

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 17<sup>th</sup> November 2021 at Aqueduct Primary School 7.00 pm

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**PRESENT:** Cllr. A Burford (Chairman)  
K Barnes, S Deakin, J Greenaway, D Hopkins and B Wennington

**Also Present:** Four officers from T&WC  
Two members of the Friends of Horsehay Pool & Environs (FoHP&E)  
Three members of the public  
K Ewence (Clerk)

**21/94 Introductions**

The Chairman welcomed everyone to the meeting and explained that T&WC officers were in attendance at the meeting to update on the Bridge Road & Horsehay Pool development and that this item would be first on the agenda.

**21/95 Apologies for Absence**

Cllr. Cooke

**21/96 Declarations of Interest**

Cllr. Barnes - Aqueduct Primary School, Friends of DHLNR  
Cllr. Greenaway - T&WC Planning Committee  
Cllr. Wennington - Friends of DHLNR

**21/97 Bridge Road & Horsehay Pool Development**

The Chairman introduced the four officers present from T&WC; Dean Sargeant, Director for Neighbourhood & Enforcement Services, Adam Brookes, Service Delivery Manager for Highways, Engineering & Project Delivery, Debbie Germany, Service Delivery Manager for Waste & Neighbourhood Services and Dave Ottley, Environmental Locality Officer.

Parish Councillors and representatives of the FoHP&E voiced their concerns regarding the lack of speed in progressing these projects. Officers from T&WC said that the delays were partly due to pollution issues in Horsehay Pool which are currently being addressed by Severn Trent, however, some positive progress had already been made including some stakeholder engagement and the acquisition of funding for the Bridge Road project and the Pocket Park and assurances were given that there would be some firm plans in place in the new year. It was agreed that progress would be reviewed again at the February Council meeting.

The Chairman thanked the officers for attending the meeting.

**Four officers from T&WC left the meeting at 7:30pm.**

**21/98 Public Session**

The Chairman moved the meeting on to item 6, the public session. The three members of the public present said they were all residents of Horsehay Court concerned over changes due to be implemented in Horsehay Court by T&WC as a result of the enforcement of the Bridge Road to the Traveller's Joy Public Right of Way. This matter was discussed at length and it was **AGREED** that the Chairman would speak with planning officers at T&WC to see if there was any 'room for manoeuvre' regarding the enforcement measures.

**Three members of the public and two members of the FoHP&E left the meeting at 8.04pm.**

**21/99 Minutes of the Previous Council Meeting**

It was proposed by Cllr. Hopkins, seconded by Cllr. Greenaway and **RESOLVED** to approve the minutes of the meeting held on the 20<sup>th</sup> October 2021 as a true record.

**21/100 Councillors Reports**

A written report was circulated in advance of the meeting by Cllr. Hopkins. The Chairman invited verbal updates:

**Cllr. Hopkins**

- Had circulated a digital copy of his local traffic plan to Councillors.
- Once again raised concerns regarding the present imbalance in warding arrangements in the Parish, the Chairman said that T&WC's Associate Director for Policy & Governance's view was to wait until the Borough review had been completed.
- Late Cllr. Beryl Onions' picture is at the framers.

**Cllr. Greenaway**

- Currently dealing with a number of environmental and road safety issues.
- Woodlands Lightmoor development phase 1 started on the 2<sup>nd</sup> of November.
- Volunteers will be tidying the St. Luke's Church war graves on the 21<sup>st</sup> of November.
- Considering contributing some Pride Fund money towards an additional piece of play equipment for the Spring Village play area. The Chairman said it was the Parish Council's policy to match-fund all Borough Ward Councillors Pride Fund spending in the Parish.

**Cllr. Deakin**

- Discussed maintenance of land by Rednal Fields.
- Tidied the Little Dawley War Memorial.
- Requested letters of thanks be sent from the Parish Council.

**Cllr. Barnes**

- Bag of rubble removed from Lightmoor Road.
- T&WC Tree officer to inspect trees in Magpie Way.
- Aqueduct Primary School are not having a pantomime this year so maybe the Parish Council could consider funding an author to visit the school.

**ACTION:** Clerk to obtain details for the Council to discuss in January.

**Cllr. Wennington**

- Attended both the Aqueduct and Little Dawley remembrance services which were well organised and very moving.
- Congratulations to T&WC for being named Planning Authority of the Year by the Chartered Institute of Ecology & Environmental Management.

**21/101 Green Guarantee Sites**

Fran Lancaster was unable to attend this evening so she had provided an update for Councillors in advance of the meeting which was discussed at the meeting. Queries raised will be sent to Ms. Lancaster by the Clerk.

**21/102 Community Action Team (CAT) Scheme**

The latest CAT action plan was circulated to Councillors in advance of the meeting with a summary of the main current issues.

**21/103 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Wennington reported that the Autumn sweeping of the DHLNR paths was almost complete and that the Friends had sent their comments on the draft management plan to Nicola Stone.

Cllr. Barnes reported that a winter event would be held on the 17/18<sup>th</sup> of December.

**21/104 Christmas Trees In The Parish**

Cllr. Wennington reported that the Christmas trees were erected last Friday and looked good. The lights went up yesterday except for those on the Majestic Way tree as the ground was found to be soft and it would require use of a cherry-picker to install them. This means that the Majestic Way tree lights would not be switched on at 4pm on the 18<sup>th</sup> November with the others and there would be a cost to the Council for use of the equipment to install the lights which the Council accepted.

It was **RESOLVED** to accept the Christmas tree risk assessment recommended by the Clerk which was circulated in advance of the meeting and during the period the Christmas Trees were lit up a Councillor was nominated to be responsible for carrying out a visual check of each tree on a weekly basis and during bad weather:

Cllr. Wennington – Aqueduct

Cllr. Hopkins – Horsehay

Cllrs. Barnes and Deakin – Little Dawley

**21/105 Notice Boards**

Cllr. Deakin circulated details and three quotes for noticeboards to Councillors in advance of the meeting. It was **RESOLVED** that, subject to planning approval if required, that the Council would purchase one notice board with posts from Build Adept at a cost of £1,400. In the first instance Cllr. Deakin would supply the Clerk with details of the exact proposed location on Little Dawley Green and the Clerk would check if planning was needed and apply if necessary.

**Cllr. Barnes left the meeting at 8.58pm.**

**21/106 Climate Emergency Declaration**

Due to the absence of Cllr. Cooke this item was deferred.

**21/107 Planning Applications:**

**a) The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2021/0841	N/A	Land adjacent 11 Southall, Dawley, Telford, Shropshire	Erection of 2no. bungalows with associated access***Amended Plans***	10/11/2021	

**b) The following permissions were noted:**

**Full Granted**

**TWC/2021/0956** - 14 Sovereign Close, Aqueduct, Telford, Shropshire, TF4 3RY.

Erection of a front porch, two storey side extension and single storey rear extension.

**c) Consideration of Delegated Powers during December:**

Following consideration it was **RESOLVED** that during the recess planning decisions should be delegated to the Clerk after consulting with the Chairman.

## 21/108 Finance & Administration:

### a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

### b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs (Nov & Dec 21)	001438/39/40	17 November 2021	2,534.02	0.00	2,534.02
HMRC Tax & NI (Nov 21)	001441	17 November 2021	170.16	0.00	170.16
HMRC Tax & NI (Dec 21)	001442	17 November 2021	222.76	0.00	222.76
SCC Pension Fund (Nov & Dec 21)	001443	17 November 2021	715.94	0.00	715.94
Poppy wreaths and Zoom subs. two months (Oct & Nov 2021)	001444	17 November 2021	57.98	10.80	68.78
Aqueduct Primary School Room Hire - Council Meeting Oct 2021	001445	17 November 2021	37.50	0.00	37.50
SJF Design & Print - Newsletter	001446	17 November 2021	475.00	0.00	475.00
The Mews Gallery - Frame for Cllr. Onions Memorial Picture	001447	17 November 2021	145.12	0.00	145.12
			<b>4,358.48</b>	<b>10.80</b>	<b>4,369.28</b>

### c) Annual Budget Setting Working Group Meeting:

It was **RESOLVED** to accept the minutes of this meeting held on the 10<sup>th</sup> November 2021 and set the 2022/23 budget at £77,500. It was also **RESOLVED** to award an annual sponsorship to the Horsehay Horticultural Society of £1,000 for the next three years as long as the show takes place.

### d) Precept warrant to be signed

It was resolved to sign the precept warrant for £77,500 for 2022/23. The precept warrant was signed by the Chairman, two Councillors and the Clerk.

### e) Internal Auditor – Expression of Interest from Sue Hackett for 2021/22 Audit

It was **RESOLVED** to re-appoint Mrs. Sue Hackett as the Council's Internal Auditor to audit the 2021/22 accounts.

## 21/109 Correspondence

A grant application for the Interfaith Santa Mobile Grotto was considered and it was **RESOLVED** to award a grant of £300.

The Clerk informed the meeting that she had to remove some unpleasant comments from Facebook relating to the current vacant post and the Chairman informed the meeting that the distribution of the A/W newsletter had had to be put on hold due to the forthcoming by-election.

## 21/110 Items for the next agenda

Green Guarantee Sites  
Traffic Management Plan Doseley/Horsehay/Lightmoor/Little Dawley  
Climate Emergency Declaration  
Code of Conduct  
Bridge Road and Horsehay Pool Development (February agenda)

## 21/111 The Chairman wished everyone a Merry Christmas and a Happy New Year.

**Date of the next meeting – Wednesday 19<sup>th</sup> January 2022 at 7pm.**

There being no further business, the meeting closed at 9.10pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**