

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 15th September 2021 at Aqueduct Primary School 7.00 pm

PRESENT: Cllr. A Burford (Chairman)
K Barnes, B Cooke, J Greenaway, D Hopkins, R Mehta and
B Wennington

Also Present: Dean Sergeant and Matt Powell, T&WC
Two members of the public
K Ewence (Clerk)

21/59 Introductions

The Chairman welcomed everyone to the meeting including two officers from T&WC, Dean Sergeant, Director of Neighbourhood & Enforcement Services and Matt Powell, Service Delivery Manager Strategic Transport & Highway Network Management and two members of the public.

21/60 Apologies for Absence

Cllrs. C Cassar and S Deakin

21/61 Declarations of Interest

Cllr. Barnes - Aqueduct Primary School, Friends of DHLNR
Cllr. Mehta - Great Dawley Town Council, T&WC Planning Committee
Cllr. Wennington - Friends of DHLNR

21/62 Public Session

Both members of the public present informed the Chairman that they had attended the meeting to discuss local road safety concerns so the meeting moved on to item 5, traffic management issues within the Parish.

21/63 Dean Sergeant - Director of Neighbourhood & Enforcement Services T&WC

The Chairman welcomed Dean Sergeant and Matt Powell to the meeting and a detailed discussion followed regarding traffic management issues and associated safety concerns on Woodhouse Lane, Frame Lane and the surrounding roads. Parish councillors and members of the public were keen to ensure that a wider plan was put in place to ensure any safety measures which were introduced would take into account the knock on effects on other roads in the area. It was **RESOLVED** that an agenda would be prepared and an on- site meeting would be arranged between T&WC and parish councillors to discuss the problems and possible solutions. Parish Councillors questions which were forwarded to Mr Sergeant and Mr Powell in advance of the meeting were discussed and Mr Sergeant said he would also respond to them in writing.

7.53pm Mr Sergeant, Mr Powell and one member of the public left the meeting.

21/64 Minutes of the Previous Council Meeting

It was proposed by Cllr. Hopkins, seconded by Cllr. Wennington and **RESOLVED** to approve the minutes of the meeting held on the 21st July 2021 as a true record.

21/65 Councillors Reports

Written reports were received and circulated in advance of the meeting from Cllrs. Barnes and Cllr. Hopkins. The Chairman invited verbal updates:

Cllr. Hopkins

- Concerned about the lack of progress regarding the new public right of way between Bridge Road and the Travellers Joy public house. The Chairman said that he had spoken to Val Hulme, T&WC Planning Development Management Service Delivery Manager, she said a plan would be in place by the end of September.
- Had submitted a freedom of information request into Telford & Wrekin Council for details of the S106 funding for the David Wilson Homes Doseley Park development.

Cllr. Wennington

- Cllr. Wennington and Sam Harris, the new Idverde contract manager, had drawn up a definitive map of the paths in DHLNR and a timetable for maintaining them to assist with the Council's environmental maintenance contract for DHLNR.
- Reported the poor condition of the pavement outside the Majestic Stores, Aqueduct, which resulted in a nasty fall for one resident.
- Had received complaints regarding HGV's using Vicarage Road to access Holly Road.
- Earlier today attending the official unveiling of the community defibrillator at Aqueduct Primary School with Cllr. Deakin.

Cllr. Greenaway

- Resident's concerns regarding Horsehay Common treated as a rat run.
- Issues relating to Botany Bay Close.
- Arranged a meeting between the Telford Steam Railway and residents to discuss diesel locomotive issues.
- Enquired about the progress of the introduction of deer signs by T&WC, Clerk to follow up.

Cllr. Cooke

- Some hardcore has been laid but concerns remain regarding the poor condition of Holywell Lane, Lightmoor.
- Attended the bus user group and informed the meeting that bus routes 1,2 and 4 are being retained and that Arriva can reuse bus stops reclaimed from disused sites. Cllr. Cooke proposed and the Council **RESOLVED** that Cllr. Cooke ask Arriva replace the Holly Road bus stop that is in poor condition with one of the reclaimed bus stops.

21/66 Community Action Team (CAT) Scheme

The Clerk informed the meeting that she now receives WhatsApp reports from the local PCSO's when they are policing the parish.

Also, she had not yet met this month with Paul Fenn, T&WC Group Manager for Public Protection, but a Zoom meeting was being arranged next week which Cllr. Barnes had expressed an interest in attending, an invitation to the meeting would go out to all councillors.

Concerns were raised regarding recent incidents on Aqueduct Road and it was agreed that Paul Fenn would be consulted on whether CCTV would be the best course of action to tackle the issues and if so to obtain quotations with a view to the Parish Council contributing towards the costs.

21/67 Friends of Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Wennington reported that the management plan should be available mid October.

The Friends group are awaiting their Idverde pond dipping grant of £500, it was agreed that the Clerk would contact Ben Federico regarding the delay. Cllr. Barnes reported that the two recent events held at the LNR were very successful with approximately 200 people attending the Adventures in Nature event. Halloween and a Christmas fairy house event are now being planned.

21/68 T&WC Playgrounds in the Parish

Progress of the refurbishment of Spring Village and Pageant Drive play areas was discussed including the new equipment which Dave Ottley was seeking to purchase. It was agreed to ask Mr Ottley whether the equipment purchases included the cost of the playground surfacing, it was also agreed that Cllr. Barnes would lead the residents volunteer group painting the Pageant Drive play area fence.

The Chairman said that £5,000 of the funds agreed for play areas was not yet allocated and that he considered Spring Village play area to be the priority and Cllr. Mehta pledged £1,000k of his councillors' pride fund to the Spring Village refurbishment if it was required.

21/69 Aqueduct Primary School Community Defibrillator

The Council considered Aqueduct Primary Schools shortfall in funding for the cost of the purchase and installation of their community defibrillator. It was **RESOLVED** to set aside the grant awarding policy and award an additional £611 to this project which, together with the two previous grant awards of £300 each, would make a total award of £1,211, this is equal to the cost of the purchase of the defibrillator and cabinet.

21/70 Christmas Trees

Cllr. Wennington provided a detailed timetable for the project and said that good progress was being made.

21/71 Remembrance Day

It was **RESOLVED** to purchase two 17 inch poppy wreaths and to invite ex-councillor Alan Scott to lay the wreath at the Aqueduct Bridge War Memorial on Remembrance Sunday, 14th November, on behalf of the Council. Cllr. Cooke agreed to lay the wreath at the Holly Road War Memorial.

21/72 Autumn/Winter Newsletter

The contents of the newsletter were discussed and agreed and it was **RESOLVED** to retain the services of the same printer and distributor for the newsletter if they are available.

21/73 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2021/0849	N/A	9 Leasowe Green, Lightmoor, Telford, Shropshire, TF4 3QX	Erection of a single storey rear extension	02/09/2021	23/09/2021
TWC/2021/0841	N/A	Land adjacent 11 Southall, Dawley, Telford, Shropshire	Erection of 2no. bungalows with associated access	27/08/2021	18/09/2021
TWC/2021/0813	N/A	34 Smallhill Road, Lawley Village, Telford, Shropshire, TF4 2FW	Conversion of garage into habitable room	18/08/2021	09/09/2021
TWC/2021/0782	N/A	Woodlands Farm, Woodlands Lane, Horsehay, Telford, Shropshire, TF4 3QF	Erection of a single storey side and rear extension	09/08/2021	31/08/2021
ENF/2020/0349	1	29 Horsehay Common, Horsehay, Telford, Shropshire, TF4 2LT	Without planning permission, the material change of use of the land from residential to a mixed use of residential and personal fitness training business	21/07/2021	11/08/2021

b) The following permissions were noted:

Full Granted

TWC/2021/0597 - Elmwood, Spring Village, Horsehay, Telford, Shropshire, TF4 2LX
Erection of a garage (Part Retrospective)

TWC/2021/0708 - 10 Wentworth Drive, Aqueduct, Telford, Shropshire, TF4 3SJ
Erection of a first floor front extension and first floor side extension

TWC/2021/0650 - 56 Lawley Gate, Lawley, Telford, Shropshire, TF4 2NZ
Erection of first floor side extension and ground floor single storey rear extension***Amended Plans***

TWC/2021/0654 - 131 Gittens Drive, Aqueduct, Telford, Shropshire, TF4 3SE
Erection of a detached garage

TWC/2021/0222 - 10 Spring Village, Horsehay, Telford, Shropshire, TF4 2LY
Erection of a two storey side extension ***Amended Red Line and Amended Plans***
****AMENDED DESCRIPTION****

Listed Building Granted

TWC/2021/0630 - 8 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB
Replacement of 4no. windows and 1no. front door

21/74 Finance & Administration:

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs	00142/3	15 September 2021	1,274.11	0.00	1,274.11
HMRC Tax & NI	001424	15 September 2021	189.36	0.00	189.36
SCC Pension Fund	001425	15 September 2021	357.97	0.00	357.97
Office Expenses 1.4.21 - 30.9.21	001426	15 September 2021	319.00	0.00	319.00
Staff Costs - Travelling Expenses	001427	15 September 2021	44.85	1.30	46.15
Staff Costs - Zoom subscription three months (July, Aug, Sep)	001428	15 September 2021	35.97	7.20	43.17
PKF Littlejohn - External Audit	001429	15 September 2021	300.00	60.00	360.00
Turnocks - electricity supply to three lamp posts	001430	15 September 2021	1,170.00	234.00	1,404.00
			3,691.26	302.50	3,993.76

c) External Audit 2020/21:

The Clerk informed the meeting that the 2020/21 external audit had reached a successful conclusion and no issues had been raised. Councillors thanked the Clerk for her work.

21/75 Correspondence

An e-mail had been received from Cindy Mason-Morris, Armed Forces Covenant Co-ordinator for T&WC, asking the Council if they would like to pledge support for the armed forces community by signing up to the armed forces covenant. It was **RESOLVED** to sign up to the covenant although it was recognised that support would largely be in principle given due to the Council's size.

Dave Ottley had emailed the Council with a suggested exact location for our new bin, the location was agreed by the Council.

21/76 Items for the next agenda

Bridge Road and Horsehay Pool Development

21/77 Date of the next meeting – Wednesday 20th October 2021 at 7pm.

There being no further business, the meeting closed at 9.21pm.

Signed: _____

Date: _____

Chairman