

**DAWLEY HAMLETS COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**  
held on Wednesday 20<sup>th</sup> February 2019 at Horsehay Village Hall at 7.00 p.m.

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. B. Cooke, D Hopkins, B Onions, A. Scott and B. Wennington

**Also Present:** Sarah Poole, Live Well Telford, T&WC  
Two members of the public  
K Ewence (Clerk)

**18/120 Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting including Sarah Poole, Information and Advice Officer, T&WC.

**18/121 Apologies**

Cllrs. C Cassar and J Pinter  
Courtesy apologies from Borough Cllrs. J Greenaway and R Mehta

**18/122 Declarations of Interest and Dispensation Requests**

None.

**18/123 Public Session**

Members of the public reported that the drains on Bridge Road had been unblocked and requested that the paths and roads now be cleaned, the clerk will contact Adam Brookes to arrange. An update was requested about traffic calming on Woodhouse Lane and members of the public were informed that the Parish Council are awaiting information from Adam Brookes. Cllr. Hopkins responded to a request for an update on the progress of the DMMO from Bridge Road, Horsehay to the Travellers Joy public house.

**18/124 To Confirm the Minutes of the Meeting Held on 16<sup>th</sup> January 2019.**

It was proposed by Cllr. Scott, seconded by Cllr. Onions and **RESOLVED** to approve the Minutes of this Meeting as a true record. The minutes were signed by the Chairman.

**18/125 Sarah Poole – Live Well Telford**

Sarah Poole the Information and Advice Officer for T&WC gave a presentation on the new Community Directory that is currently under construction. This is an online directory for all ages, sharing details of community services and will link in to My Life and the current Children's Directory. Councillors heard how the site will be populated and how T&WC will work to ensure that the information is always up to date. It is hoped that all Parish and Town Councils will sign up to the facility and promote it, as it will be a valuable source of useful information and contacts.

**Sarah Poole left the meeting at 7.27 pm.**

**18/126 Integrated Community Management Scheme (PCSO)**

Nothing to report.

**18/127 Councillors Reports:**

A number of items were reported and discussed including the confirmed extension of the Telford Steam Railway rail track, a recent attack near Myford House and there was continued concern about the treatment of employees at a local business which was raised at the last meeting and has subsequently been investigated by the PCSO. The Clerk was asked to try and acquire neighbourhood watch signs for residents.

Cllr. Scott proposed a motion to write to the Secretary of State stating that Dawley Hamlets Parish Council is in full support of the resolution by Telford and Wrekin Borough Council to refer the decision of the Joint Committee of Telford and Wrekin and Shropshire Clinical Commissioning Groups on Future Fit to the Secretary of State as the Parish Council does not believe that the decision is in the interest of health services in its area. The motion was seconded by Cllr. Wennington and it was **RESOLVED** to send the letter. The Council also discussed the matter of one councillor recently exceeding six months non-attendance at council meetings without apologies and, therefore, that person has now ceased to be a councillor under section 10, page 35 of the Good Councillors Guide. It was **RESOLVED** to write to the Councillor concerned to confirm this position.

Borough Cllr. Greenaway's report and Borough Cllr Mehta's comments were circulated in advance of the meeting and noted.

**18/128 Local Initiatives:**

**a) Bridge Road & Horsehay Pool development**

Cllr. Hopkins provided a brief update including details of the Bridge Road meeting held on the 17<sup>th</sup> January with Lucinda Lycett. Regarding the on-going issue of sewage entering the pool, the Chairman provided a brief update and said he believed this issue would be resolved quite soon.

**Cllr. Scott left the meeting at 8.00pm and re-joined the meeting at 8.02pm.**

**b) Dawley Hamlets Local Nature Reserve**

Cllr. Wennington provided an update from the friends group, he said that they had formed a committee with himself as Chairman and the official name of the group is Friends of Dawley Hamlets Local Nature Reserve.

**c) School Crossing Scheme at Lightmoor Village Primary School**

The Parish Council discussed this scheme and it was **RESOLVED** not to contribute at this time as the scheme is in its early stages and there are a number of questions which are currently unanswered.

**18/129 Parish Matters:**

**a) Idverde grounds and cleansing services contract from 1.4.19**

The Chairman updated the meeting regarding the options available to the Parish Council from 1<sup>st</sup> April 2019 and explained that Idverde had supplied a quotation of £3,400 to ensure all the work listed on the current PET work plan but not covered by the new contract would be completed to the same standard next year, after discussion it was **RESOLVED** that a sum of up to £5,000 would be set aside to be spent over the next financial year (2019/20) to ensure that the standard of maintenance currently achieved by the PET is maintained and also that minor ad hoc tasks, such as path clearing, requested by councillors and residents could continue to be carried out. This arrangement will be reviewed after six months (September 2019).

Cllr. Scott reported that he and Cllr. Onions had met with Paul Smith from TWS who is currently representing Idverde and obtained an annual quote for the maintenance of the war memorial of £240.00 plus VAT and a quotation for necessary repair work to the war memorial of £209.00 plus VAT, it was **RESOLVED** to accept the quotation for the repair work and for the Clerk to confirm whether the cost of the war memorial maintenance is already included in the main annual quotation.

The Parish Council also asked that thanks be sent to PET Team members Derek Carr and Rob Davies for the excellent service they have given to the Parish over the last three years.

**Two members of the public left the meeting 8.24pm.**

**b) Spring 2019 Newsletter**

Councillors discussed and agreed the contents of the newsletter and **RESOLVED** to retain the services of SJF to design and print and M Mansell to distribute the newsletter, the costs for both these services remain unchanged from the last issue.

**18/130 Planning Applications:**

**The meeting considered the following applications:**

**TWC/2019/0104** Land between Hartfield House/41, Pool Hill Road, Horsehay, Telford, Shropshire. Outline application for the erection of 36no. dwellings, parking, amenity space and access with all other matters reserved.

**TWC/2019/0099** Crown Garage, Holly Road, Little Dawley, Telford, Shropshire, TF4 3JA. Change of use of commercial haulage depot and workshop, sales of motor vehicles and motor vehicle parts including the maintenance and repair of motor vehicles to commercial haulage depot and workshop and portable toilet hire business with associated repair and maintenance workshop (Retrospective).

**TWC/2019/0092** Hartfield House, Pool Hill Road, Horsehay, Telford, Shropshire, TF4 3AS. Erection of timber framed dog kennels and runs including the siting of 1no. static caravan and fencing (Retrospective).

**TWC/2019/0065** 10 Stainburn Road, Lawley Village, Telford, Shropshire, TF4

2FS. Replacement of 14no. windows and 3no. doors (Part-Retrospective).  
**TWC/2019/0042** 14 Sovereign Close, Aqueduct, Telford, Shropshire, TF4 3RY. Erection of a single storey front, side and rear extension.

**The following permissions were noted:**

**TWC/2018/0999** 1 Myford Cottages, Myford, Horsehay, Telford, Shropshire, TF4 3BU. Erection of porch with alterations to the windows on the main house and conversion of garage to garden room and store. Full granted.

**TWC/2018/0995** 12 Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF. Erection of a two-storey side extension with associated balcony and removal of the existing chimney (amendment to planning approval TWC/2017/0568). Full granted.

**TWC/2018/0955** 16 St Lukes Road, Doseley, Telford, Shropshire, TF4 3BD. Erection of a replacement single garage. Full granted.

**The following refusal was noted:**

**TWC/2018/0985** Bramley House, 16B Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ. Removal of Condition 2 from planning permission TWC/2012/0128 to facilitate opaque glass to the first-floor rear bedroom window. Full refused.

**The following withdrawal was noted:**

**TWC/2018/0733** Site of Doseley Industrial Estate, Frame Lane, Doseley, Telford, Shropshire. Erection of 36no. dwellings following demolition of existing industrial buildings \*\*\*Amended description and plans received\*\*\*.

**18/131 Finance & Administration:**

**a) Budget Report & Bank Reconciliation**

The budget monitoring report and bank reconciliation together with bank statements were tabled and approved.

**b) The Following List of Payments and Cheques was Presented for Signature:**

<b>Payments for Approval:</b>			£	£	£
<b>Payee/Reason</b>	<b>Cheque No.</b>	<b>Date</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Staff Costs - Feb 2019	001158	20th Feb 2019	825.97	0.00	825.97
HMRC Tax & NI - Feb 2019	001159	20th Feb 2019	4.89	0.00	4.89
SCC Pension Fund - Feb 2019	001160	20th Feb 2019	273.26	0.00	273.26
Staff Costs - Travelling Expenses	001161	20th Feb 2019	76.70	2.04	78.74
SALC - Training	001162	20th Feb 2019	65.00	0.00	65.00
T&WC - Bench Horsehay Pool	001163	20th Feb 2019	90.00	0.00	90.00
T&WC - Catering Christmas Party	001164	20th Feb 2019	1,560.00	312.00	1,872.00
			<b>2,895.82</b>	<b>314.04</b>	<b>3,209.86</b>

**c)** The Clerk informed the meeting that the 7<sup>th</sup> June was the confirmed date for the older residents Summer picnic as Horsehay Village Hall was available and had now been booked along with Let's Dine catering and the St. John Ambulance. She confirmed Tom Wenlock was

available and it was **RESOLVED** to book this entertainer and to apply to T&WC for a community events grant to assist with the funding of the event.

**18/132 Correspondence**

The Clerk updated the meeting regarding correspondence she had received and actioned and said she would be attending T&WC elections training on 6<sup>th</sup> March and she would make election packs available to Councillors and anyone else who would like one at the March meeting.

**18/133 Items for the next agenda**

Grant applications

**18/134 Date of the next meeting – Wednesday 20<sup>th</sup> March 2019 at 7:00pm at Horsehay Village Hall**

There being no further business the meeting closed at 9.05 p.m.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman