

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 15th November 2017 at Horsehay Village Hall at 7.00 p.m.

PRESENT: Cllr. J Pinter (Chairman)
Cllrs. B. Cooke, D. Hopkins, B Onions, A. Scott and B. Wennington

Also Present: K Ewence (Clerk)
Mark Latham (Locals Nature Reserves)
Two members of the public

- 17/85 Chairman's Opening Remarks** **Action**
The Chairman welcomed all to the meeting.
The Chairman proposed that Council did not hold a meeting in December and outlined the reasons for the proposal, members were content that no meeting should be held during the month of December.
- 17/86 Apologies**
Apologies were received from Cllr. A Burford
Courtesy apologies were received from Borough Councillors J Greenaway and R. Metha.
Absent: Cllr C Salter, Cllr. C Tranter.
- 17/87 Declarations of Interest**
Cllr. J Pinter – Great Dawley Town Council.
- 17/88 Public Session** Clerk
A member of the public raised his concern regarding the lack of information available to residents regarding the consultation on the traffic review which is currently being undertaken in the Parish by Telford & Wrekin Council (T&WC).
The Chairman asked the Clerk to obtain an update from Phil Lorenz, Traffic Engineer at T&WC and it was RESOLVED that this matter would be discussed at the next Council meeting.
- A member of the public requested clarification of the ownership of the land to the NW of the site of the old Labour in Vain in Horsehay (corner of Wellington Road and Coalmoor Road) and information on any adjacent planning or development proposals linked to the planning consent for houses on the site.
The Chairman asked the Clerk to contact Telford & Wrekin to find out this information and the Chairman would pass this information on to the member of the public. Chairman (JP) /Clerk
- 17/89 Police Session**
There were no officers present.
- 17/90 Local Nature Reserves (LNRs) – Mark Latham**
Mr Latham provided information on the LNRs which currently exist within Telford & Wrekin and those which are being considered in the future including Lightmoor, Dawley Pools and

Horsehay Pools and informed the Council that the process of becoming a LNR was a lengthy one. The Council discussed whether two additional pools by Dawley by pass could be included in the process.

Mr Latham offered to attend the Council meeting in the new year to provide a further update.

17/91 Councillors Reports

Cllr. Hopkins reported that the footpath on Farm Lane, by Pool View Cottage and the 'big house' has been cleared by the PET but may be unsafe. **Resolved** that the Clerk would contact Telford & Wrekin customer service and ask them to inspect and repair it.

Clerk

Cllr. Hopkins reported that there was no further update on the 'Old Road' development plan and asked the Clerk for an update on funding which may be available for this project. The Clerk reported that the following funding may be available:

- Heritage Lottery Fund Grant £10,000 - £100,000
- Veolia EnviroGrant up to £1,000
- Veolia Environmental Trust Grant for Large Capital Projects

Cllr. Hopkins reported that he is in the process of having meetings with Sarah Houlston of Great Dawley Town Council to discuss the siting of the blue plaques and the wording on them.

Cllr Cooke reported back on a meeting of the Lightmoor Wildlife Site Steering Group which he attended on 20th October 2017. He provided copies of the minutes and an activity report to each Councillor.

Cllr Cooke reported that he was now a Director of Lightmoor New Communities. The Chairman advised that he should register his interest in the organisation with T&WC. The Clerk said she would obtain the relevant forms for Cllr. Cooke.

Clerk/BC

The Chairman reported that the proposal to introduce speed bumps on Holly Road had been well received by residents.

Cllr. Onions reported that the paths in Foresters Close were in need of further repair, T&WC have been made aware of this and Cllr. Onions will keep the Council updated on their progress.

17/92 Minutes of the Previous Meeting

Cllr. Scott proposed to accept the Minutes of the Meeting held on 18th October 2017 as a true record, this was seconded by Cllr. Onions and agreed by the Council. The minutes were signed by the Chairman.

Mark Latham left the meeting at 7:55pm.

17/93 Parish Matters:

a) Footpath – Bridge Road to the Travellers Joy

Cllr. Hopkins reported that T&WC had failed to put up a planning notice for application TWC/2017/0847 and he had brought this to the Council's attention. T&WC said this was due to an administration error. The notice is now on display and the consultation period has been extended to the 4th December 2017 to allow the notice to be on display for three weeks.

Cllr. Hopkins said this planning application was submitted at the same time as the last Council meeting and that the Council should be mindful that developers may purposely time their applications to coincide with Council meetings.

Cllr. Hopkins reported that he had been informed that the Definitive Map Modification Order should be in place on Friday 17th November 2017.

Cllr. Hopkins will provide a further update at the Council's January Meeting.

b) Community Gardening Scheme

The Council discussed the £3,000 charge received from Great Dawley Town Council (GDTC) for the first year of the gardening scheme and examined details of the service which had been delivered to residents, customer details, timesheets etc. provided by GDTC. The Council discussed at length whether the scheme offered good value for money and whether they wanted to continue this service with GDTC. The Chairman said that GDTC had agreed to defer payment until January 2018. The Council agreed to defer this matter until the January 2018 meeting.

c) Consider a Request to Take Over the Monitoring and Maintenance of South Telford Way

Alec Connah Project Officer/Green Spaces Development Officer for The South Telford Right of Way Partnership e-mailed the Council on 27th October to enquire if the Parish Council would be willing and able to take on the monitoring and maintenance of the South Telford Way section that runs through Dawley Hamlets Parish. The Council considered the request. The Council asked the Clerk to obtain a detailed map of the area and clarification of what would be involved in taking over responsibility for the maintenance and agreed to discuss this matter further at the next meeting.

Clerk

d) Consider the Refurbishment of the War Memorial Grounds

The Council was asked to consider refurbishing the war memorial grounds on Holly Road. The Council discussed this matter taking into consideration that next year will be the 100th anniversary of the end of World War 1 and considered whether part of the cost might be funded from Councillors Ward Pride Funding. It was agreed to discuss the work required, possible costs and tendering at the next meeting with a view to starting working in the next financial year and all work being complete in time for the anniversary.

e) Updating the Parish Map

The Council discussed updating the Parish map and the census information on the Council website. It was RESOLVED that the clerk would obtain this information from T&WC and update the

Clerk

website.

Following discussion, the Chairman proposed that parish ward boundaries should be discussed at the next meeting.

17/94 Planning Applications:

a) The Following Applications were Considered:

TWC/2017/0912

Land opposite 1 Farm lane, Horsehay, Telford, Shropshire
Change of use to from unused amenity land to private block
paved parking with erection of a 1.3m fence.
There were no comments.

TWC/2017/0906

The Manuka Croft, The Ironbridge Way, Lightmoor, Telford,
Shropshire, TF4 3QN. Erection of 1no. dwelling and the erection
of a detached 4 bay garage with ancillary accommodation above
with associated landscaping.
There were no comments.

TWC/2017/0893

11 Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE
Raising and altering roof on playroom to form room in roof and
external alterations to install bay window.
There were no comments.

TWC/2017/0847

6-14 Horsehay Court, Horsehay, Telford, Shropshire, TF4 3PU.
Conversion of buildings to form 8no. dwellings.
Cllr. Hopkins informed the Council that Cllr. Greenaway had
registered her objection. The Council agreed that it would file its
own objection to this application.

The Following Permissions were Noted:

TWC/2017/0819

14 Ralphs Close, Lawley Village, Telford, Shropshire, TF4 2FX.
Erection of single storey rear extension. Full granted.

b) To consider delegated powers during December

Following discussion it was proposed by Cllr. Scott, seconded by
Cllr. Onions and RESOLVED that during the recess planning
decisions should be delegated to the Clerk after consulting with
the Chairman.

Chairman
(AB) /
Clerk

17/95 Finance:

a) To Consider the Approval of Payments in Advance of the Senior Citizens Christmas Buffet

The Chairman proposed that the following payments, yet
unknown, which were due to be paid in December by the Clerk
be approved for payment by way of reimbursement to the Clerk in
December and subject to retrospective confirmation at the
January meeting of the Council.
Payment to the entertainer Jim Onslow £100.00.
Payment of catering supplies for wine and sundries (yet unknown
but in previous years around the £200 to £260 mark). It was

Clerk

proposed by Cllr, Scott, seconded by Cllr. Onions and RESOLVED that payments should be made in December and retrospectively approved in January.

b) To Consider the Refund of Overpaid Pension Contributions for the Previous Clerk

The Parish Council had received a letter from the previous Clerk stating that he had overpaid his personal pension contributions and requesting that they be refunded to him. To obtain the refund the Parish Council must request the refund from the Shropshire County Pension Fund.

Clerk

Proposed by Cllr. Hopkins, seconded by Cllr. Cooke, it was RESOLVED that the Parish Council request the refund and once received pay it over to the previous Clerk.

c) List of Payments and Cheques for Signature

It was RESOLVED that these be approved and paid as tabled.

d) Bank Reconciliation

The bank reconciliation together with Royal Bank of Scotland statement no. 101 and Unity Trust statements were tabled and approved.

e) Precept Warrant to be Signed

The meeting approved the signing of the warrant requesting that T&WC collect the required precept of £77,500 [Seventy-Seven Thousand Five Hundred Pounds] and it was duly signed by two Councillors and the Clerk and will be signed by the Chairman when he returns from his holiday.

Chairman
(AB)
/Clerk

f) To Consider the Purchase of Local Council Administration Books

The Clerk requested the purchase of two books both for the benefit of the Parish Council and to support her CiLCA training. It was proposed by Cllr. Scott and second by Cllr. Onions and agreed by the Council that the Clerk should purchase the books up to a total cost of £100.

Clerk

17/96 Clerks Report

a) Requests from the Councillors for information/action from the Clerk at the last meeting

The Clerk reported that all PET issues raised have been reported and dealt with.

Litter picking equipment is available on loan from Great Dawley Town Council or from Phil Pritchard at T&WC.

Assessment and repair of the Majestic Way noticeboard had been delayed due to JHA Marsh being unavailable.

b) Other Issues Which Have Come to the Clerks Attention

T&WC transferred a phone call from a resident to the Parish Council to report street lights out at Dawley Pool. The Clerk referred the matter back to T&WC, this is now resolved and T&WC have amended their mapping system which previously

recorded the Parish Council as being the responsible authority.

Two residents have reported issues regarding the trees at Malory Drive. The PET team have cleared the paths of leaves but residents also have safety and insurance concerns which are not being addressed by T&WC because the Tree Officer says they are not above statutory clearance height. T&WC advise residents to seek advice from Citizens Advice regarding insurance. The Chairman asked for details of this issue to be sent to her so she could follow this up on behalf of residents. Chairman

The Senior Citizens Christmas Buffet is oversubscribed. Just before the meeting Cllr. Onions and the Clerk met with the catering team and agreed the maximum number of residents in attendance would be 114. At the time of the meeting 117 applications had been received, it was RESOLVED that tickets would be issued on a first come first served basis and unsuccessful applications would be given priority for a seat at the Summer Picnic.

17/97 Correspondence

The Telford Samaritans sent an e-mail to the Parish council on the 19th October requesting a grant. The Council agreed to discuss grant applications at the next meeting.

A resident sent an e-mail on the 30th October requesting heritage signs at the Parish entry points similar to those in Priorslee.

Paul Sanderson had e-mailed on the 8th November offering to write a short article about the Telford Horsehay Steam Railway for the next newsletter.

17/98 Items for the Next Agenda

T&WC traffic calming consultation
Footpath – Bridge Road to the Travellers Joy
Gardening Scheme
Refurbishment of the War Memorial Grounds
Parish ward boundaries
Grant applications

17/99 Date of next meeting – Wednesday 17th January 2018 at Horsehay Village Hall at 7:00pm

There being no further business, the meeting closed at 9:25pm.

Signed:.....
Chairman

Date:.....