

**DAWLEY HAMLETS COUNCIL**  
MINUTES OF THE MEETING OF THE PARISH COUNCIL  
held on Wednesday 16<sup>th</sup> September 2020 at 7.00 pm virtually by Zoom

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**PRESENT:** Cllr. A Burford (Chairman)  
Cllrs. K Barnes, C Cassar, B Cooke, D Hopkins, B Onions (by telephone)  
and B Wennington

**Also Present:** Adam Brookes, Service Manager, Highways and Network Management,  
T&WC  
Paul Fenn, Group Manager Public Protection, T&WC  
Two Members of the Public  
Borough Councillor J Greenaway (7.05pm)  
K Ewence (Clerk)

**20/38 Introductions**

The Chairman welcomed everyone to the meeting.

**20/39 Apologies for Absence**

Cllr. R Mehta

**20/40 Declarations of Interest**

As per register, also:

Cllr. Barnes – Aqueduct Primary School, DHLNR

Cllr. Cassar - DNLNR

Cllr. Cooke – Great Dawley Town Council

Cllr. Onions – Finance

Cllr. Wennington – DHLNR

**20/41 Public Session**

Two members of the public were in attendance regarding road safety concerns which the Chairman informed the meeting would be addressed under the next item.

**Borough Councillor J Greenway joined the meeting at 7.05pm.**

**20/42 Adam Brookes, Service Manager, Highways and Network Management, T&WC**

The Chairman welcomed Mr Brookes to the meeting.

**Woodhouse Lane / Frame Lane - Traffic Calming Scheme Consultation**

The consultation document was circulated to councillors in advance of the meeting and Mr Brookes presented the options available explaining that one, all or a number of options could be selected. It was **RESOLVED** that the Council would comment once the document was issued for public consultation but requested that the parking restrictions outside the shop/post office and cottages be reconsidered as Councillors believed they would leave customers from Lightmoor etc. with nowhere to park which may jeopardise the business and Mr Brookes agreed to revise this part of the proposal. Councillors and members of the public also raised concerns about the safety of pedestrians on St. Luke's Road and Mr Brookes agreed to consider implementing traffic calming measures either as part of this consultation or as a separate consultation.

**7.34pm two members of the public left the meeting.**

### **Station Road, Dawley & Bridge Road, Horsehay - Traffic Calming Scheme Consultation**

The consultation document was circulated to Councillors in advance of the meeting and Mr Brookes presented the options available explaining that one, all or a number of options could be selected. Mr Brookes estimated that the scheme would cost £33,000 to deliver and T&WC had set aside £20,000, the remainder would need to be funded by the parishes of Dawley Hamlets and Great Dawley and, possibly, a PCC safer roads grant.

It was **RESOLVED** that the Council would comment once the document was issued for public consultation, Cllrs Cooke and Mehta should discuss a contribution to the scheme with Great Dawley Town Council and Mr Brookes, the Chairman and Clerk would investigate the PCC grant application.

### **Subway from Station Road, Horsehay to Station Road, Dawley**

Currently people with wheelchairs, mobility scooters, prams etc are not able to access the subway due to steps and have to cross the road instead, this issue was discussed and Mr Brookes explained the solutions which were currently being considered and then went on to say that these were being incorporated into a Spring Hill Road/Finger Road traffic consultation scheme which would be released shortly.

The Chairman thanked Mr Brookes for attending the meeting.

**8:01pm Mr Brookes left the meeting.**

### **20/43 Paul Fenn, Group Manager Public Protection, T&WC**

The Chairman welcomed Mr Fenn to the meeting and explained to the meeting that the Parish Council had decided not to continue to be part of the original integrated community management (ICM) scheme in partnership with Great Dawley Town Council this year but wanted to explore the possibility of joining the scheme independently. Mr Fenn explained that the ICM model was in the process of changing due mainly to taking on civil parking enforcement and went on to explain the additional benefits that the scheme would bring. It was **RESOLVED** that once the new scheme had been formulated Mr Fenn would be invited back to a council meeting to discuss it further.

The Chairman thanked Mr Fenn for attending the meeting.

**8.21pm Mr Fenn left the meeting.**

### **20/44 Minutes of the Previous Council Meeting:**

It was proposed by Cllr. Hopkins, seconded by Cllr. Wennington and **RESOLVED** to approve the minutes of the meeting held on 15<sup>th</sup> July 2020 as a true record.

### **20/45 Councillors Reports**

The Chairman said that written reports had been submitted in advance of the meeting by Cllrs. Barnes, Hopkins and Borough Councillor Greenaway to Councillors and clerk. In the interest of time the Chairman asked Councillors and Borough Councillor Greenaway to keep verbal reports as brief as possible and the following actions were agreed:

- Cllr. Hopkins raised his disappointment regarding delays with the Travellers Joy DMMO. The Chairman will follow this matter up.
- Cllr. Hopkins expressed his concern regarding delays and the quality of the work delivered by Idverde. The Chairman will raise this matter with the Borough Council.

**8.37pm Borough Cllr. Greenaway left the meeting.**

- 20/46 Parish & Town Council Climate Change Working Group**  
Cllrs Cassar and Cooke agreed to represent the Council on this group.
- 20/47 Dawley Hamlets Local Nature Reserve**  
An update from received from the Friends of DHLNR group.
- 20/48 Remembrance Services**  
It was **RESOLVED** to purchase two wreaths which would be laid at the two war memorial sites in the parish regardless as to whether the services are able to go ahead due to the pandemic. It was **RESOLVED** to invite ex-councillor Alan Scott to represent the Parish Council in laying the wreath at the Aqueduct Bridge War Memorial service and Cllr. Cooke offered to lay the wreath at the Holly Road War Memorial.
- 20/49 Newsletter and Older Residents Christmas Event**  
It was **RESOLVED** to produce an Autumn/Winter newsletter and the Clerk will circulate a list of contents for agreement.  
It was **RESOLVED** not to hold an older residents Christmas event this year, alternative ideas will be discussed at the next meeting.
- 20/50 Location of Future Meetings**  
It was **RESOLVED** to continuing holding council meetings virtually by Zoom until November 2020 when the situation will be reviewed once again.
- 20/51 Police & Crime Commissioner Town & Parish Council Survey**  
In the interest of time it was **RESOLVED** that Councillors would e-mail their comments to the clerk after the meeting and the clerk would complete and submit the survey.  
**9.08pm Cllr. Cassar left the meeting.**
- 20/52 Grant Awarding**  
The clerk informed the meeting she had now received confirmation from the Aqueduct Primary School business manager that the grant request for a defibrillator would be for a defibrillator which would be used by the wider community as well as the school and that it would be situated outside school grounds and, therefore, accessible at all times to the surrounding community. It was **RESOLVED** to award a grant of £300 towards the cost of the defibrillator.
- 20/53 a) Planning Applications:**  
**The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2020/0768	N/A	15 Spring Village, Horsehay, Telford, Shropshire, TF4 2LX	Felling of 3no. Ash trees and crown reduction back to previous pruning points to Ino. Sycamore tree	16/09/2020	07/10/2020
TWC/2020/0713	N/A	Land adjacent, 131 Gittens Drive, Aqueduct, Telford, Shropshire	Erection of Ino. dwelling	01/09/2020	22/09/2020
TWC/2020/0696	N/A	Site of former Cheshire Cheese, Doseley Road, Dawley, Telford, Shropshire	Demolition of former public house and erection of 10no. dwellings together with access drive, drainage and associated external works	24/08/2020	15/09/2020
TWC/2020/0686	N/A	12 William Ball Drive, Horsehay, Telford, Shropshire, TF4 2SQ	Installation of 2no. roof lights and the installation of gates and cladding to fence (Retrospective)	20/08/2020	11/09/2020

**The following permissions were noted:**

**Tree Preservation Order Granted:**

TWC/2020/0601 - 34 Bridgnorth Road, Aqueduct, Telford, Shropshire, TF3 1BZ.  
Removal of up to 3m to lower canopy branches to 1no. Oak Tree.

- b) It was **RESOLVED** that Cllr. Hopkins would speak on behalf of the Parish Council regarding application TWC/2020/0410 - Site of Doseley Industrial Estate, Frame Lane, Doseley at the Borough Council planning meeting on September 23<sup>rd</sup>.
- c) It was also discussed that application TWC/2020/0466 Land at Majestic Way was likely to be on the agenda for the Borough Council planning meeting on October 21<sup>st</sup> and it was, therefore, **RESOLVED** that Cllr. Barnes would represent the Parish Council at the planning meeting regarding this application.

**20/54 Finance & Administration:**

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were tabled.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

b) **List of Cheques was Presented for Payment Approval:**

The Council was asked to consider the following cheques presented for payment and approval:

Payee/Reason	Cheque No.	Date	Net	VAT	Total
Staff Costs	001316/17	16 September 2020	1,319.21	0.00	1,319.21
HMRC Tax & NI	001318	16 September 2020	302.48	0.00	302.48
SCC Pension Fund	001319	16 September 2020	393.99	0.00	393.99
Office Expenses 1.4.20 - 30.9.20	001320	16 September 2020	319.00	0.00	319.00
Zoom Subscription Two Months (Aug and Sep)	001321	16 September 2020	28.78	0.00	28.78
SALC Training	001322	16 September 2020	30.00	0.00	30.00
SLCC Conference	001323	16 September 2020	25.00	5.00	30.00
Council Meeting Telephone Call Costs	001324	16 September 2020	14.25	0.00	14.25
			<b>2,432.71</b>	<b>5.00</b>	<b>2,437.71</b>

**RESOLVED** – to approve and pay as tabled.

- c) Set A Date For The Annual Planning And Budget Setting Meeting  
It was **RESOLVED** to hold the meeting on Wednesday 7<sup>th</sup> October at 7pm.

**20/55 Correspondence**

None

**20/56 Items for the next agenda**

Mark Latham – Green Guarantee.

**20/57 Date of the next meeting – Wednesday 21<sup>st</sup> October 2020 at 7.00pm held virtually by Zoom.**

There being no further business, the meeting closed at 9.15pm.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chairman**