

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 18th November 2020 at 7.00 pm virtually by Zoom

PRESENT: Cllr. A Burford (Chairman)
Cllrs. K Barnes, B Cooke, D Hopkins, R Mehta,
B Onions (by telephone), B Wennington

Also Present: Borough Councillor Jayne Greenaway
Two Members of the Public
K Ewence (Clerk)

20/75 Introductions

The Chairman welcomed everyone to the meeting.

20/76 Apologies for Absence

Cllr. C Cassar

20/77 Declarations of Interest

Cllr. Cooke - Great Dawley Town Council
Cllr. Wennington – DHLNR

20/78 Public Session

7:04pm Cllr Mehta joined the meeting.

One member of the public said he felt that the response that the Parish Council had received from T&WC in response to raising safety concerns on the A5223 (Horsehay bypass) was not satisfactory.

ACTION: Clerk to contact Adam Brookes and request a more detailed response.

This member of the public also informed the meeting of further flooding at Moreton Coppice Pool and requested an update on the progress of the investigation into these floodings.

ACTION: Clerk to contact Lucinda Lycett, assistant flood officer, T&WC.

20/79 Community Action Team (CAT)

The Chairman introduced Dean Sargeant, Paul Fenn, Borough Cllr. Lee Carter and Borough Cllr. Richard Overton. Borough Cllr. Carter introduced the new CAT scheme and then passed over to Mr Sargeant who provided a slide show presentation detailing all aspects of the scheme and the packages which were available. This was followed by a detailed discussion about the scheme and the benefits it would bring to the Parish. The Chairman explained that he could see the value of the enforcement and locality liaison aspects of the scheme but was less sure of the benefits of the grounds and cleansing. Mr Sargeant said that the scheme could be tailored to suit Parish requirements.

7.46pm Borough Cllr. Overton left the meeting.

ACTION: It was agreed that discussions regarding what the scheme is able to offer and how it matches the Parish's requirements would continue and that Mr Sargeant would attend the next council meeting to discuss further the scheme proposals.

The Chairman thanked all four representatives from T&WC for attending the meeting.

8.00 pm Borough Cllr. Carter, Mr Sargeant and Mr Fenn left the meeting.

20/80 Minutes of the Previous Council Meeting:

It was proposed by Cllr. Mehta, seconded by Cllr. Cooke and **RESOLVED** to approve the minutes of the meeting held on the 21st October 2020 as a true record.

20/81 Councillors Reports

Written reports had been submitted in advance of the meeting by Cllrs. Barnes, Hopkins, Wennington. These were distributed to all councillors except Cllr. Onions who had not seen Cllr. Wennington's report.

The Chairman invited verbal updates:

Cllr Wennington

- sad news that Andy and Mandy were leaving the Britannia Inn but he would become the guardian of the defibrillator mounted on the outside wall.
- Christmas tree light arrangements were progressing for Christmas 2021, the Chairman thanked Cllr. Wennington for his work on this project.

Cllr. Onions

- unsafe roads and paths along Bridge Road due to leaves and mud.
ACTION: Clerk to ask Idverde to clear.
- two attempted break ins at Horsehay Village Hall, Councillors were asked to be vigilant when passing.
- Bridge Road no construction traffic sign had not appeared yet.

Cllr. Hopkins

- before improvements could be carried out on the Spring Village Play Area T&WC need to redesign the area.
- Cllr. Hopkins had produced a draft response to the Springhill traffic consultation which will be launched shortly. The Chairman said that Great Dawley Town Council (GDTC) should take the lead on this consultation as it is in within its parish.
ACTION: Clerk to contact GDTC for details of their response.
- the Planning Inspectorate will issue a timetable and details of the Bridge Road to All Labour in Vain DMMO shortly. The Chairman thanked Cllr. Hopkins for his work regarding this matter.

Cllr. Mehta

- Incidents of speeding were causing concern in the local area, Cllr. Mehta hoped that his planned Speed Watch Scheme would alleviate the problem.
- Cllr. Mehta informed the meeting that as he was feeling unwell he would be leaving the meeting early. The Chairman invited him to update the meeting on agenda item 12 – Out of Hours Food Parcels before he left. Cllr. Mehta said the Interfaith Council operate an out of hours Covid safe food parcel service for all those in need from 6pm onwards each evening and every weekend, people requiring food parcels during the day Monday until Friday should contact the Telford Foodbank.

8.17pm Cllr. Mehta left the meeting.

Cllr. Cooke

- had been approached by residents requesting that the speed limit on the Lightmoor Road past the scrapyard down towards the Ironbridge bypass be reduced from 60 mph to 40 mph, particularly important in light of the new housing development which is currently being built.

Cllr. Barnes

- had received positive feedback regarding the Aqueduct poppies and the memorial service which was live streamed.

- currently in the process of obtaining quotes from Dave Ottley to undertake improvements to Southall Park play area.
- logged various tasks with T&WC including path clearing, graffiti.

Borough Cllr. Greenaway

- housing developments site managers have been approached regarding excessive mud on the roads and surrounding areas of the Paddocks and St. Luke's Road.
- the planning application for 4 William Ball Drive containing an external staircase has been called in.
- has submitted the brick building at Horsehay Works site to T&WC as a Building of Special Interest.
- regarding the speed limit on Lightmoor Road Borough Cllr. Greenaway informed the meeting that it was a condition of the building on the concrete works site that the speed limit on the Lightmoor Road be reduced to 40mph.

8.26 pm Borough Cllr. Greenaway left the meeting

Chairman

- Informed the meeting that Dean Sargeant was currently producing a list of maintenance issues for Pageant Drive which should be available by Christmas.

20/82 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Wennington submitted a report in advance of the meeting which was seen by all members except Cllr. Onions.

Cllr. Wennington said that the slow progress of the management plan was holding up things on the LNR, for example, being able to display signs. He was pleased that Jon Portman, vice chair of the Telford Angling Association, had joined the Friends Group committee. The increase in incidents of poaching on the LNR are cause for concern.

Cllr. Barnes reported that the Friends Group are organising a Christmas event at the LNR inviting visitors to leave handmade natural Christmas decorations on the reserve and lighting up the reserve on Saturday 20th December. Two funding applications had been submitted.

20/83 Replacement of Goal Post on Football Field at the Back of Malvern Crescent

The Council considered Dave Ottley's quotation to replace one post and considered whether to replace both at the same time.

RESOLVED: Cllr. Barnes would negotiate with Mr Ottley to get both posts replaced.

20/84 Traffic Calming Scheme Consultations

The Chairman informed the meeting that the Woodhouse Lane/Frame Lane traffic calming consultation launch was imminent.

The significant consultation was discussed and members agreed they wanted to be fully engaged in the process and it was **RESOLVED** to ask Adam Brookes:

- to ensure everyone has plenty of time to respond could the T&WC make the consultation period on this scheme longer than the Bridge Road/Station Road consultation especially as we are currently in lockdown and also coming into the Christmas period?
- if it would be possible to receive feedback on the consultation response numbers and comments part way through the consultation period as members would like to gauge the responses and strength of feeling to the ideas put forward from the Parish residents. We understand that any feedback provided would be anonymous due to data protection.

- if he could attend the next Parish Council meeting to discuss the matter further and also when would a response to the Bridge Road/Station Road consultation will be available?

ACTION: Clerk to contact Adam Brookes.

20/85 Newsletter and Christmas Festivities

Calendars will be available at the beginning of December these will be wrapped in Christmas paper and posted by hand together with a copy of the newsletter.

The difficulties of delivering the newsletter were discussed and it was **RESOLVED** to:

- Update the newsletter
- Post a copy on the Website and Facebook page
- Deliver a hard copy to residents who were receiving a calendar
- Order some additional copies which could be made available or posted out on request.

Clr. Onions informed the meeting that a Christmas Tree will be erected outside Horsehay Methodist Chapel and a nativity treasure hunt would take place.

8.54 one member of the public left the meeting.

20/86 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2020/0974	N/A	3 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB	Reduction in height by up to 3m and prune to shape due to height and proximity to phone line to 1no. Prunus tree (T1) and crown lift by up to 2m and reduction by up to 1m to reduce the impact on the garage to 1no. Maple tree (T2)	13/11/2020	04/12/2020
TWC/2020/0969	N/A	5 Kiln Close, Lightmoor Village, Telford, Shropshire, TF4 3FS	Erection of a single storey side extension	12/11/2020	03/12/2020
TWC/2020/0964	N/A	The Old Stables, Spring Village, Horsehay, Telford, Shropshire, TF4 2LX	Removal of 1no. Sycamore tree (T1)	11/11/2020	02/12/2020
TWC/2020/0958	N/A	41 Gittens Drive, Aqueduct, Telford, Shropshire, TF4 3SD	Erection of a single storey side and rear extension	10/11/2020	01/12/2020
TWC/2020/0912	N/A	6-14 Horsehay Court, Horsehay, Telford, Shropshire, TF4 3PU	Variation to condition 9 on planning permission TWC/2017/0847 to seek consent for the treatment of the end of building elevation which is now visible along with revisions to the internal layouts of the relevant units	27/10/2020	17/11/2020
TWC/2020/0907	N/A	4 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ	Conversion of existing detached garage to a home office and storage space, installation of 3no. roof lights at the front elevation of the garage and an extension of the existing blocked paved driveway	27/10/2020	17/11/2020

b) The following permissions were noted:

Full Granted:

TWC/2020/0322 - 7 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ.
Erection of a single storey rear extension and partial conversion of existing garage ***
Amended plans received to show doors on the side of the garage***

Trees in Conservation area Granted:

TWC/2020/0768 - 15 Spring Village, Horsehay, Telford, Shropshire, TF4 2LX. Felling of 3no. Ash trees and crown reduction back to previous pruning points to 1no. Sycamore tree.

c) Consideration of Delegated Powers during December:

Following consideration it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

20/87 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques was Presented for Payment Approval:

The Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net £	VAT £	Total £
Staff Costs (Nov & Dec 2020)	001345/6/7	18 November 2020	2,401.06	0.00	2,401.06
HMRC Tax & NI (Nov 2020)	001348	18 November 2020	218.98	0.00	218.98
HMRC Tax & NI (Dec 2020)	001349	18 November 2020	218.98	0.00	218.98
SCC Pension Fund (Nov & Dec 2020)	001350	18 November 2020	695.50	0.00	695.50
Staff Costs - Travelling Expenses	001351	18 November 2020	20.80	0.60	21.40
Council Meeting Telephone Call Costs	001352	18 November 2020	15.97	0.00	15.97
PKF Littlejohn LLP - External Audit Fees	001353	18 November 2020	300.00	60.00	360.00
SALC - Training	001354	18 November 2020	30.00	0.00	30.00
			3,901.29	60.60	3,961.89

RESOLVED – to approve and pay as tabled.

c) Precept warrant to be signed

It was resolved to sign the precept warrant for £77,500. The precept warrant will be signed by the Chairman, two Councillors and the Clerk.

d) Internal Auditor – Expression of Interest from Sue Hackett for 2020/21 Audit

It was **RESOLVED** to re-appoint Mrs. Sue Hackett as the Council's Internal Auditor for the 2020/21 accounts.

e) Bank Accounts

The Clerk explained that after granting access to on-line payments RBS have now informed her that this option is not available with the type of bank account the Parish has, other payment options are currently being explored but if a

suitable alternative cannot be found it was **RESOLVED** that the Clerk would open a current account with another bank which offers an on-line payment facility and retain the RBS bank account for reserves.

20/88 Location of Future Meetings

It was **RESOLVED** to continuing holding council meetings virtually by Zoom until the end of March 2021 when the situation will be reviewed once again.

20/89 Correspondence

Letter from the West Mercia Police and Crime Commissioner rejecting the parish council's application for a Safer Roads Grant.

20/90 Items for the next agenda

Community Action Scheme

20/91 Date of the next meeting – Wednesday 20th January 2021 at 7.00pm held virtually by Zoom.

There being no further business, the meeting closed at 9.09 pm.

Signed: _____

Date: _____

Chairman