

## DAWLEY HAMLETS PARISH COUNCIL

### Minutes of the Full Council Meeting held on Wednesday 19th November 2025 at 7:00pm at Horsehay Village Hall

**Present:** The Chair – Cllr B Wennington, Cllr Z Hannington (arrived 7.08pm), Cllr M Rogers, Cllr S Wennington

**In attendance:** Angela Porteous and Pat Davies – Friends of Horsehay Pool and Environs, One member of the public, Kathy Ewence – Clerk to the Council

#### 25/92. Welcome

The Chair welcomed everyone to the meeting.

#### 25/93. Apologies for Absence

Apologies were received from: Cllrs K Barnes, S Heighway, R Mehta, L Parker, and I Preece.

#### 25/94. Declarations of Interest and Dispensation Requests

The Chair declared an interest in matters relating to the Dawley Hamlets Local Nature Reserve (DHLNR).

#### 25/95. Public Session

No matters were raised.

#### 25/96. Minutes

The minutes of the meeting held on 15th October 2025 were approved as a true record.

**Resolved:** To approve the minutes of the previous meeting.

#### 25/97. Councillors' Reports

##### Cllr Rogers

- Passed on thanks from Dawley Christian Centre for the grant award.

##### Cllr S Wennington

- Attended an interesting and encouraging climate change meeting which covered SaTH and Cimtek initiatives and included a presentation by Hollinswood & Randlay Parish Council.

##### Cllr Hannington

- Expressed thanks, on behalf of herself and a resident, for the prompt clearance of leaves on Suffolk Way by Bill, the parish council maintenance operative.

##### Chair

The Chair spoke on the following:

##### a) Parish Maintenance

- Praised Bill's continued excellent work across the parish, noting positive feedback from residents.

##### b) Town and Parish Council Community Governance Review 2025

- Provided a summary of the final outcome, which will be implemented in May 2027:

The parish will gain the large Lightmoor ward from The Gorge Parish Council. This will bring an additional primary school into our parish.

The parish will lose its two small wards: Nightingale Walk and Smallhill Road.

The Parish Council will retain the name Dawley Hamlets Parish Council.

The Chair thanked councillors and residents for their contributions to the consultation.

### **c) Remembrance Services**

- Reported that both services held on Sunday 9th November went well.
- It was agreed that a note of thanks would be sent to the organisers and contributors of the Little Dawley service.

### **25/98. Community Action Team (CAT)**

- The updated neighbourhood enforcement action plan for October and the newly issued plan for November were circulated in advance of the meeting and noted.
- The Chair and Clerk met with Aaron England (T&WC Grounds and Cleansing Team Leader) and Dave Ottley (T&WC Environmental Locality Officer) on 11th November for their progress meeting.
- It was noted that Bill, who usually works Monday to Thursday plus Friday mornings, will work Monday to Thursday only until Christmas.

### **25/99. Local Nature Reserves (LNRs)**

#### **a) Horsehay Pool and Simpsons Pool LNR**

Angela Porteous and Pat Davies (Friends of Horsehay Pool and Environs) provided an update:

- The Gateway Project is nearing completion. Crocus and wild daffodil bulbs have been planted; bark is awaited. Foxgloves expected in spring.
- A fallen hawthorn tree has been replaced.
- Fishing pegs have been repaired by T&WC.
- Water levels on Horsehay Pool, previously a concern, are now improving.
- T&WC is creating a wildflower garden at Horsehay Pool.
- Grant applications submitted: £1,000 from Veolia for bluebells at Simpsons Pool; £250 from Fujitsu for 2,000 snowdrops at Horsehay Pool.

#### **Future Plans:**

- Reeds donated by T&WC require contractor planting – funding to be explored.
- Bill to meet Angela at “The Codfather” to discuss vegetation cutback in that region.
- Funding sought for a duck house (£1,500–£2,000 including fitting) – potential sources include Borough Councillor Pride Funds or the Parish Council’s LNR reserve.
- Clerk to seek update from T&WC on Bridge Road development.
- Scarecrow Fest (7th September) was a success despite wet weather.

#### **b) Dawley Hamlets LNR**

- Pumpkin Fest held on 31st October – well received, though attendance was lower than last year due to poor weather.
- Annual Winter Walks scheduled for 20th and 21st December.
- T&WC is providing new signage for the LNR.
- LNR walks will be signed.
- Bill continues to maintain the site to a high standard.

**Angela Porteous and Pat Davies left the meeting at 7:26 PM.**

## 25/100. Town and Parish Council Community Governance Review 2025 – Final Outcome

The Chair reiterated the outcome as noted in minute 25/97 and proposed that the Council submit a formal thank-you to the SLCC for their support during the consultation.

**Resolved:** To send a letter of thanks to the SLCC.

## 25/101. Planning Applications

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2025/0783	N/A	12 St Lukes Road, Doseley, Telford, Shropshire, TF4 3BD	Erection of a detached annexe for ancillary use	14/11/2025	05/12/2025
TWC/2025/0754	N/A	70 Gittens Drive, Aqueduct, Telford, Shropshire, TF4 3SF	Installation of 1no. timber gazebo, composite decking with glass balustrades (Retrospective)	06/11/2025	27/11/2025
TWC/2025/0736	N/A	Site of Hill Crest, Holly Road, Little Dawley, Telford, Shropshire	Outline application for the erection of 1no. detached dwelling and associated access with all other matters reserved	31/10/2025	21/11/2025
TWC/2025/0705	N/A	The Flowerpots, 16A Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ	Erection of a part single storey, part two storey side and rear extension, installation of 3no. dormer windows and the erection of a front extension to garage and associated canopy	22/10/2025	12/11/2025

- TWC/2025/0705 - reply date extended to 21<sup>st</sup> November 2025

Regarding application TWC/2025/0736, Site at Hill Crest, Holly Road, Little Dawley, for the erection of one detached dwelling and associated access, with all other matters reserved, it was RESOLVED to comment that the Council has no objection to the proposal, provided that the comments and recommendations of the Coal Authority and Shropshire Council's Historic Environment Team are fully considered and appropriately addressed within the planning process.

b) The following permissions were noted:

### **RESERVED MATTERS GRANTED:**

Application number	TWC/2025/0509
Site address	The Woodlands, Phase 3, Lightmoor Village, Telford, Shropshire
Description of proposal	Variation of condition 10 (deposited plans) for previously approved TWC/2024/0899 (Reserved matters application for the erection of 202no. dwellings with layout, scale, appearance, access and landscaping in pursuant to outline permission W2007/0456) to allow amendments to the levels and drainage across Phases 3 to 6, including adjustments to Phase 3 house types off the back of the level changes and design development

**c) Consideration of Delegated Powers during December**

**Resolved:** That during the recess, planning decisions be delegated to the Clerk after consulting with the Chairman.

**25/102. Finance & Administration**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

This report was issued in advance of the meeting.

**Resolved:** To approve the budget monitoring report and bank reconciliation statement.

**b) List of Payments Presented for Approval**

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs - Nov 2025	Bank Transfer	19 November 2025	1,477.58	0.00	1,477.58
HMRC Tax & NI - Nov 2025	Bank Transfer	19 November 2025	355.97	0.00	355.97
SCC Pension Fund - Nov 2025	Bank Transfer	19 November 2025	510.49	0.00	510.49
Staff Costs - Dec 2025	Bank Transfer	19 November 2025	1,477.58	0.00	1,477.58
HMRC Tax & NI - Dec 2025	Bank Transfer	19 November 2025	355.97	0.00	355.97
SCC Pension Fund - Dec 2025	Bank Transfer	19 November 2025	510.49	0.00	510.49
Turnocks - Christmas tree lights	Bank Transfer	19 November 2025	1,943.00	388.60	2,331.60
Cllr Barnes - Memorial Service Refreshments	Bank Transfer	19 November 2025	60.00	0.00	60.00
Everclean (S Fletcher) - L Dawley Meadow Cut	Bank Transfer	19 November 2025	92.00	0.00	92.00
			<b>6,783.08</b>	<b>388.60</b>	<b>7,171.68</b>

**Resolved:** To approve the list of payments.

**c) Annual Planning and 2026/27 Budget Setting**

It was agreed that the Parish Council would schedule a working group meeting at the beginning of January 2026 in order to compile recommendations for discussion and agreement at the council meeting to be held on 21st January 2026.

**d) Payments in Advance**

Due to the December recess, the Parish Council considered the following payments for the senior residents Christmas party to be approved in advance, subject to retrospective confirmation at the January 2026 meeting:

- Up to £300 – drinks, raffle prizes and crackers
- £120 – Wayne Tulsa entertainer

**Resolved.**

**25/103. Correspondence**

- Les Pointer, General Manager of the Telford & Wrekin Interfaith Council, wrote to the Parish Council and Borough Councillors regarding the 2025 Interfaith Santa Sleigh routes and requested funding. It was agreed that the Clerk would liaise with Borough Councillors regarding the match-funding of contributions.
- T&WC's MyTelford system has been upgraded; users must download the latest version from their app store.

**25/104. Items for the Next Agenda**

- Annual planning and 2026/27 budget setting.
- Councillors were asked to forward any additional items for consideration.

**25/105. Date and Location of the Next Meeting**

Confirmed: Wednesday 21st January 2026 at 7:00pm at Aqueduct Primary Academy.

**Meeting closed at 7:48pm**

DRAFT