

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 16<sup>th</sup> March 2022 at Aqueduct Primary School 7.00 pm

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. B Cooke, S Deakin, J Greenaway, D Hopkins, R Mehta (arrived 7.55pm) and B Wennington

**Also Present:** Chris Pearson T&WC Road Safety & Traffic Engineering Team Leader  
Richard Shaw T&WC Green Spaces Infrastructure Officer (arrived 7.25pm)  
One member of the Public  
K Ewence (Clerk)

**21/154 Introductions**

The Chairman welcomed everyone to the meeting.

**21/155 Apologies for Absence**

Cllrs. Barnes and Cooke

**21/156 Declarations of Interest**

Cllr. Greenaway - T&WC Planning Committee  
Cllr. Wennington - T&WC Planning Committee, Friends of DHLNR

**21/157 Public Session**

A member of the public enquired as to why there are three speed indicator devices (SIDs) in the vicinity of Castlefields Way and was told that one was installed by T&WC and the others by Great Dawley Town Council. He was interested as to what information was being collected by the T&WC SID and how it was being used, Chris Pearson said he will get an update from T&WC Highways Department for him.

**21/158 Local Road Network (Woodhouse Lane, Frame Lane, Holly Road, Doseley Road, Pool Hill Road, etc.) Including Pedestrian & Cycle Provision**

The Chair welcomed Chris Pearson T&WC Road Safety & Traffic Engineering Team Leader to the meeting. Mr Pearson circulated and explained his initial plans for the road network which are subject to the results of a topographical survey which was yet to be undertaken. Mr Pearson suggested a site meeting once the results of the survey become available.

Mr Pearson said that £120,000 had been allocated to the project, Cllr. Hopkins questioned the amount; due to the number of new developments he believed the amount should be greater.

**Action:** Clerk to arrange a site meeting for Mr Pearson and Councillors May/June time once the results of the topographical survey are available.

**Action:** Clerk to contact Mark Rowley, T&WC Development Control, to clarify the amount available for this project.

The Chair thanked Mr Pearson for his attendance at the meeting.

**Mr Pearson left the meeting at 7.38pm.**

**21/159 Green Guarantee Sites**

The Chair welcomed Richard Shaw, T&WC Green Spaces Infrastructure Officer, to the meeting. Mr Shaw explained how much funding had been provided for each Green Guarantee site in the Parish, how much had been spent so far and what it had been spent on. It was agreed that the focus should be on spending the funding which has

been allocated first and then looking at further development and funding e.g. Potters Fund.

**Action:** Clerk to arrange site meetings at each of the Green Guarantee site for Mr Shaw and Councillors.

**Mr. Shaw left the meeting at 8.00pm.**

**21/160 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins, seconded by Cllr. Mehta and **RESOLVED** to approve the minutes of the meeting held on the 16<sup>th</sup> February 2022 as a true record.

**21/161 Councillors Reports**

**Cllr. Preece**

- the new T&WC app is very good for reporting issues in the Borough.

**Cllr. Mehta**

- continued concern about speeding in the Parish.

**Cllr. Deakin**

- requested an update on the dangerous fence between Rednal Fields and Avon Close. **Action** – Clerk to ask Paul Fenn for an update.
- concerned about continual flooding of Severn Way, Cllr. Preece said he had contacted T&WC and asked them to resolve the problem.
- requested an update on the progress of the Little Dawley notice board planning application, the Clerk said that the pre-application had been submitted.

**Cllr. Greenaway**

- the fences are down again at the Cheshire Cheese and children are gaining entry, enforcement have been notified.
- recently invited to the Doseley Park Neighbourhood Watch meeting, the concerns raised at the meeting have been added to the Parish's CAT work plan and an on-site police surgery will take place shortly.

**Cllr. Wennington**

- Aqueduct road and footpath issues and improvements.

**Cllr. Hopkins**

- attended T&WC Planning Committee on March 9<sup>th</sup> on behalf of the Parish Council to speak against application TWC/2021/0670, erection of 23 homes on the former Doseley Pipework's site, due to road safety concerns. Despite the concerns raised the application was granted.
- Matt Seabrook did not attend the Doseley graveyard meeting arranged for March 3<sup>rd</sup> to inspect the condition of the trees. **ACTION:** Clerk to reschedule

**Cllr. Greenaway left the meeting at 8.15pm (family emergency)**

**21/162 Community Action Team (CAT) Scheme**

The latest CAT action plan was circulated to Councillors in advance of the meeting, the Clerk informed the meeting that Cllr. Greenaway had joined the last CAT meeting to convey concerns regarding the Doseley Park site and these have been added to the action plan. Cllr. Deakin discussed concerns regarding parking issues on Willow Bank.

**Action:** Clerk to ask the CAT to mark Willow Bank parking issues as high priority and to explore with T&WC Highways the possible introduction of double yellow lines.

**21/163 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Wennington reported:

- the Environment and other agencies had been maintaining and improving the pools including the installation of new fishing pegs.
- new benches will be installed on the LNR funded by Dawley & Aqueduct Borough Councillors and Dawley Hamlets Parish Council.
- a pond dipping event will take place on the LNR on April 23<sup>rd</sup> and the Summer event will take place on July 16<sup>th</sup>.

**21/164 Annual Maintenance Contracts**

The Clerk informed the meeting that due to the concerns the Parish Council raised regarding the standard of their additional works maintenance agreement for 2021/22 Idverde had reduced the contract price for that period by 50%, 2022/23 maintenance agreements were currently being costed for consideration at the next Council meeting.

**21/165 Boundary Commission Review of Electoral Boundaries in Telford and Wrekin**

This matter was discussed at length.

**Agreed:** to defer finalising a response to the next meeting by which time the T&WC Boundary Committees response would be available.

**21/166 Grant Awarding & Platinum Jubilee Grant Awarding**

**Cllr. Wennington abstained from voting on the Friends of DHLNR applications.**

Grant and Platinum Jubilee Grant applications from voluntary bodies, local clubs and not-for-profit organisations were circulated in advance of the meeting.

**RESOLVED** to award the requested amounts to all applicants.

**21/167 Newsletter and Older Residents Summer Platinum Jubilee Picnic**

The Clerk informed the meeting that she had been unable to source a reliable and sustainable newsletter delivery solution so proposed that mix and match approach consisting of posting some newsletters via Royal Mail, supplying copies to local business and some newsletters to be distributed by Councillors.

**RESOLVED** to trial this new approach.

The Clerk informed the meeting that the Parish Council grant application for funding for the Older Residents Platinum Jubilee Picnic had been unsuccessful and would, therefore, be fully funded by the Parish Council. Arrangements for the event were discussed.

**AGREED** that the Clerk would source first aid support for the event and that she and Cllr. Greenaway would arrange the refreshments and decorations.

**21/168 The Great Dawley Breakfast Club**

Details of plans for the 2022/23 Great Dawley Breakfast Club were circulated in advance of the meeting and it was **RESOLVED** to continue the Parish Council's contribution to this scheme of £1,500 for another year.

**21/169 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2022/0125	N/A	7 Stainburn Road, Lawley Village, Telford, Shropshire, TF4 2FS	Replacement of all existing timber windows and doors with UPVC windows and doors	17/02/2022	10/03/2022

**b) The following permissions were noted:**

**Full Granted:**

**TWC/2022/0069** - 22 Frame Lane, Doseley, Telford, Shropshire, TF4 3BH.  
Erection of timber lodge.

**TWC/2022/0019** - Sunnycroft, Doseley Road, Dawley, Telford, Shropshire, TF4 3AY.

Erection of a single storey side extension, construction of a rear dormer window, removal of chimney, installation of 3no. roof lights and engineering works to garden  
\*\*\*AMENDED DESCRIPTION\*\*\*.

**TWC/2022/0115** - 10 Gravel Leasowes, Lightmoor, Telford, Shropshire, TF4 3QL.  
Erection of a two storey side and rear extension.

**TWC/2022/0122** - 25 Stainburn Road, Lawley Village, Telford, Shropshire, TF4 2FS.

Erection of 1no. shed.

**21/170 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Cheques Presented for Payment Approval:**

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs	001469/70	16th March 2022	1,430.32	0.00	1,430.32
HMRC Tax & NI	001471	16th March 2022	356.63	0.00	356.63
SCC Pension Fund	001472	16th March 2022	431.95	0.00	431.95
Staff Costs - Zoom Sunscription, Flowers	001473	16th March 2022	61.48	12.30	73.78
Staff Costs - Travelling Expenses	001474	16th March 2022	70.20	2.03	72.23
Office Expenses 1.10.21 - 31.3.22	001475	16th March 2022	319.00	0.00	319.00
Great Dawley TC lost cheque 001456 canc. and reissued	001476	16th March 2022	2,221.30	0.00	2,221.30
Community Action Team - Contribution for 2021/22	001477	16th March 2022	5,780.00	0.00	5,780.00
T&WC Bi-Election Charges - Aqueduct Ward 16.12.21	001478	16th March 2022	2,658.42	0.00	2,658.42
Great Dawley Town Council - Holiday Activities and Eatwell Project	001479	16th March 2022	1,500.00	0.00	1,500.00
Idverde Ltd - Grounds Maintenance 1.4.21 - 31.3.22	001480	16th March 2022	1,710.00	342.00	2,052.00
Idverde Ltd - Biannual Maintenance of DHLNR 1.4.21 - 31.3.22	001480	16th March 2022	2,760.00	552.00	3,312.00
T&WC - Noticeboard Planning Pre-application	001481	16th March 2022	25.00	0.00	25.00
			<b>19,324.30</b>	<b>908.33</b>	<b>20,232.63</b>

**RESOLVED** - to approve these payments and to cancel the Zoom subscription as the facility is no longer required.

**21/171 Annual Parish Meeting**

This meeting was discussed and it was **RESOLVED** that it will be held on Wednesday 20<sup>th</sup> April at 7pm, before the ordinary Parish Council meeting, the Chairman will give a report and members of local groups will be invited submit written reports in advance of the meeting or attend in person and present their reports.

**21/172 Annual Meeting of the Parish Council**

The Chair explained that this year's Annual Meeting of the Parish Council scheduled for May 18<sup>th</sup> clashes with a popular local event. **RESOLVED** to change the date, the Clerk will offer a number of alternative dates and the date which is convenient for the most Councillors will be selected.

**21/173 Correspondence**

The Parish Council received a letter of thanks for their sponsorship of the Horsehay Horticultural Show for the next three years.

**21/174 Items for the next agenda**

Boundary Commission Review  
Annual Maintenance Contracts  
Climate Emergency Action Plan

**21/175 Date of the next meeting – Wednesday 20<sup>th</sup> April following the Annual Parish Meeting which starts at 7pm.**

There being no further business, the meeting closed at 9.10pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman

DRAFT