

## **DAWLEY HAMLETS COUNCIL**

### **MINUTES OF THE MEETING OF THE COUNCIL**

held on Wednesday 21<sup>st</sup> November 2018 at Horsehay Village Hall at 7.00 p.m.

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. C Cassar, B. Cooke, D Hopkins, B Onions, J. Pinter,  
A. Scott and B. Wennington

**Also Present:** Borough Cllr. Jayne Greenaway  
K Ewence (Clerk)  
Two members of the public

**18/91 Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting and informed them that on this evening's agenda were updates on a number of local initiatives namely the Bridge Road and Horsehay development, the Dawley pools and pit mounds proposed local nature reserve and the gardening scheme along with an update on the ICM scheme.

**18/92 Apologies**

Courtesy apologies from Borough Cllrs. Raj Mehta and Steve Barnes

**18/93 Declarations of Interest and Dispensation Requests**

None.

**18/94 Public Session**

There were no items raised.

**18/95 To Confirm the Minutes of the Meeting Held on 17<sup>th</sup> October 2018**

It was proposed by Cllr. Scott, seconded by Cllr. Onions and **RESOLVED** to approve the Minutes of this Meeting as a true record. The minutes were signed by the Chairman.

**18/96 Integrated Community Management Scheme (PCSO)**

The Clerk informed the meeting that the new PCSO, Stephen Lloyd, had been introduced to members on the Parish Council Facebook group and had received a warm response. Angie Astley had e-mailed a brief update regarding civil parking enforcement (CPE) saying that a formal application for CPE powers would probably be made on the 4<sup>th</sup> January 2019 and it is likely they would be gained after September 2019, in the meantime details regarding how taking on these powers would affect the current scheme will be decided but there are no plans to change the ICM model. The Clerk also asked Councillors to pass any issues to her that they would like raised at the next ICM meeting which was the following day, 22<sup>nd</sup> November. The Council **RESOLVED** that the Clerk would invite PCSO Stephen Lloyd to the older residents Christmas Party.

**18/97 Councillors Reports**

### **Cllr. Pinter**

Updated the meeting on various issues including taking part in the NHS march on November 4<sup>th</sup> and reported that she and the Chairman were investigating whether they were able to ear-mark Pride Fund for the LNR.

### **Cllr. Cassar**

Informed the meeting the damaged carved sign by the Dawley pools was beyond repair. The footpath just off Lightmoor Road towards the Phoenix School which has been used for over 50 years has now been gated, it is not on the definitive map but Andrew Careless has said that T&WC are keen to preserve it as a right of way.

### **Cllr. Scott**

Announced that Borough Councillor Steve Barnes will contribute £1,500 from his pride fund to the local nature reserve project and asked for this to be matched by the Parish Council, it was **RESOLVED** that this contribution would be matched by money already set aside in reserves for the local nature reserve.

### **Borough Cllr. J Greenaway**

Reported that the Farm Lane drainage issue had been resolved and she had lodged an objection to planning application TWC/2018/0899 (previously the All Labour in Vain beer garden) due to drainage issues. Cllr. Greenaway has £250.00 of environment fund money which could be put towards replacing the bench by Horsehay Pool, it was **RESOLVED** that the Clerk would make the application. Cllr. Greenaway also informed the meeting that T&WC will carry out a feasibility study to implement Frame Lane and Woodhouse Lane road improvements but no date has been agreed yet, Suffolk Way green corridor has been awarded a green space grant of £1,000 and Lightmoor LNR has been passed by T&WC and is now awaiting approval from Natural England.

### **Cllr. Onions**

Informed the meeting that reinstatement of the no.9 bus route is under consideration, this news was well received by the parish council. Despite no longer being needed a temporary bus stop was still in place outside Horsehay Village Hall and the sign had been knocked over, Cllr. Onions had reported the problem several times but T&WC had yet to resolve it. Developers working on the All Labour in Vain site are not clearing the paths, Cllr. Onions said she would speak with the site manager to try and resolve the matter, failing this the Clerk would contact T&WC planning department to see what conditions have been put in place to make the site safe. Cllr. Onions also said that she had received a number of compliments about the Telford@50 gallery and requested titles for the pictures which the Clerk said were in hand.

### **Cllr. Hopkins**

Cllr. Hopkins informed the meeting that he had received an e-mail from Andrew Careless to invite him to become a member of the Local Access Forum, it was **RESOLVED** that Cllr. Hopkins would represent the Parish Council on this forum.

**Cllr. Wennington**

Said that from December 3<sup>rd</sup> Castlefields Way, from Majestic Way to Castlefields Roundabout, will be closed for three weeks and he is concerned that this may increase the likelihood of speeding on Majestic Way, the Chairman said he had raised this issue with T&WC and was awaiting a response.

Cllr. Wennington proposed that the Parish Council donated £1,000 towards a joint venture between T&WC and SaTH to refurbish doctors houses on the site of the PRH, it was **RESOLVED** to make the donation subject to confirmation that the Parish Council could legally do so and that money had not already been ring-fenced by SaTH for this purpose.

Cllr. Wennington informed the meeting that My Options Skills and Enterprise Hub could build a noticeboard to replace the damaged one on Majestic Way for £650 and could start work after Christmas, it was **RESOLVED** that Cllr. Wennington would order the noticeboard.

Due to another commitment, Cllr. Wennington was unable to attend the Aqueduct Primary School pantomime on the 10<sup>th</sup> December and Cllr. Scott would be attending in his place.

**18/98 Local Initiatives:**

**a) Bridge Road and Horsehay Pool Development**

Cllr. Hopkins updated the meeting regarding the meeting on 16<sup>th</sup> November which discussed the Friends of Horsehay Pool & Environs management plan. The Chairman said the Parish Council are now seeking some clarification from T&WC before the project can progress.

**Borough Cllr. Greenaway left the meeting at 8.00 pm.**

**b) Dawley Pools & Pit Mounds Proposed Local Nature Reserve**

Cllr. Cassar reported on the on-site meeting at the Dawley Pools which took place on 9<sup>th</sup> November, the next meeting would also be on-site at the pit mounds and wide water pools on 30<sup>th</sup> November and Cllr. Cassar had invited Sian Makin, Community Support Worker and a representative from the Small Woods Association to attend.

**c) Gardening Scheme**

The Clerk circulated the outturn costs of the 2018 scheme issued by Great Dawley Town Council which totalled £1,763.67. It was **RESOLVED** to pay the costs and continue the agreement for another year.

**18/99 Parish Matters:**

**a) Grounds and cleansing services contract workshop session with Idverde 13.11.18**

The workshop was attended by Cllrs. Onions, Scott and Wennington who provided the meeting with an update. It was **RESOLVED** that

Idverde would be invited to a working group meeting with the Parish Council before the next council meeting on 16<sup>th</sup> January 2019.

**Two members of the public left the meeting at 8.18 pm.**

**18/100 Planning Applications:**

**a) The Following Applications were Considered:**

**TWC/2018/0955**

16 St Luke's Road, Doseley, Telford, Shropshire, TF4 3BD.  
Erection of a replacement single garage.

**TWC/2018/0899**

Land north west of Fox Lair House, Wellington Road, Horsehay, Telford, Shropshire.

Reserved matters application for the erection of 3no. dwellings including details of appearance, means of enclosure, site levels, landscaping, layout, means of access, drainage, floor levels and scale pursuant to outline application TWC/2016/1068.

**TWC/2018/0864**

1 Ashtree Park, Horsehay, Telford, Shropshire, TF4 2LD.

Installation of a dropped kerb, creation of a new access and associated driveway.

**The Following Permissions were Noted:**

**TWC/2017/0330**

Site of T A Jervis & Co. Ltd & land adjacent, Holywell Lane, Lightmoor, Telford, Shropshire.

Demolition of existing commercial buildings/remediation of haulage yard and outline application for residential development of up to 17no. dwellings, including means of access with all other matters reserved. OUTLINE GRANTED.

**TWC/2018/0030**

29 Horsehay Common, Horsehay, Telford, Shropshire, TF4 2LT.

Erection of a two-storey extension on the South elevation, single storey extension on the East elevation, single storey extension on the West elevation and a porch on the North elevation and re-roofing and part rendering of existing property \*\*\*Amended description and amended plans and supporting information received\*\*\*. FULL GRANTED

**TWC/2018/0411**

Site of 8 & 9 Southall, Dawley, Telford, Shropshire.

Outline planning application for the erection of 5no. dwellings, the demolition of existing building on site and associated access with all other matters reserved \*\*\* Revised description/amended location and layout plans/reduction in no. of units and amended layout\*\*\*. OUTLINE GRANTED

**TWC/2018/0410**

Land adjacent 11 Southall, Dawley, Telford, Shropshire.

Outline application for the erection of 2no. dwellings with associated garages and access with all other matters reserved \*\*\*Revised location and layout

plans following amendment to layout\*\*\*. OUTLINE GRANTED

**TWC/2018/0446**

St Pauls Church, Aqueduct Road, Aqueduct, Telford, Shropshire, TF3 1BX.  
Erection of a 1.8m-2m high brick wall with railings and erection of a 2m-2.1m high fence (Part-Retrospective) \*\*\*AMENDED PLANS RECEIVED\*\*\*. FULL GRANTED

**b) Consideration of Delegated Powers during December:**

Following consideration it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

**18/101 Finance & Administration:**

**a) Budget Report & Bank Reconciliation**

The budget monitoring report and bank reconciliation together with bank statements were tabled and approved.

**b) The Following List of Payments and Cheques was Presented for Signature:**

<b>Payee/Reason</b>	<b>Chq No</b>	<b>Date</b>	<b>£ Net</b>	<b>£ VAT</b>	<b>£ Total</b>
Staff Costs - Nov & Dec 2018	001135	21st Nov 2018	1,423.14	0.00	1,423.14
HMRC Tax & NI - Nov & Dec 2018	001136	21st Nov 2018	238.58	0.00	238.58
SCC Pension Fund - Nov & Dec 2018	001137	21st Nov 2018	546.52	0.00	546.52
Staff Costs - Travelling Expenses Nov 18	001138	21st Nov 2018	59.80	1.59	61.39
Cancelled	001139				
Society of Local Council Clerks - membership	001140	21st Nov 2018	156.00	0.00	156.00
Association of Local Council Clerks - membership	001141	21st Nov 2018	40.00	0.00	40.00
DHPC ICM Scheme Jan-Mar 2019	001142	21st Nov 2018	1,875.00	0.00	1,875.00
DHPC Gardening Scheme 2018	001143	21st Nov 2018	1,763.67	0.00	1,763.67
Aqueduct Primary School Pantomime	001144	21st Nov 2018	695.00	0.00	695.00
Horsehay Youth Group Gallery@50, Wreaths and Lanyards	001145	21st Nov 2018	102.00	0.00	102.00
	001146	21st Nov 2018	545.49	100.41	645.90
<b>TOTAL</b>			<b>7,445.20</b>	<b>102.00</b>	<b>7547.20</b>

**c) Appointment of an internal auditor for 2018/19**

The Clerk informed the meeting that she had received an expression of interest from Sue Hacketts and it was **RESOLVED** to

retain her services to carry out the 2018/19 internal audit.

**d) Precept warrant to be signed**

The precept warrant was signed by the Chairman, two councillors and the Clerk.

**e) Review the requirement for a Data Protection Officer**

It was agreed that this matter would be reviewed in May 2019.

**f) Older residents events catering contract**

It was **RESOLVED** that a three-year contract would be entered into with T&WC from December 2018 as long as it was confirmed in advance that the level of service and staffing would be maintained throughout the period.

**g) Consider the approval of payments in advance for the senior citizens Christmas buffet**

It was **RESOLVED** that the following payments should be made in December and retrospectively approved at the January meeting:

Entertainer £75

Refreshments, Christmas crackers and sundries £200 - £260

Table decorations up to £60

It was also agreed that the raffle prizes would be numbered and that the event would finish with carols.

**18/102 Correspondence**

Thanks from Aqueduct Primary School for the donation of £695.00 for the Christmas pantomime.

Confirmation of receipt from T&WC of the Telford@50 grant return form which was completed by the Clerk.

Notification of a budget engagement session to be held on the 5<sup>th</sup> December 5-7pm at Addenbrooke house.

**18/103 Items for the next agenda**

Bridge Road and Horsehay Pool development

LNR

Grounds and cleansing contract

Invitation to Adam Brookes to attend

Waste disposal

**18/104 Date of the next meeting – Wednesday 16<sup>th</sup> January 2019 at 7:00pm at Horsehay Village Hall**

There being no further business the meeting closed at 8.43 p.m.

**Signed:** \_\_\_\_\_  
**Chairman**

**Date:** \_\_\_\_\_