

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 19th July 2017 at Horsehay Village Hall at 7.00 p.m.

PRESENT Cllr. A. Burford (Chairman)
Cllrs. B. Cooke, D. Hopkins, Beryl Onions, Jane Pinter, Cathy Salter,
A. Scott and B. Wennington.

Also Present: Mr M. Goldstraw (Clerk)
Two members of the public.
Borough Cllr. Jayne Greenaway
John Box (Local Nature Reserves)
Adam Brookes (Borough Pride Relationship Officer)

17/40 Chairman's Opening Remarks

Cllr. Burford welcomed all to the meeting and gave an outline of the agenda items. The Meeting heard that there would be three additional items added to the agenda as they had come to light after publication of the agenda but were considered by the Chairman as having some urgency. Members agreed that the following items would be discussed: Submission of the Council's response to the Borough Council's Conservation Area Consultation, Borough Council Dog Fouling Initiatives and Police Community Support Officers.

17/41 Apologies

Apologies were received and accepted from Cllr. C. Tranter.
Courtesy apologies were received from Borough Councillors Raj Mehta.

17/42 Declarations of Interest and Dispensation Requests

Cllr. Mrs. Beryl Onions declared an interest in matters relating to Horsehay Horticultural Society and agreed to take no part in the discussion on grant funding.

17/43 Local Nature Reserves

The Chairman introduced Mr. John Box who gave Members an outline of his role as a volunteer supporting the Borough Council's lead officer Fran Lancaster in the promotion of Local Nature Reserves in the Borough. Mr. Box tabled plans and details of a proposed LNR covering the areas of Dawley Pools and Pit Mounds and Lightmoor. Members were asked to find ways of working towards the areas becoming LNRs.

Following discussion, it was agreed that Council would contact the Borough Council's lead officer and explore how other groups, especially other Parish Councils, were handling the matter.

7:36 p.m. Mr. Box left the meeting after being thanked by the Chairman.

The Chairman, with the agreement of the Meeting moved item 9 to be dealt with next on the agenda.

17/44 Proposal to provide parking spaces at Aqueduct Village

Mr. Brookes reported that the Borough Council had completed a feasibility study that had identified two possible areas, one on Aqueduct Road and one on Chapel Lane. After a brief discussion, it was established that the site at Chapel Lane was not be viable. Details of the proposed scheme for Aqueduct Road were discussed and it was established that, provided there were no extra costs due to underground services etc., the cost would be in the region of £15k for ten parking spaces. It was agreed that trial exploration holes would be dug to ascertain whether underground services would interfere with the project.

Following discussion, it was agreed to ask the Borough Council to take the matter forward. The Chairman spoke of the funding avenues with a fair contribution from the Parish Council. Mr. Brookes provided details of the Borough Council's budgets and it was hoped that the proposal could be part funded out of current budgets.

Mr. Brookes then gave details of his role as Pride Relations Officer, provided an update on the proposals for the un-adopted road at Spring Village and received feedback from a member of the public.

Borough Councillor Jayne Greenaway gave details of temporary repairs to the road which would be undertaken using her Ward Funding. It was acknowledged that this would simply be a temporary fix.

Mr. Brookes gave details of proposed traffic schemes in the Parish and, after listening to the concerns of residents, he agreed to place Speed Indicator Equipment in Spring Village.

The Chairman summarised the debate and it was agreed that the meeting in September would receive further details of the proposals for parking in Aqueduct Village and proposals for Spring Village.

8:00 p.m. Mr. Brookes left the meeting after being thanked by the Chairman.

17/45 Public Session

No matters were raised.

17/46 Police Session

There were no officers present.

17/47 Councillors' Reports

Cllr. Cooke asked if members had any news on the proposed removal of the scrap yard from Lightmoor Road. It was noted that there was some evidence that the operators were moving.

Cllr. Jane Pinter reported on the activities of the Interview Panel.

Cllr. Hopkins stated that although no progress had been made on the matter of the Parish Questionnaire, it would be attended to over the August recess.

Borough Councillor Jayne Greenaway gave details of her response to the Borough Council's Conservation Area Consultation and reported on her involvement in discussions on Rights of Way issues in the Parish. Cllr. Greenaway thanked the parish PET Team for providing a barrier at the site of subsidence on the verge at Bridge Road.

17/48 Minutes of the previous meeting

The Minutes of the Meeting held on 21st June 2017 were approved as a true record and signed by the Chairman.

17/49 Parish Matters

a) Local Initiatives

Old Road Horsehay

The Clerk reported that although contact had been made with the Borough Officer to arrange a site meeting, it had not yet been possible to firm up any dates; the Clerk was awaiting a response from the officer with suggested dates.

b) Newsletter and Christmas Event

The Clerk reported that it had not been possible to secure the services of Mr. Dave South as the entertainer for the Christmas event as he was already booked for that date. Members had been asked to suggest alternatives.

The Clerk confirmed the caterers and first aid cover had been booked for the event.

The Chairman stated that the production of a Newsletter would be a matter for the new Clerk. Members were asked to provide the usual contributions

c) Parish Questionnaire Working Group

It was agreed that progress would be made before the September meeting of the Council.

d) Footpath Bridge Road to Travellers Joy

Cllr. Hopkins gave a positive progress report informing the Meeting that the Borough Council were preparing the legal order for publication. Members were pleased that the matter appeared to be moving towards a satisfactory conclusion.

e) Un-adopted Road at Spring Village

This matter had been dealt with previously in the meeting.

f) Parish Maps and Blue Plaques

The Chairman provided a report on a meeting held with officers of Great

Dawley Town Council and it was noted that the group was still gathering information from the public (closure date of consultation being the 26th August). The Parish Council agreed to commit to the purchase of five plaques at a total cost of £2500 with any additional plaques to be considered in future budgets.

Members noted that the meeting had also been attended by representatives of the Britannia Historical Society and that a discussion had been held on the possibility of producing historical maps for the Parish at some point in the future.

Cllr. Scott stated that he agreed with the tabled proposals but had some reservations over the proposed colour of the plaques and some of the proposed sites. Following discussion, it was agreed that it was likely that these matters would be addressed at the next meeting of the group.

g) Proposal to site an additional litter bin at Little Dawley Pools

The Clerk reported that he had spoken with Borough Officer, Dave Ottley, who had agreed to check usage of existing bins to see if it would be possible to re-site and existing bin to avoid additional cost. Cllr. Jane Pinter agreed to find out the contact details of the water bailiff (who had made the original request for a new bin) so that Mr. Ottley could make direct contact.

h) Conservation Area Consultation

Cllr. Hopkins tabled the response produced on behalf of the Parish Council. Following discussion, Cllr. Hopkins was thanked for his work in producing and submitting the response on behalf of the Parish Council.

8:30 p.m. Cllr. Jayne Greenaway left the meeting after being thanked by the Chairman.

i) PCSOs

The Chairman informed the Meeting that it had come to his attention that the talks between Great Dawley Town Council and the police for the provision of a PCSO, previously stalled because the police had stated that the PCSO would have no powers in relation to parking, had been resumed because the police had agreed that for one year the PCSO would have those powers. The Chairman stated that although parking was never an issue for the Parish Council, he felt that it was appropriate for DHPC to re-enter into negotiations to be an equal partner, as previously discussed, with GDTC. Members agreed that the Parish Council should re-start the negotiations towards a partnership agreement.

j) Borough Council Dog Fouling Initiative

Cllr. Jane Pinter tabled details of a Borough Council scheme to be undertaken by Street Champions. Following discussion, it was agreed to support the initiative and to allow the Parish Council's PET team to participate in the clearing up of dog waste that had been sprayed by the Street Champions. Cllr.

Pinter reported that the scheme of identifying dog fouling by spraying it with coloured paint had proved successful as a preventative measure.

17/50 Planning Applications

The meeting considered the following applications:

- TWC/2017/0520 The Oaks, Southall Road, Aqueduct. Erection of single storey front extension. There were no comments.
- TWC/2017/0568 12 Bridge Road, Horsehay. Erection of a 2-storey front, rear and side extension with associated balcony, remodelling of existing roof, erection of a single storey detached garage and 1.8m high fence.

The following permissions were noted:

- TWC/2017/0423 16 Pool View, Horsehay. Felling of one Prunus Kanzan tree.
- TWC/2017/0411 17 Corbett Close, Little Dawley. Erection of a single storey rear extension.
- TWC/2016/0293 Former Doseley Works (Phase 2), Doseley. Reserved matters application for the erection of 268 dwellings including appearance, landscaping, layout and scale (pursuant to outline application TWC/2012/0650).
- TWC/2017/0244 St Pauls Church, Aqueduct Road, Aqueduct. Change of use of Scout Headquarters to 1 dwelling with access.

The following appeal was noted:

- TWC/2016/1174 Land between Walkers News & Village Stores/29, Woodhouse Lane, Horsehay. Outline application for the erection of 2 dwellings with all matters reserved.

a) To consider delegated powers during August

Following discussion, it was RESOLVED that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

17/51 Accounts

RECEIPTS & PAYMENTS - It was RESOLVED that these be approved and paid as tabled.

The following additional payment was approved:

J.H.A. Marsh Grounds Maintenance £60.00 cheque 001005

STATEMENT 97 Royal Bank of Scotland and Statements 13 & 17 Unity Trust along with reconciliation was tabled and approved.

Annual Audit

The Clerk reported that although he had not yet received the completed audit from the external auditors, he has received the usual telephone call asking for clarification of points. The external auditor has asked why the Parish Council has approved the Annual Governance Statement after the Internal Audit report when it should have been approved prior to the Internal Audit report. The Clerk informed the External Auditors that the Annual Governance Statement had in fact been approved at the April meeting of the Council but the Parish Council had been advised (incorrectly) by the Internal Auditor that it should have been approved after she had reported to the Council and that was why the Annual Governance Statement was represented to Council in June. Fortunately (after the Clerk had provided copies of the April minutes) the External Auditor accepted that the Annual Governance Statement had been presented correctly to the Council in April. The Clerk stated that after speaking to the External Auditor it was anticipated that the Council would have an acceptable External Audit. The Clerk was thanked for steering Council through the Audit process.

17/52 Grants

Members considered the sponsorship of the Annual Horsehay Horticultural Society Show. It was proposed by Cllr. Jane Pinter that a grant (Section 137) of £750 be made to the Horsehay Horticultural Society for the Annual Horsehay Horticultural Society Show; seconded by Cllr. Cooke, it was **RESOLVED** that a grant (Section 137) of £750 be made to the Horsehay Horticultural Society for the Annual Horsehay Horticultural Society Show.

Cllr Jane Pinter was asked to stand in for the Chairman and present the prizes at the show and agreed.

17/53 Correspondence

- T&WC Dog fouling initiative. Previously discussed.
- St. John Ambulance Confirmation of cover for December 1st.
- T&WC Temporary Road Closure Order Castlefields Way Aqueduct 7th August to 29th August. Noted.

17/54 Matters for the next agenda.

Nature Reserves, Parking Aqueduct Village, Old Road Horsehay, PCSOs.

17/55 Date of the next Meeting of Council (subject to confirmation) – Wednesday 20th September 2017 at Horsehay Village Hall at 7:00 p.m.

There being no further business, the meeting closed at 8:51 p.m.

**Signed.....
Chairman**

Date.....

**DAWLEY HAMLETS PARISH COUNCIL
PAYMENTS AND RECEIPTS
FOR CONSIDERATION COUNCIL MEETING
19th July 2017**

PAYMENTS MADE – JUNE

	Amount	Chq. No.	VAT	TOTAL
D. Heath – Entertainment	60.00	000970	----	60.00
B. Onions – Table Decorations	33.35	000971	6.67	40.02
M.G. – Catering	125.27	000972	25.05	150.32
M.G. – Projector Lamp	36.64	000973	7.33	43.97
Greenbarnes Ltd – Notice Board	1262.38	000974	252.48	1514.86
H/hay Village Hall – Rent	174.00	000975	----	174.00
CANCELLED CHEQUE	0.00	000976	----	0.00
T&WC – Catering	1595.00	000977	319.00	1914.00
J.H.A. Marsh – Gds Maint	60.00	000978	----	60.00
	}	000979	----	684.26
Staff Costs	}	000980	----	100.39
	}	000981	----	269.36
J.H.A. Marsh – Gds Maint	60.00	000982	----	60.00
M.G.– Domain Name	6.99	000983	1.40	8.39
SDH Accounting – Int Audit	230.00	000984	----	230.00
T&WC – PET Fee	12500.00	000985	----	12500.00
M.G. – Travel	38.51	000986	1.31	39.82
M.G. – P&PC	6.72	000987	----	6.72
St. John Amb. – 1 st Aid Cover	59.80	000988	11.96	71.76
	<u>17302.67</u>		<u>625.20</u>	<u>17927.87</u>

ACCOUNTS TO BE PAID – JULY/AUGUST

	Amount	Chq. No.	VAT	TOTAL
Unity Trust – Account Charge	18.00	SC	----	18.00
H/hay Horti Soc – Grant	750.00	000989	----	750.00
M.G. – Office Exp	240.55	000990	----	240.55
J.H.A. Marsh – Notice board	120.00	000991	----	120.00
J.H.A. Marsh – Gds Maint	60.00	000992	----	60.00
J.H.A. Marsh – Gds Maint	60.00	000993	----	60.00
Greenbarnes Ltd – Notice Board	712.57	000994	142.52	855.09
	}	000995	----	684.26
Staff Costs	}	000996	----	100.39
	}	000997	----	269.36
M.G. – Travel	14.54	000998	0.49	15.03
M.G. – P&PC	22.14	000999	1.79	23.93
*	}	001000	----	684.26
*Staff Costs	}	001001	----	100.39
CANCELLED CHEQUE	0.00	001002	----	0.00
*	}	001003	----	269.36
J.H.A. Marsh – Notice board	100.00	001004	----	100.00
	<u>4205.82</u>		<u>144.80</u>	<u>4350.62</u>

* Payments made during August

RECEIPTS

Opening Balance	£71'894.44
Precept	£38'750.00
Bank Interest/Dividend	£13.10
Misc. Receipts	£9235.00
Customs VAT	<u>£2344.92</u>
	<u>£122'237.46</u>

Bank Balance	£95'543.41	Receipts	£122'237.46
Less u/p chqs	£404.00	less p'mts	£27'098.05
Less a/c to be pd	<u>£4'350.62</u>		<u>£4'350.62</u>
	<u>£90'788.79</u>		<u>£90'788.79</u>

Signed

Responsible Financial Officer

Signed

Chairman