

**DAWLEY HAMLETS PARISH COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 17<sup>th</sup> March 2021 at 7.00 pm virtually by Zoom

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. K Barnes (7.18pm), B Cooke, D Hopkins, R Mehta, B Wennington

**Also Present:** One Member of the Public  
K Ewence (Clerk)

**20/129 Introductions**

The Chairman welcomed everyone to the meeting including one member of the public.

**20/130 Apologies for Absence**

Cllr. C Cassar and Borough Councillor J Greenaway

**20/131 Declarations of Interest**

Cllr. Cooke - Great Dawley Town Council  
Cllr. Hopkins – Grant Awarding (Telford Steam Railway)  
Cllr. Mehta – Lawley & Overdale Parish Council, Planning Committee  
Cllr. Wennington – DHLNR

**20/132 Public Session**

No matters raised.

**20/133 Minutes of the Previous Council Meeting:**

It was proposed by Cllr. Hopkins, seconded by Cllr. Mehta and **RESOLVED** to approve the minutes of the meeting held on the 17<sup>th</sup> February 2021 as a true record.

**20/134 Councillors Reports**

Written reports had been submitted in advance of the meeting by Cllr Hopkins and Borough Councillor Greenaway.

The Chairman invited verbal updates:

**Cllr. Hopkins:**

- Shared his concerns about the Station Road & Bridge Road traffic calming work which is currently in progress, the main one being the lack of a safe cycle access on the Brandlee build-out. He went on to say that a representative from the Telford Steam Railway (TSR) had also contacted him with concerns about the proposal for a central refuge at the junction of Bridge Road and Shire Fields as it could prevent low loaders bringing trains and carriages to and from the TSR. It was **RESOLVED** to arrange a site meeting between Matt Powell, T&WC Service Delivery Manager for Strategic Transport & Highway and representatives of the Parish Council and the TSR to discuss these concerns.
- Cllr Hopkins had also been contacted by residents residing on St. Luke's Road, Doseley who are very concerned about pedestrian safety particularly between the Doseley Park access and the railway bridge. The Parish Council agreed that immediate action was needed to make this road safe for pedestrians and that a proper overall local plan for the roads in the Horsehay, Doseley, Lightmoor and Little Dawley area should be drawn up and implemented. It was **RESOLVED** to contact Matt Powell, T&WC Service Delivery Manager for Strategic Transport & Highway to ask for his views on this matter and arrange

a site visit if it would assist in bringing about some urgently needed pedestrian safety.

#### **7.18pm Cllr. Barnes joined the meeting.**

##### **Cllr Cooke**

- Joining questions on the Parish Council Facebook page had been refined to give a clearer indication of why people wished to join the group.
- Had received complaints about potholes in Hollywell Lane and large wagons and car transporters entering Leasowe Green, Lightmoor.

##### **Cllr. Wennington**

- Cllr Wennington and Cllr. Barnes were dealing with a complaint regarding overgrown bushes by a resident in Garbett Road, Aqueduct which it was understood that Idverde had agreed to maintain.
- Is in the process of obtaining three quotes to consider the installation of Christmas trees in the parish.
- Raised concerns regarding construction traffic entering the northern end of Majestic Way passing the shops.
- Cllr. Wennington and Cllr. Barnes had met with the building site manager at Majestic Way.
- DHLNR Easter and Summer events are currently being planned, there are concerns over the water levels in the Dandy Pool and Cllr, Wennington thanked Cllr. Barnes for obtaining a grant for the DHLNR for £1,500.

##### **Cllr. Barnes**

- Awaiting quotes for the two additional little libraries.
- More funding is needed for the defibrillator located outside Aqueduct Primary School.
- The requirement for double yellow lines on Willow Bank had been raised with T&WC.
- Funding the lining of the Little Dawley football field was discussed and it was agreed that if this was required an application could be made to the Parish Council for a grant award.
- Enquired about the S.106 money for Majestic Way, the Chairman said he would follow it up.

##### **Cllr. Mehta**

- Still requires more volunteers for his Speed Watch team.

#### **20/135 Community Action (CAT) Scheme**

It was **RESOLVED** to ratify the three-year agreement between the Parish Council and Telford & Wrekin Council (T&WC) to buy into an enforcement team for the equivalent of two days per week plus one CCTV camera at a total cost of £11,560 per annum funded 50% each by the Parish Council and T&WC. The cost to the Parish Council will be £5,780 each year for three years commencing 1<sup>st</sup> April 2021.

#### **7.55pm one member of the public left the meeting.**

#### **20/136 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Wennington provided an update in his councillor's report.

#### **20/137 Annual Parish Meeting**

It was **RESOLVED** to hold the Annual Parish Meeting on Wednesday 21<sup>st</sup> April 2021

at 7pm before the Ordinary Parish Council meeting and to invite Mr Allan Wilson, SALC representative on the Steering Group for the Shropshire Climate Action Partnership, to talk about climate change.

**20/138 Grant Awarding**

Cllr. Barnes declared an interest in Ladygrove Primary School. Two applications were submitted to the Parish Council for consideration, the application forms and supporting documentation were circulated in advance of the meeting and it was **RESOLVED** to make the following awards:

- Ladygrove Primary School awarded £300 towards books
- Telford Steam Railway awarded £300 towards the restoration of the Horsehay signal box

**20/139 Spring/Summer Newsletter**

The clerk informed the meeting that the people responsible for delivering Lawley and Overdale Parish Council's newsletters had provided a quote for £400 to deliver Dawley Hamlets Parish Council newsletters. It was **RESOLVED** to accept the quote and to accept SJF Design and Print's quote to produce and print this newsletter at the for the same price charged in 2018 and 2019, £463.

**20/140 Memorial to Cllr. Beryl Onions**

The Parish Council discussed possible tributes and memorials to Cllr. Onions and concluded that Cllr. Hopkin's suggestion of an angel painting surrounded by flowers would be a particularly fitting tribute. It was **RESOLVED**, subject to the approval of Cllr. Onions family, to have the painting framed and displayed at either the Horsehay Village Hall or Horsehay Methodist Chapel. It was also agreed that the Parish Council would consider the possibility of placing of a memorial bench by the side of Horsehay Pool.

**20/141 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2021/0222	N/A	10 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY	Erection of a first floor side extension	11/03/2021	01/04/2021
TWC/2021/0217	N/A	11 Elvin Close, Horsehay, Telford, Shropshire, TF4 3US	Proposed garage conversion to living space and replacement of existing conservatory roof	10/03/2021	31/03/2021
TWC/2021/0187	N/A	Plot D, Pool Hill Road, Horsehay, Telford, Shropshire	Re-pollarding to previous pollard pruning points to 2no. Horse Chestnut trees (G1) and crown lift remaining canopies up to 3.5m and tipping back lateral encroachment to road edge to the remaining 5no. Horse Chestnut trees (G1)	27/02/2021	20/03/2021

**b) The following permissions were noted:**

### **Full Granted**

**TWC/2020/1029** - 5 Fellows Close, Little Dawley, Telford, Shropshire, TF4 3RN.  
Erection of a first floor rear extension and conversion of the existing garage into a habitable room \*\*\*Amended plans received\*\*\*

**TWC/2021/0061** - 2 Smallhill Road, Lawley Village, Telford, Shropshire, TF4 2FW.  
Erection of a two storey rear extension.

#### **20/142 Finance & Administration:**

##### **a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

##### **b) List of Cheques was Presented for Payment Approval:**

The Parish Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs	001374/5	17 March 2021	1,200.53	0.00	1,200.53
HMRC Tax & NI	001376	17 March 2021	218.98	0.00	218.98
SCC Pension Fund	001377	17 March 2021	347.75	0.00	347.75
Office Expenses 1.10.20 - 31.3.21	001378	17 March 2021	319.00	0.00	319.00
Staff Costs - Mail Redirection, Zoom, Stamps	001379	17 March 2021	89.31	0.00	89.31
Staff Costs - Travelling Expenses	001380	17 March 2021	29.90	0.87	30.77
T&WC - Pageant Drive Replacement Bench	001381	17 March 2021	150.00	0.00	150.00
T&WC - Trinity Road Football Pitch Goalposts	001382	17 March 2021	520.00	0.00	520.00
T&WC - Match Funding Laptops for Schools	001383	17 March 2021	4,783.33	0.00	4,783.33
Idverde Ltd - Grounds Maintenance 1.4.20 - 31.3.21	001384	17 March 2021	3,420.00	684.00	4,104.00
Idverde Ltd - Biannual Maintenance of DHLNR	001385	17 March 2021	2,760.00	552.00	3,312.00
The Web Orchard - replacement for cheque no. 001372	001386	17 March 2021	300.00	0.00	300.00
			<b>14,138.80</b>	<b>1,236.87</b>	<b>15,375.67</b>

**RESOLVED** – to approve and pay as tabled.

#### **20/143 Location of Future Meetings**

The Chairman informed the meeting that under current Coronavirus legislation Parish Council meetings could only continue to be held virtually until 6<sup>th</sup> May 2021. It was **RESOLVED** to hold the April meeting virtually and consider on-going arrangements at that meeting.

#### **20/144 Correspondence**

None.

#### **20/145 Items for the next agenda**

The Chairman informed the meeting that T&WC had received the ten names required for Cllr. Onion's vacancy to call a by-election in the Dawley Hamlets Ward, the by-election will take place on 6<sup>th</sup> May 2021.

Idverde grounds maintenance contracts.

Memorial bench for Cllr. Onions.

#### **20/146 Date of the next meeting – Wednesday 21<sup>st</sup> April 2021 immediately after the Annual Parish Meeting which will start at 7.00pm. The meeting will be held virtually by Zoom.**

There being no further business, the meeting closed at 8.18pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**

DRAFT