



DAWLEY HAMLETS PARISH COUNCIL

Minutes of the Full Council Meeting held on Wednesday 15th October 2025 at 7:00 PM at Aqueduct Primary Academy

Present:

- The Chair - Cllr B Wennington, Cllr Barnes, Cllr Hannington, Cllr Mehta, Cllr Parker (arrived at 7:13 pm), Cllr Preece and Cllr S Wennington
- Simon Hayden – Neighbourhood Coordinator, Telford & Wrekin Council Safer and Stronger Communities Team
- Jamie Pugh – Head of Aqueduct Primary Academy
- Kathy Ewence - Clerk to the Council

25/74. Welcome

Everyone introduced themselves and the Chair welcomed all to the meeting.

25/75. Apologies for Absence

Apologies were received from Cllrs Heighway and Rogers.

25/76. Declarations of Interest and Dispensation Requests

Declarations were made as follows:

- Cllr Barnes and the Chair – Dawley Hamlets Local Nature Reserve (DHLNR)
- Cllrs Hannington, Mehta, and Preece – Great Dawley Town Council (GDTC)
- Cllr Hannington – Lawley & Overdale Parish Council (L&OPC) and Vice-Chair of the Telford & Wrekin Council Boundary Review Committee

25/77. Public Session

No members of the public were present.

25/78. Update from Simon Hayden – Simpsons Pool

Simon Hayden provided an update on Simpsons Pool, part of the Horsehay Pool and Simpsons Pool Local Nature Reserve (LNR). Since its designation, the area has seen increased visitor numbers and associated antisocial behaviour. Measures including cameras, signage, and regular patrols have been implemented.

The Chair noted that the Parish Council's maintenance operative is now regularly attending to the site.

Mr Hayden requested funding for a litter bin at the entrance to Simpsons Pool. Total cost: £450.

- Cllrs Mehta and Preece offered £225 from their borough Pride Funds.
- Parish Council **Resolved** to match fund the remaining £225.

Simon Hayden left the meeting at 7:20 PM.

25/79. Telford & Wrekin Council Community Governance Review 2025

Cllr Hannington left the meeting at 7:21 PM.

The Chair reported that, following an overwhelming response from residents and the Parish Council, the Boundary Review Committee confirmed the proposals would constitute boundary changes rather than dissolution and re-creation of the parish council. However, the name of Dawley Hamlets Parish Council remains under review in Phase 3.

It was unanimously resolved to oppose any change to the council's name for the following reasons:

- "Dawley Hamlets" reflects the area's distinct identity and heritage.
- Feedback from residents and the Parish Council supports retaining the name.
- A name change would incur unnecessary costs and disruption.
- The current name ensures clarity and continuity.

Resolved: To submit a formal response by the 19th October deadline requesting retention of the name Dawley Hamlets Parish Council.

Cllr Hannington re-entered the meeting at 7:30 PM.

25/80. Minutes

The minutes of the meeting held on 17th September 2025 were approved as a true record.

Resolved: Minutes approved.

25/81. Councillors' Reports

Cllr S Wennington

- Delivered DHPC AW25 newsletters to businesses in the Aqueduct ward.

Cllr Barnes

- Requested update on the new goal post for Phoenix triple fields (agreed in principle at the last meeting). The Chair said that the matter is awaiting Jade Jackson at T&WC, who is developing a play strategy.
- Rubble on triple fields remains and no fly-tipping signs installed yet. Chair to arrange a site visit with Dave Ottley, T&WC Environmental Locality Officer.
- Raised parking issues near Dales Auto Repairs, Holly Road, Little Dawley. Clerk to add to CAT enforcement patrol plan.
- Little Dawley Remembrance Service arrangements for Sunday 9th November are nearly complete.
- Referred to 8th July meeting at Castlefields Roundabout regarding signage, speed limits, and tree cutting. Requested update from T&WC Highways. Clerk to follow up.
- Cllr Barnes raised concerns regarding the condition of fencing in an alleyway within her ward. The Clerk will provide boundary information to assist with clarification of ownership. The

Parish Council confirmed that, due to financial constraints, it is unable to fund repairs to fences that are privately owned.

Cllr Lindsay Parker

- Raised concerns about future use of the empty doctor's surgery in Aqueduct. T&WC Planning is currently following up on this matter.
- Highlighted rubbish on private land in Stonebridge Close. Planning Enforcement is addressing this issue.

Cllrs Preece and Mehta

- Have recently logged 91 complaints, including multiple concerns on one particular road.
- Participated in police ride-along to assess car racing issues locally and borough-wide.

Cllr Hannington

- Reported missing Green Guarantee sign at field next to Phoenix site. Clerk to investigate.

Chair

- Delivered DHPC AW25 newsletters to senior residents in the Aqueduct ward.
- Met with Telford Steam Railway, who outlined plans to extend the railway line.

25/82. Community Action Team (CAT)

- The updated neighbourhood enforcement action plan for September and the newly issued plan for October were circulated in advance of the meeting and the contents noted.
- The Chair and Clerk met with Aaron England (T&WC Grounds and Cleansing Team Leader) on 14th October. During the meeting, the Chair expressed strong appreciation for the work carried out by Bill, the maintenance operative.

25/83. Local Nature Reserves (LNRS)

Cllr Barnes reported two upcoming events at the Dawley Hamlets LNR:

- Pumpkin Fest – 31st October
- Winter Walk – 21st & 22nd December

25/84. Grant Awarding

The Clerk advised that the grant budget for the current financial year is £1,600, of which £1,000 has already been spent. Requests received for the current and following month could total £1,300, resulting in an overspend of £700. However, the Schemes and Projects budget is currently forecast to underspend by £5,000. It was **resolved** to vire the overspend from the Schemes and Projects budget. The Council may consider increasing the grant budget for 2026/27.

The following grants were considered and awarded:

- £250 – Friends of Telford Town Park (plants, bulbs, compost)
- £300 – Dawley Christian Centre (food bank stock)

- £300 – Horsehay Village Hall (winter heating costs)
- £150 – Aqueduct Historical Society (Remembrance Day booklet)

25/85. Winter Preparations

Grit bin provision and priority snow clearance areas were discussed. Any specific requirements should be passed to the Clerk to follow up.

25/86. Aqueduct Primary Academy Pantomime Trip

Mr Jamie Pugh, Headteacher, presented plans for this year's whole-school pantomime trip, highlighting its educational and social value for pupils. The school is actively fundraising to help cover costs.

Resolved: The Council will contribute £1,500 towards the cost of the trip.

25/87. Planning Applications

One application in Frame Lane, Doseley. Delegated to Horsehay ward councillors for consideration.

25/88. Finance & Administration

- Monthly receipts and payments approved.
- Monthly budget report and bank reconciliation approved.

Resolved: All financial reports approved.

25/89. Correspondence

None.

25/90. Items for the Next Agenda

To be sent to the Clerk.

25/91. Date and Location of the Next Meeting

Confirmed: Wednesday 19th November 2025 at 7:00 PM at Horsehay Village Hall.

Meeting closed at 8:24 pm

DAWLEY HAMLETS PARISH COUNCIL**PLANNING APPLICATIONS 15.10.25****FOR CONSIDERATION:**

| Application or enforcement number | Appeal number | Site Ad | Description of proposal | ▲ Date consultation received | ▲ Reply by date |
|-----------------------------------|---------------|---|--|------------------------------|-----------------|
| TWC/2025/0685 | N/A | The New Bungalow, Frame Lane, Doseley, Telford, Shropshire, TF4 3BQ | Change of Use from general industry/storage and distribution land (Use Classes B2 and B8) to dwellinghouses (Use Class C3) and associated boundary works | 14/10/2025 | 04/11/2025 |

PERMISSIONS:

NONE

**DAWLEY HAMLETS PARISH COUNCIL PAYMENTS
FOR APPROVAL
October 2025**

ON-LINE PAYMENTS FOR APPROVAL

| Payee/Reason | Net | VAT | Total |
|---|-----------------|--------------|-----------------|
| Staff Costs | 1,478.58 | 0.00 | 1,478.58 |
| HMRC Tax & NI | 354.97 | 0.00 | 354.97 |
| SCC Pension Fund | 510.49 | 0.00 | 510.49 |
| Staff Costs - travelling Expenses | 120.25 | 3.48 | 123.73 |
| Reimbursement - poppy wreaths, conference lunch | 43.34 | 6.66 | 50.00 |
| Viking - stamps and stationery | 259.03 | 25.71 | 284.74 |
| Horsehay Village Hall - room hire | 171.00 | 0.00 | 171.00 |
| SJF Design & Print - A/W 2025 newsletter design and print | 308.00 | 0.00 | 308.00 |
| | 3,245.66 | 35.85 | 3,281.51 |

PAYMENTS APPROVED RETROSPECTIVELY

| Payee/Reason | Net | VAT | Total |
|--|-------|------|-------|
| Everclean/S Fletcher - War Memorial Meadow Grass Cut | 92.00 | 0.00 | 92.00 |