

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 15<sup>th</sup> February 2023 at Horsehay Village Hall 7.00pm

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**PRESENT:** Cllr. A Burford (Chair)  
Cllrs. K Barnes (arrived 7.10pm), B Cooke, S Deakin (arrived 7.11pm),  
J Greenaway, D Hopkins, I Preece & B Wennington

**Also Present:** Chris Pearson (T&WC Road Safety and Traffic Engineering Team Leader)  
PC Adam Doughty and PC Sam Bertie  
Nine members of the public  
K Ewence (Clerk)

**22/137 Introductions**

The Chairman welcomed members of the public, Mr Pearson and PC Doughty and PC Bertie to the meeting.

**22/138 Apologies for Absence**

Cllr. R Mehta

**22/139 Declarations of Interest**

Cllr. Cooke – Great Dawley Town Council  
Cllr. Hopkins – HP&SPLNR  
Cllr. Preece – Great Dawley Town Council  
Cllr. Wennington – FoDHLNR

**22/140 Chris Pearson, T&WC Road Safety & Traffic Engineering Team Leader**

Mr Pearson provided an update and answered questions from Councillors and the public on the progress of road network improvements on St. Luke's Road and the surrounding road network. He reported that plans for the north section of Griffiths Avenue are currently with the design team and will then go out to consultation and the proposed 20mph speed limit zone for the Woodhouse Lane Area, Doseley, is currently out for consultation. Residents enquired if the 20mph consultation which is due to close on March 3<sup>rd</sup> could be extended and Mr Pearson said it could. Cllr. Greenaway and some residents said that they would like Wellington Road to be included in the proposed 20mph zone. Mr Pearson thanked residents for responding promptly to the hedge cutting requests received from T&WC.

Road safety concerns were also raised regarding Pool Hill Road and Castlefields Way. Mr Pearson said that speed data had been collected on Castlefields way but it may not be accurate and he offered to revisit concerns that the 40mph speed limit maybe too high after May 2023. A member of the public also asked what basis was used for the plans for double-yellow lines on Willow Bank and Mr Pearson confirmed it was based on complaints from members of the public.

Mr Pearson had to leave the meeting for another engagement and the Chairman thanked him for attending.

**7.31pm Mr Pearson left the meeting.**

The discussion continued and a member of the public raised his concerns that the bus stops on Castlefields Way had been removed leaving the buses on the new 101 routes no place to stop, Cllr. Cooke, the Parish Council Bus User Group (BUG) representative, said he believed this had been considered but will confirm at the next BUG meeting.

**22/141 Police Inspector Ben Stephens and PC Adam Doughty**

PC Doughty gave Police Inspector Ben Stephens apologies as he had been called away to another engagement and introduced PC Sam Bertie who had recently joined the team. PC Doughty explained about the policing team structure and the area they covered. He went on to outline the Parish Council main policing priorities which are updated several times a year and provided an update on each. Members of the public raised concerns including the use of off-road bikes and electric scooters, and PC Doughty encouraged all present to report any issues they encountered, this could be done anonymously if preferred by dialling 101 or via Crimestoppers.

The police officers said they had the power to carry out speed surveys on the roads which are cause for concern with their findings being reported back to the Parish Council within two weeks, it was agreed that this would be a useful exercise on parish roads such as Castlefields Way.

The Chairman thanked PC Doughty and PC Bertie for attending the meeting.

**8.07pm PC Doughty, PC Bertie and eight members of the public left the meeting.**

**22/142 Public Session**

No matters were raised in public session.

**22/143 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins and seconded by Cllr. Barnes and **RESOLVED** to approve the minutes of the meeting held on the 18<sup>th</sup> January 2023 as a true record.

**22/144 Councillors Reports**

Cllr's Hopkins, Greenaway and Wennington submitted their reports in advance of the meeting and the contents were noted.

**Cllr. Greenaway** – informed the meeting the timetable for the new 101 bus service has been revised as the original schedule caused problems for students using the service.

**Cllr. Preece** – announced that Urban Games will be held in Aqueduct in the Summer.

**Cllr. Hopkins** – raised concerns regarding the Cheshire Cheese development site including the recent fire.

**Cllr. Cooke** – informed the meeting that the Post Office at Top Shop, Dawley will open on 7<sup>th</sup> March; the Climate Change Committee may be extending the free LED lightbulb initiative to town and parish councils and the Telford Steam Railway are currently carrying out line clearing work and this year's Polar Express tickets have gone on sale.

**Cllr. Barnes** – reported that she has logged drop kerbs on Clydesdale Drive and then went on to discuss plans with the Parish Council for the purchase of a time capsule for the King's Coronation for which children of the Parish would be invited to submit letters, poems etc. which would be placed inside.

**22/145 Community Action Team (CAT) Scheme**

The updated action plan for January and a new action plan for February were circulated to Councillors in advance of the meeting. The Chair asked if there were any comments and Cllr. Hopkins requested two amendments which were noted by the Clerk.

**22/146 Updates From Local Nature Reserve Friends Groups in the Parish:**

**a) Dawley Hamlets LNR (DHLNR)**

Cllr. Wennington submitted a report in advance of the meeting the contents of which were noted.

Cllr. Barnes reported that a number of events would be taking place over the next few months including an Easter trail and Buglife event.

b) **Horsehay Pool and Simpsons Pool LNR (HP&SPLNR)**

Cllr. Hopkins submitted a report in advance of the meeting the contents of which were noted.

Cllr. Hopkins informed the meeting that the planting of a new oak tree towards the north end of Horsehay Pool would take place on the 17<sup>th</sup> of February at 11.30am to commemorate the Platinum Jubilee of the late Queen Elizabeth II and Councillors were invited to attend.

Cllr. Greenaway reported that a kissing gate had been installed at Simpsons Pool.

**22/147 2023 Gardening Scheme**

The Council were asked whether they would like to continue providing this scheme in partnership with Great Dawley Town Council. The Clerk at Great Dawley Town council was unavailable to attend the meeting but had provided an approximate cost of £125 per customer. It was **RESOLVED** to continue with the scheme for another year.

**22/148 Allotments**

Cllr. Deakin reported that the Dawley Community Allotments Group are awaiting a meeting with Great Dawley Town Council.

**22/149 Little Dawley War Memorial Maintenance**

The Clerk circulated a suggested maintenance programme for the contract and it was **RESOLVED** to have a maintenance contract for twelve months and obtain three quotes which will be considered at the next meeting.

**8.41pm Cllr. Preece left the meeting.**

**22/150 Provision of a Grit Bin and Dog Fouling Signs**

The Clerk informed the meeting that she had received a request for a grit bin for Foresters Foel from a resident, it was **RESOLVED** to carry out an audit of all grit bins in the Parish over the Summer in preparation for next winter.

As a result of a local street champions request it was **RESOLVED** to purchase two metal dog fouling signs, including installation, at a cost of £160 from T&WC to be installed on lampposts on Pageant Drive.

**22/151 Newsletter SS23**

The Clerk circulated a list of suggested newsletter contents in advance of the meeting and explained that there was a small increase of £12 in the cost of producing the newsletter by SJF Design & Print and that the person who delivered the last newsletter was not available this time. It was **RESOLVED** to accept the suggest list newsletter items and also include the gardening scheme, to accept the increase in newsletter cost and to source an alternative distributor for the newsletter, a reasonable increase in payment could be offered to ensure that a suitable replacement is found.

## 22/152 Planning Applications:

### a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2023/0063	N/A	10 Garbett Road, Aqueduct, Telford, Shropshire, TF4 3RX	Erection of a single storey side extension	01/02/2023	22/02/2023
TWC/2023/0041	N/A	30 Stainburn Road, Lawley Village, Telford, Shropshire, TF4 2FS	Replacement of all existing double glazed timber casement windows and doors with double glazed uPVC casement windows and doors	24/01/2023	14/02/2023

### b) The following permissions were noted:

#### PERMISSIONS:

##### Full Granted:

**TWC/2022/1035** - 3 Ashwicke Road, Lawley Village, Telford, Shropshire, TF4 2FY  
Replacement of existing timber windows and doors with UPVC windows and doors

**TWC/2022/1046** - 6 Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF  
Erection of a two-storey side and rear extension and erection of a single storey outbuilding\*\*\*Amended description\*\*\*

##### Trees in Conservation Area Granted:

**TWC/2023/0020** - Arbor House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE  
Crown thinning by up to 25% to 3no. Acer Trees

## 22/153 Finance & Administration:

### a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled. The Clerk raised the issue of the Parish Council computer starting to fail and being due for replacement.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement and to fund a new PC out of reserves up to the value of £1,200.

### b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Pay Method	Date	Net	VAT	Total
Staff Salary	On-line Payment	15 February 2023	1,338.27	0.00	1,338.27
HMRC Tax & NI	On-line Payment	15 February 2023	233.50	0.00	233.50
SCC Pension Fund	On-line Payment	15 February 2023	383.40	0.00	383.40
Bishops Offley Christmas Trees	On-line Payment	15 February 2023	1,540.00	0.00	1,540.00
T&WC Waste Bin Stonebridge Close	On-line Payment	15 February 2023	483.00	0.00	483.00
Web Orchard Website Hosting	On-line Payment	15 February 2023	250.00	50.00	300.00
			<b>4,228.17</b>	<b>50.00</b>	<b>4,278.17</b>

**RESOLVED** - to approve these payments.

## 22/154 Correspondence

None

**22/155 Items for the next agenda**

- Bridge Road scheme
- Spring Village play ground
- Senior residents summer party
- Maintenance of the Little Dawley War Memorial

**22/156 Date of the next meeting – 15<sup>th</sup> March 2023 at 7pm at Aqueduct Primary School.**

**22/157** There being no further business, the meeting closed at 9.03pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman

DRAFT