

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 19th October 2022 at Aqueduct Primary School 7.00pm

PRESENT: Cllr. A Burford (Chair)
Cllrs. K Barnes (arrived 7.02pm), B Cooke, S Deakin, J Greenaway,
R Mehta and B Wennington

Also Present: Dave Ottley, T&WC Environmental Locality Officer
Karl Jones, T&WC Team Leader for Engineering and Project Delivery
One member of the public
K Ewence (Clerk)

22/83 Introductions

The Chairman welcomed everyone to the meeting including Mr Ottley and Mr Jones from T&WC and one member of the public.

22/84 Apologies for Absence

It was **RESOLVED** to accept apologies for this meeting from Cllr. Hopkins (holiday) and Cllr. Preece (work commitments).

22/85 Declarations of Interest

Cllr. Barnes – FoDHLNR, Aqueduct Primary School
Cllr. Cooke – Great Dawley Town Council
Cllr. Deakin – Dawley Community Allotments
Cllr. Greenaway - T&WC Planning Committee
Cllr. Mehta - Great Dawley Town Council, Lawley & Overdale Parish Council and Telford & Wrekin Interfaith Council
Cllr. Wennington - FoDHLNR and T&WC Planning Committee

22/86 T&WC Neighbourhood and Enforcement Services

The Chairman welcomed Mr Ottley to the meeting who responded to several questions which had been supplied by Councillors in advance of the meeting and further questions raised at the meeting:

Spring Village Play Area – in the process of snagging and awaiting a ROSPA check and the new bench funded by Cllr. Greenaway, Cllr. Mehta and the Parish Council. Full launch to be planned for Spring.

Suffolk Way – Rick Shaw has installed bat boxes. Cllr. Greenaway had raised concerns about footpath resurfacing as very muddy in Winter, Mr Ottley confirmed that work is due to start shortly.

Farm Lane Footpath – Mr Ottley said this would be resurfaced in the next 2-3 weeks.

Horsehay Pool – Phase two of the pocket parks project is underway including clearing a channel to bring the island back to life, the path has been completed and contractors tree clearance will be completed in a week. New water safety, interpretation and ecology boards will be installed.

Dawley Pools – five new fishing pegs and seven new benches have been installed, walkways on the bridge have been replaced and prices are being obtained for path improvements.

Spring Village Play Area Litterbin – Cllr. Greenaway requested that the litterbin by the entrance gate be re-sited as it can smell unpleasant. Mr Jones said this could be re-sited when it is replaced under T&WC's bin replacement programme.

22/87 Bridge Road & Horsehay Pool Development

The Chairman welcomed Mr Jones to the meeting. Mr Jones provided a progress report saying that despite the extension of the Severn Trent works and working around the Polar Express event, the planned parking, bollards and footpath on Bridge Road, should be completed in this financial year. Mr Jones went on to say that the siting of the disabled fishing peg needed review and consensus as placing it in the southwest corner of the pool is likely to be very expensive but siting it at the northern end would be a cheaper option. The Chairman emphasized the importance of involving the FoHP&E group in in the planning process.

**Mr Ottley and Mr Jones left the meeting at 7.42 pm.
The Chairman thanked both officers for their attendance.**

22/88 Public Session

There were no matters raised.

22/89 Minutes of the Previous Council Meeting

It was proposed by Cllr. Barnes and seconded by Cllr. Greenaway and **RESOLVED** to approve the minutes of the meeting held on the 28th September 2022 as a true record.

22/90 Councillors Reports

The following verbal reports were given:

Cllr. Deakin:

- The order for the Little Dawley noticeboard has been placed
- The Remembrance Services are in the process of being planned

Cllr. Mehta:

- Community Speed Watch are planning more local sessions
- Dog fouling issues

Cllr. Barnes:

- Damaged library on Wellington Road is requiring repair or replacement

22/91 Community Action Team (CAT) Scheme

The updated action plan for September and a new action plan for October were circulated to Councillors in advance of the meeting.

Cllr. Barnes informed the meeting that a new neighbourhood watch scheme had been set up on Gittens Drive, Aqueduct.

22/92 Dawley Hamlets Local Nature Reserve (DHLNR)

Cllr. Barnes reported that there will be a Pumpkin Fest on the 30th and 31st of October and a Christmas event is being planned. T&WC have agreed to transfer the Jubilee event funding to next year. Reptile mats and a fire break are on the action plan and the group were applying for a Veolia grant.

Cllr. Wennington reported that the AGM was on held Monday 17th October. He has been focusing on footpath maintenance.

22/93 Allotments

Cllr. Deakin provided an update for the Dawley Community Allotments group and reported that there had been a lot of interest from residents.

22/94 Grant Awarding

The Council were asked to consider the following grant applications:

- T&W Interfaith Council for out of hours emergency food parcels £300

- All Age Carers for 'Packs of Joy' £300
- Telford Visually Impaired Group for events and outing £100

It was **RESOLVED** to award these grants.

The Council also considered a request from Aqueduct Primary School for a contribution towards this year's full school pantomime the cost of which is £649. It was **RESOLVED** to award the full cost.

Cllr. Barnes declared an interest in Aqueduct Primary School and abstained from voting.

22/95 Christmas in the Parish

Cllr. Wennington informed the meeting that the installation of the three parish Christmas trees was on track and Councillors agreed that they would keep watch over the trees in their local area when they are installed and report any issues or concerns to the Clerk. The Clerk informed the meeting that the newsletters had been delivered and that all the spaces for the older residents Christmas party had been filled. It was **Agreed** that some thought should be given to what can be done for residents who have applied for tickets after the limit has been reached, Cllr. Mehta suggested party boxes are delivered to residents' homes. **RESOLVED:** to accept Ruth Porteous' kind offer to provide the table decorations for the Christmas party and the entertainer, decorations, and refreshment payments to be made on the day of the event and retrospectively approved at the January meeting.

22/96 Planning Applications:

a) The meeting considered the following applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2022/0811	N/A	Arbor House, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE	Installation of electric gates at the front of the property	03/10/2022	24/10/2022
TWC/2022/0802	N/A	51 Suffolk Way, Horsehay, Telford, Shropshire, TF4 3UL	Erection of a two storey rear extension and conversion of existing garage into habitable room	28/09/2022	19/10/2022

b) The following permissions were noted:

Full Granted:

TWC/2022/0651 - 5 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ
Erection of a single storey rear extension to existing garage

TWC/2022/0614 - 23 Malvern Crescent, Little Dawley, Telford, Shropshire, TF4 3HG
Erection of a single storey rear extension following demolition of existing conservatory and replacement of existing flat roof with a pitched roof on existing single storey rear extension ****AMENDED DESCRIPTION****

22/97 Finance & Administration:

a) Budget Monitoring Report & Bank Reconciliation Statement

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) List of Cheques Presented for Payment Approval:

The Parish Council was asked to consider the following cheques presented for approval and payment:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Salary	001537/8	19 October 2022	1,283.43	0.00	1,283.43
HMRC Tax & NI	001539	19 October 2022	213.06	0.00	213.06
SCC Pension Fund	001540	19 October 2022	364.12	0.00	364.12
Staff Costs - Travelling Expenses	001541	19 October 2022	89.70	2.60	92.30
Staff Costs - wreaths, toner, postage and stationery	001542	19 October 2022	154.93	17.00	171.93
T&WC Catering - Older Residents Summer Party	001543	19 October 2022	1,143.90	228.78	1,372.68
SJF Design & Print - A/W 2022 newsletter design and print	001544	19 October 2022	486.00	0.00	486.00
B Hopkinson - A/W 2022 newsletter delivery	001545	19 October 2022	400.00	0.00	400.00
T&WC Aqueduct Primary School Room Hire - Council Mtgs July & Sep 2	001546	19 October 2022	75.00	0.00	75.00
			4,210.14	248.38	4,458.52

RESOLVED - to approve these payments.

c) Annual Budget Setting Working Group Meeting:

The minutes of the annual budget setting working group meeting held on the 10th October 2022 were circulated before the meeting and presented to the meeting by the Chairman and the Clerk. It was **RESOLVED** to accept the minutes of this meeting and set the 2023/24 budget at £77,500.

d) Precept Warrant:

It was **RESOLVED** to sign the precept warrant for £77,500 for 2023/24. The precept warrant was signed by the Chairman, Councillors Deakin and Wennington and the Clerk.

22/98 Correspondence

There had been much concern about a recent accident on the A4169 between a deer and a motor vehicle. The Clerk confirmed that Councillors had agreed the location of two new deer warning signs in the area and Phil Lorenz has arranged their installation.

22/99 Items for the next agenda

Horsehay Roads Scheme

22/100 Date of the next meeting – Wednesday 16th November 2022 at 7pm at Aqueduct Primary School.

There being no further business, the meeting closed at 8.25pm

Signed: _____

Date: _____

Chairman