

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 16th November 2022 at Aqueduct Primary School 7.00pm

PRESENT: Cllr. A Burford (Chair)
Cllrs. K Barnes (arrived 7.10pm), B Cooke, S Deakin, D Hopkins, I Preece and B Wennington

Also Present: Chris Pearson (T&WC Road Safety and Traffic Engineering Team Leader)
Two members of the Dawley Community Allotments Group
Seven members of the public (one person arrived at 7.22pm)
K Ewence (Clerk)

22/101 Introductions

The Chairman welcomed everyone to the meeting and said it was nice to see so many members of the public in attendance.

22/102 Apologies for Absence

Cllrs. J Greenaway and R Mehta

22/103 Declarations of Interest

Cllr. Cooke – Great Dawley Town Council
Cllr. Deakin – Dawley Community Allotments Group
Cllr. Preece – Great Dawley Town Council
Cllr. Wennington – Great Dawley Town Council, FoDHLNR

The Chair informed the meeting that item 4 on the agenda, the local road network in Horsehay, would be moved to the end of the meeting to allow time for it to be fully discussed and considered.

22/104 Public Session

Concerns were raised regarding parking problems on Willow Bank, Aqueduct and the surrounding roads and residents were keen to be consulted before T&WC implemented a parking scheme in the area. The Chair said there must be a proper consultation process starting with a meeting with the local police and involving residents, Aqueduct Primary School and the local neighbourhood watch scheme before a proper proposal was prepared.

Cllr. Barnes said that the Dawley and Aqueduct Community Speed Watch group was looking for new members.

Members of the public who have set up a new group known as the Aqueduct Circle Neighbourhood Watch group introduced themselves to the meeting, the group has been set up because of concerns of anti-social behaviour in the area. The Clerk informed the meeting that PC Dunn had emailed the Council before the meeting to say that she was organising a residents meeting to address issues raised by the group and details will be available shortly.

22/105 Minutes of the Previous Council Meeting

It was proposed by Cllr. Deakin and seconded by Cllr. Wennington and **RESOLVED** to approve the minutes of the meeting held on the 19th October 2022 as a true record.

22/106 Councillors Reports

Cllr. Hopkins circulated his councillors report in advance of the meeting and the

following verbal reports were received:

Cllr. Cooke met with representatives of the Telford Steam Railway and T&WC regarding the Bridge Road development.

Cllr. Hopkins questioned the origin of the funding for the improvements to Spring Village Play Area and enquired as to what funding could still be available from T&WC. It was agreed that this would be added to the next meeting agenda. He had also met with representatives of T&WC regarding the Bridge Road development.

Cllr. Wennington has contacted T&WC to request a new piece of play equipment for Southall play area which will be funded from borough councillors Pride Fund and match funded by the Parish Council. Since the last meeting he has also dealt with some residents parking issues, a footpath diversion and the Aqueduct Bridge improvements.

Cllr. Preece has been working with T&WC Safer & Stronger Team to provide summer holiday coaching for 8yrs+ in Aqueduct and Horsehay and Lightmoor youth provision. Also dealt with ASB, noise levels and littering in several locations and looking at ways to improve the lack of parking in Botany Bay.

Cllr. Deakin has been contacted by a new resident concerned about road safety in the Parish. He said that both memorial services were successful and asked for a note of thanks to be minuted for the Unicorn public house for providing the refreshments and a letter of thanks be sent from the Parish Council to the vicar, Rev. Ingham, and the cornet player, Caris Williams.

Cllr. Barnes has been assisting with a number of issues including residents reporting a strong smell of petrol near their homes, a fallen tree by Aqueduct Primary School, fly posting and insulation support for local businesses. She went on to suggest a flag pole could be erected and a time capsule be buried in the field next to the Little Dawley War Memorial, **RESOLVED** that Cllr. Barnes would investigate this further to be discussed at the next meeting. Cllr. Hopkins said that the Council should be mindful of money spend on such projects, however, both Cllr. Barnes and Cllr. Preece said they may have some ideas how to source the raw materials cheaply.

2/107 Community Action Team (CAT) Scheme

The updated action plan for October and a new action plan for November were circulated to Councillors in advance of the meeting.

The Chair informed the meeting that the parish have a new anti-social behaviour officer called Hayley Millerin who will be attending the next council meeting.

22/108 Dawley Hamlets Local Nature Reserve (DHLNR)

a) **Update from the Friends of the DHLNR group:**

Cllr. Barnes reported that the Friends Group were planning their Magical Winter Event and had applied for a Veolia grant for signage at the southern end of the reserve. Cllr. Wennington said he had met recently with both the TAA and the T&WC tree officer.

Cllr. Hopkins brought to the attention of the meeting that T&WC had obtained LNR status for Horsehay Pool and Simpsons Pool in September 2022. The Chair said that there is currently no voluntary organisation for this LNR and that he would address the matter with Cllr. Carolyn Healy (Cabinet Member for Climate Change, Green Spaces, Natural and Historic Environment and Cultural Services).

b) **Maintenance contract for the DHLNR paths:**

Quotations obtained for the maintenance of the DHLNR paths were considered and it was **RESOLVED** to award the contract to MJS Gardening Services for a period of one year at a cost of £3,800.

22/109 Allotments

Two members of the Dawley Community Allotments Group were in attendance at the meeting together with Cllr. Deakin who provided a detailed update of the progress of the group so far. The Chair said the Parish Council continued to support the group and that he would make enquiries with T&WC regarding the former Phoenix School site as a possible allotment location.

22/110 Christmas in the Parish

Cllr. Wennington and the Clerk provided a brief update saying that the Christmas trees were in place and the lights would be switched on tomorrow. The Clerk said that all arrangements were also in place for the older residents Christmas party on the 2nd of December.

22/111 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2022/0928	N/A	11 Sceptre Close, Aqueduct, Telford, Shropshire, TF4 3RZ	Erection of part two storey and part single storey side and rear extension	15/11/2022	06/12/2022
TWC/2022/0910	N/A	The Granary, New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB	Crown reduction by up to 3m. to 6no. Beech Trees, 5no. Hazelnut Trees, 3no. Oak Trees and 3no. Hawthorn Trees	10/11/2022	01/12/2022

b) The following permissions were noted:

Full Granted:

TWC/2022/0554 - Land adjacent, 131 Gittens Drive, Aqueduct, Telford, Shropshire
Erection of 1no. dwelling and associated works following demolition of existing garage

TWC/2022/0769 - 33 Gittens Drive, Aqueduct, Telford, Shropshire, TF4 3SD
Erection of a two-storey side extension and a front porch ****AMENDED PLANS RECEIVED****

TWC/2022/0646 - Barns adjacent Woodlands Farm, Woodlands Lane, Horsehay, Telford, Shropshire
Demolition of cart shed and blockwork barn and conversion of barns to 4no. dwellings and the erection of 4no. dwellings

22/112 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs for Nov & Dec 2022	001552-5	16 November 2022	3,022.35	0.00	3,022.35
HMRC Tax & NI for Nov & Dec 2022	001556-7	16 November 2022	710.87	0.00	710.87
SCC Pension Fund for Nov & Dec 2022	001558	16 November 2022	901.66	0.00	901.66
Replacement for lost cheque number 001545	001559	16 November 2022	400.00	0.00	400.00
Great Dawley Town Council - gardening service 2022	001560	16 November 2022	4,113.33	0.00	4,113.33
Turnock Ltd - Christmas Lights for three Parish trees	001561	16 November 2022	2,070.00	414.00	2,484.00
T&WC Community Action Team - Contribution for 2022/23	001562	16 November 2022	5,780.00	0.00	5,780.00
T&WC Aqueduct Primary School Room Hire - Council meeting Oct 22	001563	16 November 2022	37.50	0.00	37.50
Cllr. K Barnes - Memorial service refreshments	001564	16 November 2022	50.00	0.00	50.00
Unity Trust Current Account - transfer	001565	16 November 2022	18,000.00	0.00	18,000.00
			35,085.71	414.00	35,499.71

RESOLVED - to approve these payments.

22/113 Parish Meeting Room Arrangements

The location of meetings and how the community can best be accommodated came under discussion once again. It was **RESOLVED** that the next two meetings would be held at Horsehay Village Hall and then the remainder of the meetings until the 2023 elections would be held at Aqueduct Primary School.

22/114 Correspondence

The Clerk informed the meeting that the dates of 7th, 21st and 28th of February 2023 had been agreed for a free resident's women's self-defence course, this will be funded through the T&WC Safer & Stronger Communities project for women and girls aged 12+. The Clerk has booked Horsehay Village Hall for this event.

22/115 Items for the next agenda

Hayley Millerin, T&WC ASB officer
 Bridge Road and Horsehay Pool development
 Parish play areas
 Parish flag and time capsule

22/116 Date of the next meeting – Wednesday 18th January 2023 at 7pm at Horsehay Village Hall.

22/117 Local Road Network (Woodhouse Lane, Frame Lane, Holly Road, Doseley Road, Pool Hill Road, etc.) Including Pedestrian & Cycle Provision.

The remainder of the meeting was turned over to Chris Pearson, T&WC Road Safety and Traffic Engineering Team Leader, for councillors and the public to examine his initial plans for the road scheme.

22/118 There being no further business, the meeting closed at 9.30pm

Signed: _____

Date: _____

Chairman