

## **DAWLEY HAMLETS COUNCIL**

### **MINUTES OF THE MEETING OF THE COUNCIL**

held on Wednesday 21<sup>st</sup> February 2018 at Horsehay Village Hall at 7.00 p.m.

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. D. Hopkins, B Onions, J Pinter, A. Scott and B. Wennington

**Also Present:** K Ewence (Clerk)  
Three members of the public  
Adam Brookes (T&W Traffic Management & Streetworks)  
John Box (Local Nature Reserves)

**17/115 Chairman's Opening Remarks**

The Chairman welcomed all to the meeting and shared the good news that T&W Council had approved a Pride in Our Community Bid for the sum of £70,000 to commence improvement works on the Bridge Road and Horsehay Pool development project. He also informed the meeting that the residents around the pool intend to form a friends group.

**17/116 Apologies**

Apologies were received from Cllrs. B Cooke and C Salter.  
Courtesy apologies were received from Borough Councillors J Greenaway and R. Mehta.

**17/117 Declarations of Interest**

None.

**17/118 Public Session**

Cllr Onions spoke on behalf of a concerned resident regarding the debris left by people feeding the wildlife around Horsehay Pool. The Council discussed this issue and the correct feeding of wildlife. The Clerk was asked to consult with T&W Council regarding these concerns and to add the matter to the next meeting agenda.

**17/119 Police Session**

There were no officers present.

**17/120 Adam Brookes T&W Traffic Management & Streetworks Team Leader:**

**a) Residents concern regarding vehicles in Chapel Lane, Aqueduct Village**

Adam Brookes introduced himself and said that he had read the correspondence regarding the concerns of residents in Chapel Lane who were also in attendance at the meeting. These issues, which related to the turning head, speeding and parking, were discussed in further detail. Mr Brookes informed the meeting that parking at the turning head was potentially an enforcement issue and that he would liaise with T&W Council regarding this matter. Mr Brookes informed the meeting that Council that will install temporary traffic counter strips on Chapel Lane to collect speed data and the results will be available in April or May. He went on to say that West Mercia Police would not agree to enforce a residential/permit parking scheme but this could be reviewed when T&W Council take over parking enforcement powers, in the meantime, a temporary sign could be put in place. The creation of additional parking would be expensive because a retaining bank would be required, the cost would be approximately £5,000 - £6,000 per space.

**b) Parking Spaces at Aqueduct Village**

Mr Brookes informed the meeting that work will commence on the 19<sup>th</sup> March and ten parking spaces will be created.

**Two members of the public left the meeting at 7.30pm.**

**c) Dawley, Little Dawley & Doseley Traffic Calming Review**

Mr Brookes informed the meeting that work will start week commencing 12<sup>th</sup> March to install speed cushions on Holly Road. T&W Council are awaiting a letter from the contractor which they will send out together with their own letter informing residents of the work which will be take place.

**d) Un-adopted Road at Spring Village**

The Chairman informed the meeting that a site visit had taken place on the un-adopted road at Spring Village and the surrounding area on the 14<sup>th</sup> February which was attended by the chairman, Cllr. Greenaway, Cllr. Hopkins, Adam Brookes and a local resident at which they had discussed issues regarding the condition of the road, access and speeding. Mr Brookes informed the Council that he had considered the issues and was able to offer some solutions. The first solution would be to employ a jet picher to fill the potholes at a cost of approximately £2,000 but this would be a temporary solution, the second would be surface dressing which would have a 5-10 year life-span at a cost of approximately £9,000 and if over this period no major issues with the road appeared T&W Council may consider adopting the road. T&W Council would not consider adopting the road unless the surface dressing was carried out and this would improve the route which may lead to increased traffic and a need for traffic calming measures which, if implemented, would double the cost. Mr Brookes said that T&W Council would contribute £2,000 towards either solution but the remainder of the cost for the second solution would have to be funded from Cllr's pride funding, the Council or other sources. The Council discussed the issues and options which were presented by Mr Brookes. Cllr. Hopkins offered to talk to consult with residents. The Chairman asked Mr Brookes to make enquires into re-routing the bin wagon which was currently causing damage and asked for a quotation for a speed bump to be installed either side of the play area. The Council agreed that the current HGV sign should stay where it is and an additional sign be put on display. It was agreed that this matter would be discussed at a future meeting once further information had been obtained.

**e) E-mail Regarding Speeding from Station Road to the Steam Trust**

Before leaving the meeting the Chairman asked Mr Brookes to comment on two e-mails received by members of the public concerned about the speed of traffic between Station Road to the Steam Trust and their suggestions to alleviate the problem. This road extends into the neighbouring parish of Great Dawley Town Council (GDTC). Mr Brookes informed the meeting that T&W Council could not install repeater signs within a 30 mile an hour zone as it is unlawful, he went on to inform the meeting that GDTC had previously installed speed indicator devices (SIDS) along this stretch of road but in the upward direction. There were plans to place the SIDS on the same road in the downward direction which was the main direction of concern in the near future. Mr Brookes said that the Council could purchase their own SIDS at a cost of approximately £2,000 per unit and the PET team could manage the installation, the Chairman said this could be a consideration for the future.

**Mr Brookes left the meeting at 7.50pm.**

The Chairman introduced Mr Box and explained that the Council were keen for this project to begin and to be successful it needed commitment beyond the room and urged Councillors to encourage others who were interested to put their names forward with the aim of creating a LNR friends group. Mr Box advised in the first instance that Councillors should study the boundary maps of the proposed LNR he sent to the Council last July to check that they agree with everything included in the boundary and decide whether there are any additional areas they would like to include as it will be very difficult to change these boundaries once the process has begun. If Councillors wish to walk the area or certain parts of it Mr Box said he would be happy to accompany them. The Clerk was asked to reissue the maps and contact Mark Lathan the T&W Council ecologist to acquire a digital map of the area. The Clerk was also asked to collect together a list of names of people who would be interested in volunteering to be part of the friends group and then a meeting would be arranged to study the maps.

**Mr Box left the meeting at 8.00pm, at this point the Chairman, Clerk and Cllr. Onions left the meeting room briefly to resolve a building access issue and re-joined the meeting at 8.05pm.**

#### **17/122 Councillors Reports**

Borough Cllr. Greenway submitted her report in advance of the meeting by e-mail and this was circulated to Councillors.

Cllr. Pinter reported that since the last meeting the paths around the Dawley Pools had been cleared.

Cllr. Hopkins reported that the development land on the site of the Labour in Vain public house had been sold again and there were issues with drainage that would affect any development. The blue plaque project was progressing well and if information regarding the wording of the plaques was available before the next meeting it would be circulated otherwise the item would be added to the next meeting agenda.

Cllr. Wennington reported that the Clerk had obtained a quotation from the noticeboard suppliers to replace the vandalised doors, before ordering Cllr. Wennington wanted to speak with the suppliers to request better locks as the previous ones had proved problematic to operate. Cllr. Scott requested a noticeboard in Little Dawley and offered to enquire in the Nisa shop whether the Council could house it on the outside of their building, if they were in agreement the Clerk would then write a formal request.

#### **17/123 To Confirm the Minutes of the Previous Meeting**

The Council accepted the minutes of the meeting held on 17<sup>th</sup> January 2018 as a true record. The minutes were signed by the Chairman.

#### **17/124 Local Initiatives:**

##### **a) Bridge Road & Horsehay Pool Development**

In his opening remarks the Chairman had already notified the meeting of the recent funding approved for this project. Cllr. Hopkins went on to say that he would be having a progress meeting with Adrian Collins the next day and a meeting with Lucinda Lycett and Becky Eade on the 15<sup>th</sup> March, Cllrs Greenaway and Mehta would also be invited. He would also arrange a meeting with the newly formed Friends of Horsehay Pool group.

##### **b) To consider children's events within the Parish**

Cllr. Wennington informed the meeting that he would like the Council to make a contribution of £300 to each of the five main primary schools which educate children aged 4-11 residing within the Parish to allow them to take part in the

Telford@50 celebrations. The Council agreed that he should approach each of the schools to discuss how this money could best be spent. Cllr. Wennington also suggested that each school could produce a piece of artwork to be displayed as part of the gallery planned at Horsehay Village Hall to celebrate Telford@50.

**A member of the public left the meeting at 8.45pm.**

**17/125 Parish Matters:**

**a) DMMO for the right of way from Bridge Road to Woodhouse Lane**

Cllr. Hopkins provided an update on recent progress regarding the DMMO and planning application TWC/2017/0847 for 6-14 Horsehay Court, Horsehay. He asked permission to speak on behalf of the Council regarding this application at the T&W Council planning meeting on 28<sup>th</sup> February, Cllr. Scott proposed that Cllr. Hopkins would represent the Council as detailed above, this was seconded by Cllr. Pinter and it was RESOLVED by the Council. The Clerk was asked to make the arrangements for this to happen.

**b) To consider the refurbishment of the war memorial grounds and on-going maintenance**

The Clerk reported that the Chairman and Clerk had recently attended a meeting with the Parish Environmental Team (PET) and discussed this matter, the contractors then carried out an inspection of the war memorial grounds and have said that they can refurbish the grounds and build the on-going maintenance into the current the PET programme at no additional cost. It was agreed that a meeting would be arranged between the PET team operative and Cllrs. Onions and Cllr. Scott to discuss the condition and cleaning of the plaques on the memorial. The Clerk was asked to arrange this meeting and inform the person currently carrying out the maintenance that from now on this will be done by the PET team.

**c) To consider solutions to the muddy footpath at Corbett Close**

The Chairman reported that the Council had received a quotation from TWS the T&W Council contractor for £740 to resolve the issue but it was not clear whether the labour element of £320 on the quotation was already included in the PET contract. Councillors discussed why this particular footpath would warrant investment over other paths in the Parish and it was agreed that this particular path was more frequently used by residents than most. It was proposed by Cllr. Pinter that the Council would spend up to £740 on this solution but before authorising the work the Clerk was asked to clarify whether the labour element would have to be paid, this proposal was seconded by Cllr. Scott and agreed by the Council.

**d) To consider a request to take over the monitoring and maintenance of the South Telford Way within the Parish by STROWP**

After discussion it was agreed that more information was required regarding this matter and it would be added to the agenda for further discussion at the next meeting.

**e) To discuss the provision of grit bins**

This item was discussed briefly. The Chairman said he had received a request from residents at Myford for a grit bin to be provided. Due to time constraints it was agreed to defer this item until the next meeting.

**f) To set a date for the Parish Council forward planning and reviewing the annual PET programme meeting**

The Chairman explained the requirement for a separate meeting for the above which would also include the completion of a questionnaire regarding the new grounds maintenance and cleansing contract. It was agreed that the Clerk would arrange a meeting date and location for March.

**g) To consider contributions for the next parish newsletter**

The Clerk asked for contributions to the newsletter and said that Paul Sanderson had informed her he was producing an article about the steam railway. Councillors asked for the following items to be included - Bridge Road & Horsehay Pool Development, the proposed LNR and information regarding feeding the wildlife around the pool. The Clerk was also asked to obtain quotes for the distribution of the newsletter.

**17/126 Planning Applications:**

**The Following Applications were Considered:**

<b>Applications:</b>	
TWC/2018/0147	12 St Lukes Road, Doseley, Telford, Shropshire, TF4 3BD. Erection of detached double garage.
TWC/2018/0071	Site of 12 St Lukes Road, Doseley, Telford, Shropshire. Reserved matters application for the erection of 3no. detached dwellings including details for access, layout, scale, appearance and landscaping pursuant to outline application TWC/2016/1155

**The Following Permissions were Noted:**

<b>Permissions:</b>	
TWC/2018/0052	3 Eastcote Avenue, Lawley Village, Telford, Shropshire, TF4 2FR. Erection of a single storey side and rear extension and installation of a flue. Full planning granted.
TWC/2018/0059	17 Stonebridge Close, Aqueduct, Telford, Shropshire, TF4 3TE. Installation of a kerb drop. Full granted.
TWC/2017/0975	4 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY. Erection of a porch following demolition of existing porch. Full planning granted.
TWC/2017/0803	Squatters Cottage, Lightmoor, Telford, Shropshire. Change of use of derelict cottage to form a multi purpose space for provision of visitor interpretation, classroom facility (Class D1), use as office (Class B1(a)) for the local Wildlife Trust with repairs/refurbishment to the building and erection of a 1.05 metre high fence and gate (Listed Building Application) *****AMENDED PLANS RECEIVED*****. Listed Building Granted.
TWC/2017/0802	Squatters Cottage, Lightmoor, Telford, Shropshire. Change of use of derelict cottage to form a multi purpose space for provision of visitor interpretation, classroom facility (Class D1), use as office (Class B1(a)) for the local Wildlife Trust with repairs/refurbishment to the building and erection of a 1.05 metre high fence and gate (Full Planning) *****AMENDED PLANS RECEIVED*****. Full planning granted.

**17/127 Finance & Administration:**

**a) Budget Report and Bank Reconciliation**

The budget monitoring report and bank reconciliation together with bank statements (Royal Bank of Scotland no.104 and Unity Trust Instant Access no. 21 and Unity Trust Current no. 25) were tabled and approved.

**b) The Following List of Payments and Cheques was Presented for Signature:**

<b>Payments for Approval:</b>		<b>£</b>	<b>£</b>	<b>£</b>	
<b>Payee/Reason</b>	<b>Cheque No.</b>	<b>Date</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Staff Costs - Feb18	001053	21.2.18	621.13	0.00	621.13
HMRC Tax & NI - Feb 18	001054	21.2.18	73.10	0.00	73.10
SCC Pension Fund - Feb 18	001055	21.2.18	232.12	0.00	232.12
Staff Costs - travelling expenses	001056	21.2.18	27.95	0.74	28.69
Staff Costs - book, stationery and postage	001057	21.2.18	104.13	12.84	116.97
Lexis Nexis - Local Council Administration ABaker	001058	21.2.18	64.80	0.00	64.80
SALC - training	001059	21.2.18	65.00	0.00	65.00
Gt. Dawley T C - Gardening Serv. 1.4.17-31.3.18	001060	21.2.18	2,000.00	0.00	2,000.00
Information Commissioner - Data Protection Reg.	001061	21.2.18	35.00	0.00	35.00
			<b>3,223.23</b>	<b>13.58</b>	<b>3,236.81</b>

It was **RESOLVED** that these be approved and paid as tabled.

**c) Summer picnic catering price increase**

The Clerk informed the Council that the catering cost per head for the Summer Picnic had increased by 55p per head to £16.50 per head, this was the first price increase for four years. It was **RESOLVED** to accept the price increase.

**17/128 Correspondence**

A letter had been received from the Lightmoor Management Committee requesting a parish councillor join the committee. Cllr. Onions kindly agreed to represent the Council in this capacity.

The Clerk also received an e-mail regarding speeding from station road to the Steam Trust, this was dealt with under item 17/120 f).

**17/129 Items for the Next Agenda**

Applications to the Council for grants considered each March and July

Gardening Scheme SLA

Update on the new General Data Protection Regulations (GDPR)

Feeding wildlife around Horsehay Pool

Blue plaque scheme

Provision of grit bins

Consider a request to take over the monitoring and maintenance of the South Telford Way within the Parish of Dawley Hamlets

**17/130 Date of next meeting – Wednesday 21<sup>st</sup> March 2018 at Horsehay Village Hall at 7:00pm**

**There being no further business, the meeting closed at 9:05pm.**

Signed:.....  
Chairman

Date:.....

Draft