

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**held on Wednesday 15<sup>th</sup> March 2023 at Aqueduct Primary School 7.00pm**

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**PRESENT:** Cllr. A Burford (Chair)  
Cllrs. K Barnes (arrived 7.09pm), B Cooke, J Greenaway, D Hopkins and I Preece (arrived 7.05pm)

**Also Present:** Karl Jones (T&WC Team Leader Engineering, Project Delivery and Streetlighting)  
One member of the public  
K Ewence (Clerk)

**22/158 Introductions**

The Chairman welcomed everyone to the meeting.

**22/159 Apologies for Absence**

Cllr's R Mehta and B Wennington

**22/160 Declarations of Interest**

Cllr. Cooke – Great Dawley Town Council  
Cllr. Hopkins – HP&SPLNR

**22/161 Karl Jones, T&WC Team Leader Engineering, Project Delivery and Streetlighting**

Mr Jones updated the meeting on the progress of the Bridge Road, Horsehay development, he said that Balfour Beatty had visited the site and estimate the costs to be:

Car park £118,000  
Bollards £2,000  
Footpath £6,338

A copy of the car park design was circulated at the meeting and Mr Jones said he would email a copy to the Clerk after the meeting to send to councillors, the plans are still subject to agreement with the Telford Steam Railway. The Council **RESOLVED** the plans for the bollards and foot path should go ahead, however, as funding was limited Mr Jones was asked if additional funding could be made available by T&WC if not the plan may have to be scaled down.

Mr Jones said that the disabled fishing peg which is planned to be installed on Horsehay Pool was being funded by T&WC from a separate budget and waiting on the planning department, Cllr. Hopkins said it was also likely to be waiting on the Horsehay Pool management plan which was not yet finalised.

Mr Jones explained that he worked closely with Chris Pearson who attended our last meeting and asked if there were any questions that he could take back to him. It was decided at this point that it would be useful to discuss the Doseley and Horsehay area traffic calming measures which were number eight on the agenda and Mr Jones was asked if he could ask Mr Pearson to email the Clerk with an update on the 20mph and speed cushion public consultation.

A member of the public said he had emailed Mr Pearson recently. He gave his name and asked Mr Jones if he could ask Mr Pearson to email him a response.

Cllr. Barnes said that the yellow lines installed on Willow Bank may need to be expanded but residents would need to be consulted to see if they would like them.

**7.54pm Mr Jones left the meeting.**

**22/162 Public Session**

No matters were raised in public session.

**22/163 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins and seconded by Cllr. Greenaway and **RESOLVED** to approve the minutes of the meeting held on the 15<sup>th</sup> February 2023 as a true record.

**22/164 Councillors Reports**

**Cllr. Hopkins** – reported that he had met with a representative from the Telford Steam Railway to discuss the Bridge Road plans, had followed up concerns on Doseley and Horsehay area traffic calming plans and contacted T&WC regarding Spring Village play area developments, he had also attended the FoHP&E meeting.

**Cllr. Greenaway** – has reported outstanding pot hole issues on Brick Kiln Bank to T&WC and informed the meeting that the Horsehay Horticultural Society AGM takes place on 30<sup>th</sup> March and that a 50+ weekly social group starts at Horsehay Village Hall on 27<sup>th</sup> March.

**Cllr. Barnes** – brought the recently purchased DHPC time capsule along to the meeting, it was agreed that the contents should include items relating to the King's Coronation celebrations and, therefore, the deadline to submit items would be extended. Cllr. Barnes went on to say that she had reported fly tips and other concerns on Lightmoor Road and lack of pram access through the gate at Spring Village play park, the Dawley and Aqueduct Speedwatch group has now been extended to Little Dawley and has reached its full quota of volunteers.

**Cllr. Preece** – dealing with recent concerns regarding pot holes, parking, trees and ASB.

**Cllr. Hopkins** – revisited his concerns regarding Doseley and Horsehay area traffic calming especially the matter of how much funding from new developments would be made available, it was **RESOLVED** that the Parish Council would write to T&WC to ask questions which currently remain unanswered.

**22/165 T&WC Spring Village Play Area**

Cllr Carolyn Healy, Telford & Wrekin Council cabinet member for climate change, green spaces, natural and historic environment and cultural services visited Spring Village play area last month and was open to suggestions regarding how to further develop the play area. It was agreed that once the new Parish Council is in place it should be made a priority that residents should be consulted and the development of the play area should continue and the Parish Council should consider contributing additional funds.

**22/166 Community Action Team (CAT) Scheme**

The updated action plan for February and a new action plan for March were circulated to Councillors in advance of the meeting, there were no questions or comments.

**22/167 Updates From Local Nature Reserve Friends Groups in the Parish:**

**a) Dawley Hamlets LNR (DHLNR)**

Cllr. Barnes reported that the Severn Trent and Small Woods projects and the Buglife event are underway, the Madeley Academy Rangers event will take place next week. There will be an Easter trail and a summer event on July 15<sup>th</sup> and Jessops have donated £250 for litter pickers.

**b) Horsehay Pool and Simpsons Pool LNR (HP&SPLNR)**

Cllr. Hopkins reported that the oak tree to commemorate the Platinum Jubilee

of the late Queen Elizabeth II had now been planted and additional trees had been planted at the Horsehay Pool and Spring Village play area.

**22/168 Dawley Community Allotments Group**

No members of the Group were present at the meeting.

**22/169 Little Dawley War Memorial Maintenance**

Three quotes had been obtained and circulated in advance of the meeting and it was **RESOLVED** to award the contract for one year to Mr Stuart Fletcher, each visit would be checked by Cllr. Barnes and a regular payment would be set up at the bank to pay Mr Fletcher £60 for the first visit then £20 every four weeks.

**8.32pm Cllr. Preece left the meeting.**

**22/170 Senior Residents King’s Coronation Party 19<sup>th</sup> May 2023**

The Clerk informed the meeting that the Parish Council had been awarded a T&WC King’s Coronation grant to fund 50% of the cost of the party and that the SS2023 newsletter containing the information about the party would be delivered week commencing the 20<sup>th</sup> March. The Clerk asked if suggestions for entertainment at the party could be emailed to her and it was **RESOLVED** to accept MW Medics quote of £70 to provide first aid cover at the event.

**22/171 Annual Parish Meeting**

The Chairman explained that the Parish Council would be hosting the Annual Parish Meeting preceding next month’s Council meeting. The agenda for this meeting was discussed and it was agreed to invite the Headteacher of Aqueduct Primary School and local community groups to attend and update everyone on their activities over the last twelve months.

**22/172 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
<b>TWC/2022/0969</b>	N/A	The Flowerpots, 16A Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ	Erection of a detached double garage ****ADDITIONAL INFORMATION & AMENDED PLANS RECEIVED****	08/03/2023	22/03/2023
<b>TWC/2023/0130</b>	N/A	15 Ashwicke Road, Lawley Village, Telford, Shropshire, TF4 2FY	Replacement of 4no. timber white windows with 4no. UPVC white woodgrain windows	28/02/2023	21/03/2023
<b>TWC/2023/0111</b>	N/A	2 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ	Removal of single branch overhanging into garden to 1no. Beech tree (Tree B). Removal of 4no. Holly species trees (Tree J, K, L, M), 1no. Hawthorn tree (Tree O) and 1no. Hawthorn tree (Tree P)***Amended Description***	20/02/2023	13/03/2023

**b) The following permissions were noted:**

**PERMISSIONS:**

**Full Granted:**

**TWC/2022/0928** - 11 Sceptre Close, Aqueduct, Telford, Shropshire, TF4 3RZ  
Erection of part two storey and part single storey side and rear extension

**TWC/2021/1211** - Dawley AGI, Bridgnorth Road, Telford, Shropshire  
Change of use of land to provide site extension following demolition of existing regulator building and the erection of 1no. replacement regulator building, 1no. boiler house, 1no. instrument kiosk, 1no. electrical supply and metering cubicle, 1no. heater area (above ground pipework), external lighting, 1no. filter area (above ground pipework), 1no. pigging facility (above ground pipework), 2.4m high weld mesh security fencing with 5no. emergency exits and associated access works\*\*\*\*amended ownership certificate\*\*\*\*

**TWC/2022/1009** - 2, 4, 6, 8, 10, 12 Ralphs Close, Lawley Village, Telford, Shropshire, TF4 2FX  
Replacement of all existing double glazed timber casement windows with double glazed uPVC casement windows

**TWC/2022/1035** - 3 Ashwicke Road, Lawley Village, Telford, Shropshire, TF4 2FY  
Replacement of existing timber windows and doors with UPVC windows and doors

**TWC/2022/1046** - 6 Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF  
Erection of a two-storey side and rear extension and erection of a single storey outbuilding\*\*\*Amended description\*\*\*

**TWC/2023/0041** - 30 Stainburn Road, Lawley Village, Telford, Shropshire, TF4 2FS  
Replacement of all existing double glazed timber casement windows and doors with double glazed uPVC casement windows and doors

**Trees in Conservation Area Granted:**

**TWC/2023/0020** - Arbor House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE  
Crown thinning by up to 25% to 3no. Acer Trees

**22/173 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Cheques Presented for Payment Approval:**

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Pay Method	Date	Net	VAT	Total
Staff Salary	On-line Payment	15th March 2023	1,338.27	0.00	1,338.27
HMRC Tax & NI	On-line Payment	15th March 2023	233.50	0.00	233.50
SCC Pension Fund	On-line Payment	15th March 2023	383.40	0.00	383.40
Staff Costs - Travelling Expenses	On-line Payment	15th March 2023	154.05	4.46	158.51
Office Expenses 1.4.22 - 31.3.22	On-line Payment	15th March 2023	319.00	0.00	319.00
T&WC Match Funding Repairs Aqueduct Bridge/Pageant Dr Swing	On-line Payment	15th March 2023	7,500.00	0.00	7,500.00
T&WC Match Funding Repairs Spring Village Play Area Benches	On-line Payment	15th March 2023	431.50	0.00	431.50
T&WC Metal Dog Fouling Signs	On-line Payment	15th March 2023	160.00	32.00	192.00
Cllr. K Barnes - Time Capsule	On-line Payment	15th March 2023	32.49	6.50	38.99
			<b>10,552.21</b>	<b>42.96</b>	<b>10,595.17</b>

**RESOLVED** - to approve these payments.

**22/174 Correspondence**  
None

**22/175 Items for the next agenda**  
Doseley and Horsehay Area Traffic Calming  
Bridge Road Scheme

**22/176 Date of the next meeting – 19<sup>th</sup> April 2023 immediately after the Annual Parish Meeting which starts at 7pm at Aqueduct Primary School.**

**22/177** There being no further business, the meeting closed at 8.50pm

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**

DRAFT