

**DAWLEY HAMLETS COUNCIL**  
MINUTES OF THE MEETING OF THE COUNCIL  
held on Wednesday 17<sup>th</sup> October 2018 at Horsehay Village Hall at 7.00 p.m.

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. C Cassar, B. Cooke, B Onions, J. Pinter,  
A. Scott and B. Wennington

**Also Present:** PCSO Scott Ellis and PCSO Stephen Lloyd  
K Ewence (Clerk)  
Two members of the public

**18/76 Chairman's Opening Remarks**

The Chairman welcomed everyone and informed them that the highlights of this evening's meeting would be the attendance at the meeting of the PCSO's, Horsehay Pool & Bridge Road Development and the budget review, with this in mind it was agreed to take councillors reports later in the meeting.

**18/77 Apologies**

Cllr. D Hopkins and Borough Cllr. Jayne Greenaway.

**18/78 Declarations of Interest and Dispensation Requests**

None.

**18/79 Public Session**

There were no items raised.

**18/80 To Confirm the Minutes of the Meeting Held on 19<sup>th</sup> September 2018**

It was proposed by Cllr. Onions, seconded by Cllr. Pinter and **RESOLVED** to approve the Minutes of this Meeting as a true record. The minutes were signed by the Chairman.

**18/81 Integrated Community Management Scheme (PCSO)**

PCSO Scott Ellis introduced himself and PCSO Stephen Lloyd and explained that PCSO Lloyd would be taking over the role as PCSO for Dawley & Malinslee. PCSO Ellis then proceeded to provide the meeting with an update on current local issues.

**The PCSO's left the meeting at 7.49 pm.**

**18/82 Local Initiatives:**

**a) Bridge Road and Horsehay Pool Development**

The Chairman provided an update regarding the on-site meeting he attending together with parish councillors for the Horsehay ward, Cllr's Hopkins and Onions, and the Clerk on October 10<sup>th</sup> and subsequent communications with T&WC officers regarding funding and plans for this development. The Chairman proposed that in the first instance the parish council should consider:

- commissioning a landscape survey for the development site including the feasibility of using the bricks from the inner wall to form boundary wall adjacent to the road and proposed car park.

- contributing to the cost of the ecological survey which forms the basis of the Friends of Horsehay Pool and Environs management plan. The initial estimated cost for the survey is £6,000, however, the Chairman reported that he had discussed this matter with Dave Ottley and Dave Handley from T&WC and that it may be possible to reduce the cost if T&WC carry out the work to complete both surveys.

It was agreed that a meeting would be arranged between the Chairman, Horsehay ward councillors, FoHP&E and Dave Otley and Dave Hanley from T&WC to discuss this matter in further detail and the findings would be brought back to the next parish council meeting on 21st November 2018.

**Cllr. Scott left the meeting at 7.32 pm and re-joined at 7.34 pm.**

**b) Dawley Pools & Pit Mounds Proposed Local Nature Reserve**

Cllr. Cassar reported on the progress of this project and the latest meeting which was held on October 11<sup>th</sup>, she explained that it was decided that next stage would be to arrange on-site meetings for the Friends Group inviting along a member of the Shropshire Wildlife Trust and Mark Latham. Cllr. Cassar informed the meeting that she had produced a draft constitution for the Friends Group which the Clerk would circulate to parish councillors for comment.

**c) Speed Indicator Devices (SIDS)**

The Clerk reported that she had obtained the results from the SIDS which were installed on Majestic Way in July and had e-mailed them to Councillors. She reported that Great Dawley Town Council (GDTC) had reassured her that the data was not usually difficult to download and had agreed that if the Parish Council decided to purchase their own SIDS and needed assistance to put them up and take them down GDTC could do this for a charge. The Clerk went on to say that there was a possibility in the future that T&WC may purchase some SIDs and make them available for town and parish councils to rent. It was **RESOLVED** to defer the decision as to whether to purchase SIDS until June, after the elections and once the new grounds maintenance contract was in place.

**18/83 Parish Matters:**

**Bench Opposite the Codfather**

The Clerk reported that she had obtained a quote for a replacement bench from Options in Horsehay for £90, it was agreed that the Clerk should go ahead and obtain a quote to install the bench and, if possible, at the same time obtain a quote for the repair of the notice board on Majestic Way and the installation

of an additional noticeboard.

**Two members of the public left the meeting at 8.12 pm.**

**Cllr. Wennington left the meeting at 8.12 pm and re-joined at 8.14 pm.**

**18/84 Budget and Planning Working Group Meeting 9<sup>th</sup> October 2018**

The Council discussed the minutes of this meeting and it was **RESOLVED** accept the recommendations of the working group which were:

- to set a budget of £77,500 for financial year 2019/20
- to set a precept of £77,500 for financial year 2019/20
- to allocate an additional £10,000 reserve to the Old Road/Horsehay Development scheme
- to increase the noticeboard reserve from £1,500 to £3,000.
- to create a £7,500 PET reserve and £1,000 war memorial maintenance reserve due to the uncertainty surrounding the terms of the new grounds maintenance contract which comes into force on 1.4.19
- to pay the cost of Aqueduct Primary School's Christmas 2018 pantomime which is £695.
- to carry out the next review of the allocation of reserves and the strategic plan after the May 2019 elections.
- to obtain quotations for the purchase of a new parish council website as the current website is outdated.

Membership of the PCSO scheme was discussed and it was proposed by Cllr. Scott and **RESOLVED** that the Parish Council would extend its membership of the scheme for an additional three months, to the 31<sup>st</sup> March 2019, and from then on membership of the scheme would be reviewed on an annual basis.

**18/85 Planning Applications:**

**a) The Following Applications were Considered:**

**TWC/2018/0030**

29 Horsehay Common, Horsehay, Telford, Shropshire, TF4 2LT.  
Erection of a two-storey extension on the South elevation, single storey extension on the East elevation, single storey extension on the West elevation and a porch on the North elevation and re-roofing and part rendering of existing property \*\*\*Amended description and amended plans and supporting information received\*\*\*

**TWC/2018/0411**

Site of 8 & 9 Southall, Dawley, Telford, Shropshire.  
Outline planning application for the erection of 5no. dwellings, the demolition of existing building on site and associated access with all other matters reserved \*\*\* Revised description/amended location and layout plans/reduction in no. of units and amended layout\*\*\*

**TWC/2018/0410**

Land adjacent 11 Southall, Dawley, Telford, Shropshire.  
Outline application for the erection of 2no. dwellings with associated garages and access with all other matters reserved \*\*\*Revised location and layout plans following amendment to layout\*\*\*

**TWC/2018/0446**

St Pauls Church, Aqueduct Road, Aqueduct, Telford, Shropshire, TF3 1BX.  
Erection of a 1.8m-2m high brick wall with railings and erection of a 2m-2.1m high fence (Part-Retrospective) \*\*\*AMENDED PLANS RECEIVED\*\*\*

**TWC/2018/0297**

Land adjacent Cheshire Cheese PH, Doseley Road, Doseley, Telford, Shropshire.  
Reserved matters application for the erection of 13no. dwellings with carports including details for layout, scale, appearance and landscaping pursuant to outline application TWC/2014/0671

**TWC/2018/0033**

Barns adjacent Woodlands Farm, Woodlands Lane, Horsehay, Telford, Shropshire.  
Demolition of cart shed and blockwork barn and conversion of barns to 4no. dwellings and the erection of 4no. dwellings.

**b) The Following Permissions were Noted:****TWC/2018/0707**

Adamson House, Horsehay Court, Horsehay, Telford, Shropshire, TF4 3PU  
Conversion of former office building into 4no. apartments with associated parking. FULL GRANTED.

**TWC/2018/0657**

Land between Glenholme & 59 Pool Hill Road, Horsehay, Telford, Shropshire.  
Outline application for the erection of 5no. dwellings with associated access and all other matters reserved. OUTLINE GRANTED.

**18/86 Finance & Administration:****a) Budget Report & Bank Reconciliation**

The budget monitoring report and bank reconciliation together with bank statements were tabled and approved.

**b) The Following List of Payments and Cheques was Presented for Signature:**

| Payee/Reason  | Chq No | Date          | £<br>Net | £<br>VAT | £<br>Total |
|---|--------|---------------|----------|----------|------------|
| Staff Costs - Oct 2018                              | 001123 | 17th Oct 2018 | 711.57   | 0.00     | 711.57     |
| HMRC Tax & NI - Oct 2018                            | 001124 | 17th Oct 2018 | 119.29   | 0.00     | 119.29     |
| SCC Pension Fund - Oct 2018                         | 001125 | 17th Oct 2018 | 273.26   | 0.00     | 273.26     |
| Staff Costs - Travelling Expenses Oct 18            | 001126 | 17th Oct 2018 | 43.55    | 1.16     | 44.71      |
| Staff Costs - Stationary, Equipment, Gallery Oct 18 | 001127 | 17th Oct 2018 | 313.20   | 18.65    | 331.85     |
| SLAC - Training                                     | 001128 | 17th Oct 2018 | 25.00    | 0.00     | 25.00      |
| Methodist Church - Room Hire                        | 001129 | 17th Oct 2018 | 20.00    | 0.00     | 20.00      |

|  |        |               |                  |               |                  |
|--|--------|---------------|------------------|---------------|------------------|
| T&WC - Catering Summer Party             | 001130 | 17th Oct 2018 | 1,512.50         | 302.50        | 1,815.00         |
| PET Contract 1.4.18-31.3.19              | 001131 | 17th Oct 2018 | 25,000.00        | 0.00          | 25,000.00        |
| T&WC Grit Bins                           | 001132 | 17th Oct 2018 | 899.88           | 179.98        | 1,079.86         |
| SJF Design & Print - Newsletter Printing | 001133 | 17th Oct 2018 | 463.00           | 0.00          | 463.00           |
| Mel Mansell - Newsletter Distribution    | 001134 | 17th Oct 2018 | 589.50           | 0.00          | 589.50           |
| <b>TOTAL</b>                             |        |               | <b>29,970.75</b> | <b>502.29</b> | <b>30,473.04</b> |

### **18/87 Councillors Reports**

#### **Cllr. Pinter**

Reported that Severn Trent Water had replaced the plants in the Aqueduct gateway.

#### **Cllr. Scott**

Reported that he and Borough Cllr. Steve Barnes together with Adam Brookes and Dave Jones from T&WC had met with a resident at Chapel Lane to discuss on-going concerns over parking issues. The meeting was productive and T&WC contractors arrived at the end to lay new road markings.

#### **Cllr. Onions**

Reported that the grit bin requested by the Parish Council had been installed outside Horsehay Methodist Church, she also informed the meeting that the Horsehay Village Hall Committee was considering purchasing a defibrillator and that they were considering approaching the parish council for a grant to purchase and install it.

#### **Cllr. Wennington**

Asked about the progress of the id badges councillors had requested, the Clerk said she would follow this up with T&WC as she had not received a response.

### **18/88 Correspondence**

The Clerk reported that she had received a complaint regarding condition of the lane leading up to Rednall Fields and that since the removal of the entry gates motor bikes were able to access the field, the complaint has been passed to T&WC who are investigating.

### **18/89 Items for the next agenda**

Bridge Road and Horsehay Pool Development  
Gardening Scheme

### **18/90 Date of the next meeting – Wednesday 21<sup>st</sup> November 2018 at 7:00pm at Horsehay Village Hall**

There being no further business the meeting closed at 8.35 p.m.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_