

**DAWLEY HAMLETS COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 20<sup>th</sup> November 2019 at Horsehay Village Hall at 7.00 pm

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs K Barnes, B. Cooke, D. Hopkins and B Onions

**Also Present:** Borough Cllr J Greenaway  
Adrian Collins and Pat Davies, Friends of Horsehay  
Pool & Environs (FoHP&E)  
Four members of the public  
One member of the press  
K Ewence (Clerk)

**19/96 Introductions**

The Chairman welcomed all to the last meeting of the calendar year including Adam Brookes, T&WC Group Manager – Highways and Network Management and Dave Hanley, T&WC Service Delivery Manager - Environment & Neighbourhood Services. He reminded all those present that due to the upcoming General Election purdah should be observed and everyone present at the meeting should refrain from making any political comments or observations.

**19/97 Apologies for Absence**

Apologies were received from Cllrs. C Cassar, R Mehta, J Pinter and B Wennington.

**19/98 Declarations of Interest**

Chairman, Citizens Advice Bureau  
Cllr. Barnes, Friends of Dawley Hamlets LNR & Aqueduct Primary School  
Cllr. Cook, Great Dawley Town Council  
Cllr. Onions, Councillors Reports

**19/99 Public Session**

A member of the public expressed concern regarding the sale of the Mount by Trinity Road, Little Dawley and asked if the Parish Council would consider purchasing it if it had not yet been sold? The Chairman informed the meeting that he had asked David Wright, Cabinet Member for Housing, Transport & Infrastructure, to look into this matter and was awaiting a response. The Chairman went on to say that the Parish Council did not have a budget to purchase land and that the area was in the green network and, therefore, not at high risk of being developed. Cllr. Barnes added that the Friends of the LNR were investigating purchasing the land as part of the LNR but that there would be difficulties bringing it into the management plan, there was also ambiguity over whether or not the land had already been sold. The Chairman said the Parish Council would bring the matter back to a meeting in the new year once more information had been obtained to consider a way forward.

A member of the public informed the meeting that Moreton Coppice Pool had flooded for a second time on the 26<sup>th</sup> October, a meeting with T&WC flood officers was imminent but he was concerned as he had been informed that establishing who was responsible was not in their remit. Dave Hanley said that the pool drain had now been unblocked and he would follow the matter up with Lucinda Lycett, T&WC Assistant Flood Officer.

**19/100 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins, seconded by Cllr. Cooke and **RESOLVED** to approve the Minutes of the Meeting held on 16<sup>th</sup> October 2019 as a true record. The minutes were signed by the Chairman.

**19/101 Adam Brookes T&WC Group Manager – Highways and Network Management**

**a) Woodhouse Lane/Frame Lane Traffic Consultation**

Adam informed the meeting that the consultation was about to commence, he summarised the contents and said it would initially be distributed to Ward and Parish Councillors for comment then, in around two weeks, an on-line public consultation would take place. It was agreed that paper copies would be available on request from the Parish Council for members of the public with no internet access. Funding to carry out the scheme is available this year but the scheme may not be completed by the end of this financial year.

**b) SID Data for Castlefields Way**

There is a problem downloading the data which is currently under investigation by the suppliers but Adam is confident that it can be retrieved.

**c) Bridge Road Traffic Calming**

Adam informed the meeting that this matter is on T&WC's capital project list for next year which is currently being prioritised. This item will be added to the Parish Councils February 2020 meeting agenda to be discussed once the outcome is known.

**d) Spring Village play area**

Adam informed the meeting that Andrew Careless, T&WC Senior Rights of Way Officer, had undertaken road improvements in this area. Cllr. Hopkins said the road improvements may lead to vehicles travelling at faster speeds which was a concern as there is a play area on the bend of the road. Adam agreed to discuss the matter with Andrew Careless to see what measures could be taken to improve safety.

**e) Additional Road Sign for Bridge Road**

Cllr Onions requested an additional Bridge Road road sign to be sited by the island at the top of Bridge Road to assist the emergency services due to the problems the ambulance service encountered recently locating the road when called to a resident who had fallen at the road side. Adam agreed to arrange for an additional road sign to be erected.

**f) Majestic Way Development**

Adam was asked if there would be a consultation on speed for this development, he said that there was a Section 106 agreement in place on the development so T&WC would deliver it and it would go through the normal consultation process.

**Adam Brookes left the meeting at 7.44pm.**

**19/102 Bridge Road and Horsehay Pool Development**

The Chairman introduced Dave Hanley, T&WC Service Delivery Manager - Environment & Neighbourhood Services. Dave addressed the meeting explaining that he had been asked to co-ordinate a position statement for delivering the full Horsehay Pool management plan and went through the stages of the action plan which he had drawn up and which had been issued to Parish Councillors and the FoHP&E in advance of the meeting.

It was agreed that the Bridge Road project plan options and Horsehay Pool Management Plan, once complete, could go out for consultation together.

Dave Hanley also explained that there was opportunity to apply for a Pocket Park grant of up to £15,000 before the 31<sup>st</sup> December, it was agreed that this was a good opportunity to secure further funds and would be completed jointly between T&WC, the Parish Council and the FoHP&E.

**Dave Hanley and Adrian Collins and Pat Davies from the FoHP&E left the meeting at 8.06pm.**

**19/103 Integrated Community Management (ICM)/PCSO Scheme**

The Clerk updated the meeting regarding the issues raised at the last ICM meeting on the 24<sup>th</sup> October.

The Clerk informed the meeting that the next meeting was the following day and was asked to find out how long the cameras at the Dawley pools were going to stay in place.

**19/104 Councillors Reports**

**Cllr. Cooke** – Bus User Group.

**Cllr. Barnes** – local maintenance, flooding and littering issues.

**Borough Cllr. Greenaway** – attended drop-in session for Lightmoor and Doseley residents being hosted by David Wilson Homes on 13<sup>th</sup> November, flooding of Moreton Coppice Pool, Brick Kiln Lane planning application.

**Cllr. Onions** – Healthwatch and the CCG had been notified of her concerns that the Ambulance Service could not locate Bridge Road to respond to a call when a lady fell and broke her hip at the side of the road causing a severe delay in responding. There had been a good response to requests for donations towards the Village Hall defibrillator which should be in place at the start of next year, the Chairman informed Cllr. Onions that the Council would discuss any shortfall in funding if the Village Hall are not able to raise enough to cover all the costs.

**Cllr. Hopkins** – attended the Local Access Forum meeting on November 6<sup>th</sup> and at that meeting Andrew Careless, T&WC Senior Rights of Way Officer, informed him that the DMMO Bridge Road to the All Labour in Vain Public House submission would be sent to the Secretary of State before the end of November. He also attended the Public Consultation Meeting about the Bache second access road for the DWH development at Doseley on November 13<sup>th</sup>.

**The Chairman** – informed the meeting that he had 'green-carded' planning application TWC/2019/0873 Site of the former Cheshire Cheese, Doseley Road.

**Borough Cllr. Greenaway left the meeting at 8.36pm.**

**19/105 Local Initiatives:**

**a) Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Barnes informed the meeting that the findings of the DHLNR bird survey are now available on the Friends of DHLNR Facebook page and that the Friends of DHLNR were holding a magical winter walk event on December 28<sup>th</sup>.

**b) Citizens Advice Bureau**

It was agreed that the Clerk would investigate the possibility of expanding the current outreach service based at Dawley Christian Centre, currently almost a third of its clients are from the Dawley and Aqueduct Ward.

**19/106 Parish Matters:**

**a) Grit Bin Request**

It was **RESOLVED** to request a grit bin for Shutfield/Corner of Castlefields as per Cllr. Barnes request, this will be funded by the Parish Council.

**b) Pageant Drive Playground Swing Seat**

It was **RESOLVED** to accept the quotation of £145 + VAT to replace the adult swing seat for a child’s seat.

**c) Spring Village Play Area**

Cllr. Hopkins circulated pictures of the play area and explained that as well as the road safety concerns he had raised earlier with Adam Brookes he believes the play area is substandard. It was agreed that Dave Ottley, T&WC Public Realm Officer, would be invited to visit the play area and assess the situation.

**d) Ward Councillor Pride Fund Match Funding**

The Chairman informed the meeting of two initiatives which the Ward Councillors would be investing their Pride Fund into within the Parish:

i. Friends of Aqueduct Primary School adventure trail, the Chairman, Cllr. Cassar and Cllr. Pinter would all be contributing £335 to this project, a total of £1,005.

ii. The Friends of DHLNR would receive the balance of the Ward Councillors annual Pride Fund allowances which total £3,786 to be used for litter bins and future developments on DHLNR. It was **RESOLVED** that the Parish Council would match fund both initiatives using the money set aside for this purpose in reserves.

**One member of the public left the meeting at 8.52pm.**

**19/107 Planning Applications:**

**a) For Consideration:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2019/0875	N/A	1 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB	Felling of 1no. Cherry Tree	23/10/2019	
TWC/2019/0873	N/A	Site of former Cheshire Cheese, Doseley Road, Dawley, Telford, Shropshire	Demolition of former public house and erection of 4no bungalows and 6no houses together with access drive, drainage and associated external works	23/10/2019	13/11/2019

**b) Permissions Granted:**

**Permission Granted:**

**TWC/2019/0831** - 86 Majestic Way, Aqueduct, Telford, Shropshire, TF4 3SA. Conversion of existing garage to living space.

**Reserved Matters Granted:**

**TWC/2019/0441** - Former Doseley Works (Phase 3), Doseley, Telford, Shropshire. Reserved matters application for the erection of 93 dwellings including appearance, landscaping, layout and scale pursuant to outline permission TWC/2012/0650 (amended description).

**c) Consideration of Delegated Powers during December:**

Following consideration it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman and Cllr. Hopkins.

**19/108 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation**

The budget monitoring report and bank reconciliation together with the latest bank statements were tabled and it was **RESOLVED** that they were approved (appendix A).

**b) The Following List of Cheques Were Presented for Signature:**

<b>Payee/Reason</b>	<b>Chq No.</b>	<b>Date</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Staff Costs - Nov 2019	001231	20.11.19	1,159.62	0.00	1,159.62
HMRC Tax & NI - Nov 2019	001232	20.11.19	184.81	0.00	184.81
SCC Pension Fund - Nov 2019	001233	20.11.19	425.27	0.00	425.27
Staff Costs - Dec 2019	001234	20.11.19	1,159.62	0.00	1,159.62
HMRC Tax & NI - Dec 2019	001235	20.11.19	184.81	0.00	184.81
SCC Pension Fund - Dec 2019	001236	20.11.19	425.24	0.00	425.24
Staff Costs - Travelling Expenses (Oct -Nov 2019)	001237	20.11.19	85.80	2.48	88.28
Staff Costs - Postage and Flowers	001238	20.11.19	37.57	5.83	43.40
Donnington & Muxton PC - Training	001239	20.11.19	30.00	0.00	30.00
Great Dawley TC ICM Scheme 07/19-03/20	001240	20.11.19	5,625.00	0.00	5,625.00
L Woodhall - War Memorial Wall Repair	001241	20.11.19	350.00	0.00	350.00
			<b>9,667.74</b>	<b>8.31</b>	<b>9,676.05</b>

**c) Precept warrant to be signed**

The precept warrant was signed by the Chairman, two Councillors and the Clerk.

**d) Internal Auditor – Expression of Interest from Sue Hackett for 2019/20 Audit**

It was **RESOLVED** to re-appoint Mrs. Sue Hackett as the Council's Internal Auditor for the 2019/20 accounts.

**e) Consider the approval of payments in advance for the senior citizens Christmas buffet**

It was **RESOLVED** that Cllr. Onions would prepare the table decorations and that the following payments should be made in December and retrospectively approved at the January meeting:

Refreshments, Christmas crackers and sundries up to £260

Table decorations up to £60

Entertainer £200

**19/109 Correspondence**

There was no correspondence.

**19/110 Items for the next agenda**

ICM Scheme, Gardening Scheme, Green Guarantee Funding

**19/111 Date of the next meeting – Wednesday 15<sup>th</sup> January 2020 at 7.00pm at Horsehay Village Hall.**

There being no further business, the meeting closed at 8.57pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**