

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held on Wednesday 20<sup>th</sup> March 2024 at Aqueduct Primary School**  
**at 7.00pm**

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**PRESENT:** Z Hannington, S Heighway, I Preece and S Wennington  
**Also Present:** R Ware – School Governor Aqueduct Primary School  
K Ewence (Clerk)

**23/143 Welcome and Introductions**

The Chair and Vice-Chair were both absent from the meeting. Cllr. Preece was nominated and was unanimously elected as Chair and welcomed everyone to the meeting.

**23/144 Apologies for Absence**

Cllrs. K Barnes, R Mehta, L Parker, M Rogers and B Wennington

**231/45 Leave Of Absence Request**

Due to on-going medical treatment, it was **RESOLVED** to grant Cllr. Rogers a leave of absence until September 2024 and everyone wished him well.

**23/146 Declarations of Interest and Dispensation Requests**

Cllr, Z Hannington – GDTC and L&OPC  
Cllr. S Heighway – GDTC and Madeley TC  
Cllr. I Preece – GDTC

**23/147 Public Session**

Mr Ware informed the meeting the speed indicator device outside Aqueduct Primary School had been removed. The Clerk was asked to contact T&WC to find out why it had been removed and if it could be reinstated.

**23/148 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 21<sup>st</sup> February 2024 as a true record.

**23/149 Councillors Reports**

**Cllr. S Wennington:**

- attended a Climate Change Group meeting 22<sup>nd</sup> February
- attended Finance for Councillors training on 22<sup>nd</sup> February

**Cllr. Hannington:**

- reported that, despite several requests due to safety concerns, a reflective collar had still not been fitted on the bollard installed on the Horsehay bridleway last year. The Chair, in his capacity as Borough Councillor for Horsehay and Lightmoor, said he would follow this matter up with Andrew Careless, T&WC, Senior Rights of Way Officer

**Cllr. Preece:**

- had been made aware of residents' concerns about an application for a change of use for Breffni House, Farm Lane, which was for up to six people, catering for people with learning disabilities or mental health problems. The Parish Council had contacted T&WC and had been informed that this type of application carries

no statutory requirement to consult with third parties, including the Parish Council or neighbouring properties.

- the police are monitoring speeding on Wellington Road
- ASB at Horsehay Pool has been reported

**23/150 Community Action Team (CAT)**

The updated action plan for February 2024 and a new action plan for March 2024 were circulated to Councillors in advance of the meeting and the contents were noted.

**23/151 Local Nature Reserves (LNRs) in the Parish**

a) **Updates from LNR Friends Groups**

Cllr. S Wennington issued a report on behalf of Dawley Hamlets LNR (DHLNR) in advance of the meeting on behalf of Cllr. B Wennington, DHLNR Chair, which included:

- The nature reserve is looking very spring like, unfortunately, some of the paths are like a quagmire and the boardwalk is still underwater
- Workmen have been putting new fishing pegs round the Wide Waters
- Councillor Barnes brought some work experience students from Madeley Academy to the DHLNR on Monday and Tuesday and they have done a good job tidying up and litter picking

There were no further reports.

b) **Horsehay & Simpsons Pool LNR Consultation**

The Clerk circulated notification of this consultation in advance of the meeting. It was **RESOLVED** that comments would be forwarded to the Clerk who would formulate a response to submit to T&WC by the deadline date of 28<sup>th</sup> March 2024.

**23/152 2024 Gardening Scheme**

This item was deferred at the last meeting. After that meeting the Clerk spoke with the Clerk of Great Dawley Town Council and due to tight timescales, Councillors agreed in principle to continue with the scheme.

After a discussion it was **RESOLVED** to continue with the scheme this year and that £1,500 would be vired from the 2024/25 schemes and projects budget to cover the increased cost of the scheme this year which is estimated to be £4,500-£5,000. Cllrs. Hannington, Heighway and Preece abstained from the vote.

**23/153 Annual Parish Meeting (APM)**

The arrangements for the APM were discussed and it was **RESOLVED** that it would be held at 7pm on Wednesday 17<sup>th</sup> April 2024 at Horsehay Village Hall immediately before the Parish Council meeting and that local community groups would be invited to attend to update those present on their activities over the last twelve months.

**23/154 Planning Applications:**

a) **The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2024/0188	N/A	Site of Cherry Trees, Doseley Road, Dawley, Telford, Shropshire	Erection of a replacement dwelling, detached garage and associated landscaping following demolition of the existing dwelling	07/03/2024	28/03/2024
TWC/2024/0173	N/A	Hays Coppice, Wellington Road, Horsehay, Telford, Shropshire, TF4 2PU	Erection of an annexe (Retrospective)	29/02/2024	21/03/2024

b) The following permissions were noted:

**Outline Granted:**

TWC/2023/0563 - Site of Owl Cottage, 19 Frame Lane, Doseley, Telford, Shropshire  
Outline application for the erection of 4no. dwellings following demolition of existing dwelling to include access, landscaping, layout and scale and all other matters (appearance) reserved

**Trees in Conservation Area Granted:**

TWC/2024/0082 - 11 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ  
Crown reduction by up to 4m to 2no. Beech trees (T1 & T2) and 1no. Maple tree (T3)  
TWC/2024/0099 - Gable House, Pool View, Horsehay, Telford, Shropshire, TF4 2ND  
Reduction of lower limb on South and East side by up to 4m to 1no. Oak tree (T1) and  
Crown reduction by up to 3.5m to 1no. Birch tree (T2)

c) **TWC/2023/0797 Previously Aqueduct Surgery**

The Clerk reported that this planning application had been amended and that she had been informed by Amy Annett, T&WC Senior Planning Officer, that the Parish Council's reasons for calling the application in to be heard by the local planning authority (LPA) were no longer relevant, delegated authority will now be granted to the LPA and the application will be determined before the end of the month. Ms. Annett suggested we speak directly with Maninplace about our outstanding concerns. The Clerk said that the manager of Maninplace, Mr Oliver, telephoned her on the afternoon of March 18<sup>th</sup> to discuss and try to allay the Parish Council's concerns. Councillors suggested that once the outcome of the application was known that Mr Oliver could be invited to a Council Meeting to meet and update Councillors. The Clerk has circulated Maninplace's 24hr helpline numbers to Councillors.

**23/155 Finance & Administration:**

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were circulated to all Councillors in advance of the meeting.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

b) **List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments

presented for approval:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Salary - March 2024	Bank Tfr	20 March 2024	1,393.83	0.00	1,393.83
HMRC Tax & NI - March 2024	Bank Tfr	20 March 2024	262.18	0.00	262.18
SCC Pension Fund - March 2024	Bank Tfr	20 March 2024	407.55	0.00	407.55
Staff Costs - Travelling Expenses	Bank Tfr	20 March 2024	126.75	3.67	130.42
Office Expenses 1.9.23 - 31.3.24	Bank Tfr	20 March 2024	319.00	0.00	319.00
T&WC Aqueduct PSRoom Hire - Council Mtg Jul/Oct 23 & Jan 24	Bank Tfr	20 March 2024	112.50	0.00	112.50
Flowerfair - Cllr Parker	Bank Tfr	20 March 2024	32.50	6.50	39.00
T&WC - Christmas Party 2023 Catering	Bank Tfr	20 March 2024	1,740.00	348.00	2,088.00
S Fletcher - Little Meadow Maintenance	Bank Tfr	20 March 2024	80.00	0.00	80.00
			<b>4,474.31</b>	<b>358.17</b>	<b>4,832.48</b>

**RESOLVED** - to approve these payments.

**23/156 Correspondence**

The Parish Council had received a lovely letter regarding how well the new landlords of the Unicorn, Little Dawley, Denzel and Gina, had settled into the community and had also so far raised £7,000 for charity. Councillors applauded their efforts and discussed various ways they could offer support, they said they were keen to attend some of the fundraising activities and events and the Clerk was asked to acquire and circulate a list of the Unicorn's planned events.

An incident on Castlefields Way, Aqueduct, which took place on 8<sup>th</sup> March was discussed and it was **RESOLVED** to send a letter to Lady Satchwell, Madeley Academy Headteacher, commending the efforts of a student who responded to the incident. It was also **RESOLVED** to contact Aqueduct Primary School and offer to pay for the replacement defibrillator pads as the defibrator was used during the incident.

**23/157 Items for the Next Agenda**

- Grant Awarding

**23/158 Date of the next meeting – Wednesday 17<sup>th</sup> April 2024 at Horsehay Village Hall, following on from the Annual Parish Meeting which starts at 7pm.**

There being no further business, the meeting closed at 7.53pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman