

**DAWLEY HAMLETS COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 21<sup>st</sup> October 2020 at 7.00 pm virtually by Zoom

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. K Barnes, C Cassar, B Cooke, D Hopkins, R Mehta, and  
B Onions (by telephone)

**Also Present:** Two Members of the Public  
K Ewence (Clerk)

**20/58 Introductions**

The Chairman welcomed everyone to the meeting and extended a special welcome to two members of the public.

**20/59 Apologies for Absence**

Cllr. B Wennington, courtesy apologies Borough Cllr. J Greenaway

**20/60 Declarations of Interest**

As per register, also:

Cllr. Barnes - DHLNR, Aqueduct Primary School

Cllr. Cassar - DNLNR

Cllr. Cooke - Great Dawley Town Council

Cllr. Mehta - Great Dawley Town Council, Planning Committee

**20/61 Public Session**

One member of the public asked if the pipe work currently in progress along Majestic Way was in preparation for the planning development west of Lawford Close, Majestic Way or whether further disruption would occur once the development was underway. The Chairman said they were not related and that the work currently being undertaken was urgent work on the sewers which could not wait to be done at the same time as the housing development work.

A second member of the public reported two more recent flooding near misses at Moreton Coppice pool, he went on to say that he had attended a site meeting at the pool in July with Lucinda Lycett, assistant flood officer for T&WC, and that she was carrying out further investigations.

**ACTION:** Clerk to request an update from Lucinda Lycett

The second member of the public went on to say that he had recently contacted Adam Brookes, (Service Manager, Highways and Network Management, T&WC), regarding his safety concerns on the A5223 (Horsehay bypass) and had suggested that a pedestrian crossing was installed by the Labour in Vain. Councillors discussed the issue and were in agreement that the road did pose crossing safety concerns.

**ACTION:** Clerk to follow the matter up with Adam Brookes

**20/62 Mark Latham, Ecology & Green Infrastructure Specialist, T&WC**

The Chairman informed the meeting that Mr Latham was unable to be in attendance but had issued an update on the progress of the Green Guarantee sites in the parish and DHLNR management plan which had been e-mailed to all members except Cllr. Onions in advance of the meeting.

**20/63 Minutes of the Previous Council Meeting**

Cllr. Barnes asked that it be minuted in the Councillors reports item she had raised maintenance issues in and around Pageant Drive, the Chairman added that he should

have an update regarding improvements in this area available for the November meeting.

**RESOLVED** to add the minute and approve the minutes of the meeting held on 16<sup>th</sup> September 2020 as a true record.

## **20/64 Councillors Reports**

Written reports had been submitted in advance of the meeting to all Councillors and the clerk by Cllrs. Hopkins, Wennington and Borough Councillor Greenaway.

### **Cllr K Barnes**

The cost of purchasing and installing two new benches on DHLNR is £250 plus VAT.

**RESOLVED:** Cllr. Barnes to purchase the benches subject to providing a copy of the quote to all Councillors and them agreeing it.

Aqueduct Primary School are not staging a pantomime this year but will be producing a calendar for their pupils.

**RESOLVED:** The Parish Council will pay for the calendars at an approximate cost of £450.

Aqueduct Primary School are seeking permission from the Parish Council to place poppies on the lampposts surrounding the school for Remembrance Day.

**ACTION:** Cllr Barnes was advised to check with TW&C Licensing Department.

Cllr. Barnes informed the meeting that the Little Dawley memorial service would be live streamed on the internet. Cllr. Cooke asked if the Aqueduct service could also be videoed and made available on the internet.

### **Cllr. Onions**

T&WC are monitoring the movement of the path on Bridge Road, continuing building site issues on Pool Hill Road, the tragic shooting incident at Horsehay Industrial Estate and the Bridge Road no construction traffic sign had not appeared yet, the Chairman informed her he had followed this up with T&WC.

### **Cllr Cassar**

Concerns regarding the increase in anti-social behaviour due to the problems brought about by the pandemic. Issues including play grounds, parking, trees.

### **Cllr Cooke**

Off-roading issues have improved. Attended the Bus User Group meeting on the 14<sup>th</sup> October and reported back that extra buses were being added to the Little Dawley route and the introduction of electric buses in the borough had been placed on hold due to the pandemic.

### **Cllr. Hopkins**

Had not yet seen a copy of the Horsehay Pool management plan.

The Station Road, Dawley & Bridge Road, Horsehay traffic calming scheme consultation has just been launched, the consultation period ends on 30<sup>th</sup> October.

**RESOLVED:** Cllr. Hopkins response will be circulated to members for additions and amendments and then submitted to T&WC.

A member of the public asked if the Parish Council knew when the Woodhouse Lane/ Frame Lane traffic calming scheme consultation would be launched, the Chairman said that the Parish Council had not been notified of the date but would expect it to be soon.

## **7.41 pm Cllr. Barnes lost internet connection.**

Cllr. Hopkins also informed the meeting that it could expect a decision regarding the Travellers Joy to Bridge Road DMMO by written representation in the new year. The Chairman thanked Cllr. Hopkins for all his work regarding this issue.

## **7.47 pm Cllr. Barnes re-joined the meeting, Cllr. Mehta lost internet connection.**

## **20/65 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)**

Cllr. Cassar said that the friends' group were managing to continue to deliver events over the pandemic and had a Halloween walk and litter pick coming up, however, some of the ecological items had to be put on hold such as the bat boxes. Cllr. Barnes had submitted a funding bid for pond dipping.

#### **7.47 Cllr. Mehta re-joined the meeting.**

The Chairman invited a member of the public to speak bringing up the issue of the planning development west of Lawford Close, Majestic Way. Cllr. Barnes had attended the Borough Council planning meeting that afternoon and confirmed that the reserved matters application had been granted.

The member of the public also raised concern regarding the footpath along Ironbridge Way that had been damaged by Western Power, Cllr. Cassar said she was in the process of trying to resolve this matter.

#### **7.55pm Cllr. Mehta lost internet connection.**

### **20/66 Schemes and Projects for Consideration:**

#### **a) Doseley Churchyard**

Cllr. Hopkins issued a progress report to Councillors in advance of the meeting. He said that a call out for volunteers had been included in the Parish newsletter but some areas such as some of the trees and walls in the churchyard would require specialist attention.

**ACTION:** Cllr. Hopkins to follow up the issues he has identified and if funding is required submit a request to the Parish Council at a future meeting.

#### **7.57 pm Cllr. Mehta re-joined the meeting**

#### **b) Spring Village Play Area**

Cllr. Hopkins issued details of the condition of the play area to all Councillors in advance of the meeting. At the meeting, as well as improving the play area, he suggested that the introduction of an outdoor gym should be considered for the health and wellbeing of the residents.

**ACTION:** As the playground is the responsibility of T&WC it was agreed to invite Dave Ottley to attend a site visit to discuss the improvements.

#### **c) Pageant Drive Bench**

Dave Ottley had contacted the Clerk to say that the bench had fallen into disrepair and that if the Parish Council would like to pay for a replacement T&WC would install and maintain it. Mr Ottley provided some bench options.

**RESOLVED:** To have T&WC purchase and install a Moorland bench at a cost of £145.83 plus VAT on the Parish Council's behalf.

### **20/67 Councillors Reports (continued)**

The Chairman returned to councillors reports to allow Cllr. Mehta to deliver his report as his internet link was now reinstated.

Cllr. Mehta referred to the incident referred to earlier by Cllr. Onions, he informed the meeting that he had requested updates by e-mail and social media to keep residents informed of the events as there had been much concern. The Chairman also voiced concern for Borough Council employees who were working close by at the time of the incident.

Cllr. Mehta also raised awareness once again of his Speed Watch project and informed the meeting that an article would be included in the resident's newsletter requesting

volunteers.

## 20/68 Newsletter and Christmas Festivities

The Clerk informed the meeting that the newsletter was with the printers and that they would be delivered over the weekend of the 7<sup>th</sup> November.

Cllr. Wennington has submitted a report informing members that it was too late to install Christmas trees in the Parish this year but he was making enquires into arranging this from Christmas 2021 onwards.

Cllr. Mehta said that Interfaith's mobile Santa and grotto was still available if the Parish would like to use it.

**AGREED:** to discuss Christmas celebrations further at the November meeting.

A member of the public suggested that the Parish Council purchase extra Aqueduct Primary School calendars to be given to the older residents of the parish who would usually attend the Christmas event (approx. 70 addresses) which had sadly been cancelled this year due to the pandemic.

**AGREED:** all members were in favour of this idea, Cllr. Barnes will approach Aqueduct Primary School to see if the calendar would be suitable and the arrangement would be possible.

## 20/69 Planning Applications:

### a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2020/0866	N/A	6 St Lukes Road, Doseley, Telford, Shropshire, TF4 3BE	Erection of a two storey rear extension and a single storey side garage	14/10/2020	04/11/2020
TWC/2020/0847	N/A	Land at Ironstone, Lawley, Telford, Shropshire	Variation of conditions 30 and 44 on planning application TWC/2010/0828 to allow for the latest phasing drawing and amendment to the provision of affordable housing	08/10/2020	29/10/2020

### b) The following permission was noted:

#### Reserved Matters Granted:

TWC/2019/1042 - Former Concrete Works, Lightmoor Road, Lightmoor, Telford, Shropshire. Reserved matters application for the erection of 52no. dwellings including details for scale, appearance and landscaping in pursuant to outline application TWC/2016/0107 **\*\*AMENDED PLANS RECEIVED\*\***

## 20/70 2021/22 Budget

The minutes from the annual planning and budget setting working group meeting held on 7<sup>th</sup> October 2020 were circulated in advance to all members and considered in detail at the meeting.

#### **RESOLVED:**

- to accept the recommendations of the working group meeting
- to set a budget of £77,500 for financial year 2021/22 as per appendix A
- to set a precept of £77,500 for financial year 2021/22
- to allocate reserves for financial year 2021/22 as per appendix B
- to update the strategic plan and include the additional schemes and projects agreed at the working group meeting as per appendix C
- to consider Christmas celebration options suggested at the next full council meeting.

## 20/71 Finance & Administration:

### a) Budget Monitoring Report & Bank Reconciliation Statement

The Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

### b) List of Cheques was Presented for Payment Approval:

The Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs	001336/37	21 October 2020	1,200.53	0.00	1,200.53
HMRC Tax & NI	001338	21 October 2020	218.98	0.00	218.98
SCC Pension Fund	001339	21 October 2020	347.75	0.00	347.75
Staff Costs - Zoom, Stamps, Wreaths	001340	21 October 2020	56.19	0.00	56.19
SALC - Training	001341	21 October 2020	90.00	0.00	90.00
Cllr. Hopkins - St. Luke's Church, Doseley Lychgate	001342	21 October 2020	115.45	10.94	126.39
L Woodhall - War Memorial wall repair	001343	21 October 2020	180.00	0.00	180.00
			<b>2,208.90</b>	<b>10.94</b>	<b>2,219.84</b>

**RESOLVED** – to approve and pay as tabled.

### c) Additional Bank Account

The Clerk informed the meeting that payment of the latest precept had resulted in the RBS bank balance exceeding the FCSC protection limit and recommended opening an additional bank account. The Clerk had researched and circulated a suitable account to members in advance of the meeting.

**RESOLVED:** to open a Nationwide Business Instant Saver Account and transfer funds over the FCSC limit in the RBS account to the new account.

### d) Additional Bank Signatory

The Clerk recommended the nomination of another bank signatory as Councillors are unable to authorise any payments made to themselves and an authoriser had not yet been nominated to replace Cllr. Pinter when she resigned in July.

**RESOLVED:** Cllr. Hopkins was nominated as a bank signatory

## 20/72 Correspondence

None

## 20/73 Items for the next agenda

Community Action Scheme, Christmas events, traffic calming consultations, goal posts at South Park, out of hours food parcels,

## 20/74 Date of the next meeting – Wednesday 18<sup>th</sup> November 2020 at 7.00pm held virtually by Zoom.

There being no further business, the meeting closed at 8.20 pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman