quotation.

**23/30 Doseley and Horsehay Area Traffic Calming**

Chris Pearson, T&WC Road Safety and Traffic Engineering Team Leader, had been invited to the meeting but was not available to attend, instead he had issued an update which was read out by the Chair:

- **Doseley and Horsehay Area Traffic Calming**

No further movement since the last meeting. T&WC have had around 400 responses to the traffic consultation and these need to be digitised and assessed. A new project manager has been assigned to deliver the project. Mr

Pearson hoped to have a further update in September as no clear preference is seen in the responses.

- **Castlefields Way**  
No further update. The speed indicator device (SID) data appears to show no speeding issues though T&WC are awaiting a response from the manufacturer on the accuracy of the SID. Currently no plans for any changes.
- **Willow Bank**  
Traffic regulation order proposals cancelled.
- **Staffing**  
The traffic team has two additional engineers on soft-secondment from Highways Projects which should allow the Traffic Department to start dealing with the backlog of requests and enquiries.

It was **RESOLVED** to invite Chris Pearson along to the September meeting for a further update.

**One member of the public left the meeting at 7.35pm**

### **23/31 Councillors Reports**

#### **Cllr. Preece:**

- Overflowing bins by the Codfather – Cllr Hannington and Cllr Preece helped to empty the bins and T&WC have now agreed additional collections and the business are providing an additional bin
- Telford Steam Railway track work has caused some concern for local residents
- Cheshire Cheese site has been secured again but this has limited the access to the adjacent field
- Many residents continuing to raise concerns regarding the Lightmoor Road closure and the lack of updates. Cllr Preece has met with the contractors and T&WC Highways department and they have agreed to issue regular updates to affected residents. The residents' group are being kept updated.
- Launch of the new Londis shop in Lightmoor has been welcomed by residents
- A new youth provision in the area is well attended by 50+ under 18's
- Working with T&WC's Safer & Stronger Team to combat ASB at Simpson's Pool. **Agreed:** this issue will also be added to the CAT action plan and the lack of litter bin provision at this pool investigated
- Four fly tips reported and removed

#### **Cllr. Parker (Chair):**

- Continued concerns regarding ASB at Stonebridge Close
- Issues with two trees blocking light in Aqueduct
- A contribution from Borough Councillors Pride Fund is under consideration for some new benches at Pageant Drive play park and repair of the Aqueduct little library

#### **Cllr. Rogers:**

- June ward walk, three issues reported on MyTelford

### **23/32 Community Action Team (CAT) Scheme**

The updated action plan for May and a new action plan for June were circulated to Councillors on June 1<sup>st</sup>. The Clerk informed the meeting that NEO's have increased patrols at the Little Dawley Pools and will patrol Smallhill Road play area due to reports of ASB. Inconsiderate parking outside the Nisa shop in Little Dawley is being monitored.

**23/33 Updates From Local Nature Reserve Friends Groups in the Parish**

No representatives were present at the meeting to provide an update, however, the Chair reported that she had attended the DHLNR pond dipping event on June 10<sup>th</sup> and said that it was a successful and very enjoyable event.

**23/34 Great Dawley Breakfast Club**

A report written by the Clerk of Great Dawley Town Council was issued in advanced of the meeting containing details of the club and arrangements for the next 12 months. The report and how the children in the parish would benefit from the scheme were discussed. It was **RESOLVED** to continue with an annual contribution (June 2023 – May 2024) to this scheme of £1,500. Cllrs. Hannington, Parker and Preece abstained from voting.

**One member of the public left the meeting at 8.06pm**

**23/35 West Midlands Police Commissioners Community Funding for Safer Road Projects**

The meeting considered whether to apply for funding for a speed indicator device and/or ASB signage as previously suggested by Cllr. Barnes. It was **RESOLVED** that the Clerk would investigate the matter and it would be discussed at a future meeting.

**23/36 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2023/0434	N/A	Cherry Trees, Doseley Road, Dawley, Telford, Shropshire, TF4 3AY	Erection of boundary fences at a maximum height of 6m following engineering works (Part Retrospective)	20/06/2023	11/07/2023
TWC/2023/0358	N/A	15 Jarman Drive, Horsehay, Telford, Shropshire, TF4 3UP	Erection of first floor side extension and part conversion of existing garage	25/05/2023	16/06/2023
TWC/2023/0351	N/A	65 Mount Pleasant Drive, Brookside, Telford, Shropshire, TF3 1QN	Erection of a single storey rear extension, front porch and conversion of the existing ground floor garage into a habitable space	24/05/2023	15/06/2023

**b) The following permissions were noted:**

**PRIOR APPROVAL GRANTED:**

**TWC/2023/0277** - Castlefields Way, Aqueduct, Telford, Shropshire  
 Determination under Part 16 of the GPDO for the proposed installation of 1no. AC meters cabinet, 1no. Bowler cabinet, 1no. RBS 6130 equipment cabinet, 1no. GPS module to be mounted above antennas and 1no. 18m high Phase 8 street pole

**FULL GRANTED:**

**TWC/2022/0969** - The Flowerpots, 16A Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ  
 Erection of a detached double garage \*\*\*\*\*ADDITIONAL INFORMATION & AMENDED PLANS RECEIVED\*\*\*\*\*

**FULL REFUSED:**

**TWC/2023/0189** - 10 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY  
Erection of a single storey front/side extension and front porch

**23/37 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments presented for approval and payment:

Payee/Reason	Chq No/Payt Method	Date	Net	VAT	Total
Staff Costs	Bank Transfer	21 June 2023	1,321.67	0.00	1,321.67
HMRC Tax & NI	Bank Transfer	21 June 2023	250.10	0.00	250.10
SCC Pension Fund	Bank Transfer	21 June 2023	388.05	0.00	388.05
Sponsorship - Horsehay Horticultural Society Show	Bank Transfer	21 June 2023	1,000.00	0.00	1,000.00
T&WC Aqueduct Primary School Room Hire - Council Mtg May 23	Bank Transfer	21 June 2023	37.50	0.00	37.50
MW Medics Ltd - Coronation Party First Aid	Bank Transfer	21 June 2023	70.00	14.00	84.00
			<b>3,067.32</b>	<b>14.00</b>	<b>3,081.32</b>

**RESOLVED** - to approve these payments.

**c) Appointment of an Internal Auditor for 2023/24**

The Clerk informed the meeting that she had received an expression of interest from SDH Accounting to carry out the 2023/24 internal audit. The cost assuming no significant changes would be the same as the previous year, £260. The Clerk said she had spoken with other clerks and the charge remained comparable with other similar sized authorities, the auditor also provided prompt advice and guidance when approached throughout the year. Councillors said they were satisfied with the service they were receiving and would like for it to continue. It was **RESOLVED** to re-appoint SDH Accounting as the Council's internal auditor to audit the 2023/24 accounts.

**23/38 Correspondence**

None

**23/39 Items for the next agenda**

- meeting dates and locations for the remainder of the year (item deferred from May 2023)
- Cllrs. B Wennington and S Wennington representations on outside bodies (item deferred from May 2023)
- renewal of the DHLNR path maintenance contract
- update on the gardening service from GDTC

**23/40 Date of the next meeting – Wednesday 19<sup>th</sup> July 2023, at 7pm at Aqueduct Primary School.**

There being no further business, the meeting closed at 8.30pm

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**