



DAWLEY HAMLETS PARISH COUNCIL

7 Earls Way, Telford, TF6 6FA

E-mail: clerk@dawley-hamlets.org

Website: www.dawley-hamlets.org

Telephone: 07941 212311

To All Members of this Parish Council

12th May 2021

You are hereby summoned to attend **THE ANNUAL MEETING** of the Parish Council to be held on **Wednesday 19th May 2021 at 7pm at Horsehay Village Hall.**

Any member of the public wishing to attend this meeting is asked to contact the Clerk in advance to receive Covid 19 meeting guidance.

AGENDA

- 1 **Election of the Chairman**
To elect the Chairman of the Council for 2021/22.
- 2 **Acceptance of Office**
To receive the Chairman's Declaration of Acceptance of Office.
- 3 **Appointment of a Vice-Chairman**
To appoint the Vice-Chairman of the Council for 2021/22.
- 4 **Acceptance of Office**
To receive the Vice-Chairman's Declaration of Acceptance of Office.
- 5 **Welcome**
The Chairman will welcome everyone to the meeting.
- 6 **Apologies for Absence**
To receive apologies.
- 7 **Declarations of Interest and Dispensation Requests**
Councillors were reminded that they should declare any pecuniary interest in matters to be discussed at the meeting which are not included in their register of interests.
- 8 **Public Session**
To receive any reports from members of the public on current matters relating to the parish.
- 9 **Minutes**
To approve the minutes of the last meeting of the Council held on the 21st April 2021 (minutes are available on the website).
- 10 **Councillors Reports**
To receive any reports from Councillors on current matters relating to the parish.
- 11 **Community Action Team (CAT)**
To receive an update on the latest issues and actions.
- 12 **T&WC Playgrounds in the Parish**
To consider funding for playgrounds in the parish and update on the Spring Village playground improvement plans.
- 13 **Dawley Hamlets Local Nature Reserve (DHLNR)**
To receive an update from the Friends of DHLNR group.
- 14 **Outside Bodies**
To appoint representatives to the following outside bodies:
 - a) Bus User Group (currently Cllr. Cooke)
 - b) Climate Change Working Group (currently Cllrs Cassar & Cooke)
 - c) Friends of DHLNR (currently Cllrs. Barnes, Cassar & Wennington)
 - d) Friends of Horsehay Pool (currently Cllr. Hopkins)
 - e) Lightmoor Steering Group (currently Cllr. Cooke)
 - f) Lightmoor Village Management Committee (currently Cllr. Hopkins)
 - g) Local Access Forum (currently Cllr. Hopkins)
 - h) Mental Health Champion (currently Cllr. Cooke)

- i) Shropshire Association of Local Councils/National Association of Local Councils (currently Cllr. Burford, Chairman)
- j) Shropshire Association of Local Council Clerks Network (currently the Clerk)
- k) Snow Liaison Officer (currently the Clerk)
- l) Wrekin Area Committee (currently Cllrs. Barnes, Cassar & Mehta)

15 Annual Subscriptions and Payments

To consider payment of the following annual subscriptions and payments:

- a) Insurance renewal
- b) Zoom video conferencing
- c) Membership of the Shropshire Association of Local Councils (SALC)
- d) Membership of the Society of Local Council Clerks (SLCC)

16 Schedule of Meetings

To approve dates and a location for the 2021/22 Council meetings.

The Council currently meets at Horsehay Village Hall on the third Wednesday of each month except August and December when there is no meeting.

17 Annual Review of the Council Risk Assessment and Policies

To consider the following risk assessment and policies (available on the Council website):

- a) Risk Assessment & Risk Management
- b) Standing Orders
- c) Financial Regulations
- d) Code of Conduct
- e) GDPR Privacy Notice and Privacy Policy
- f) Complaints Policy
- g) Grant Awarding Policy

18 Cllr. Beryl Onions

To give further consideration to memorials and tributes in commemoration of Cllr. Onions.

19 Planning Applications

To consider planning applications and permissions.

20 Finance & Administration

- a) To approve the monthly receipts and payments
- b) To approve the monthly budget report and bank reconciliation

21 Strategic Planning Working Group Meeting

To agree a date to hold a working group meeting to review the Council strategic plan and allocation of reserves.

22 Correspondence

23 Items for the next agenda

To agree items for the next meeting agenda.

24 Date of the next meeting: 16th June 2021 at 7pm