

**DAWLEY HAMLETS PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
held on Wednesday 20<sup>th</sup> September 2023 at Horsehay Village Hall at 7.00pm

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**PRESENT:** Cllr. B Wennington (Chair)  
Cllrs. K. Barnes (arrived 7.10pm), Z Hannington, S Heighway, L Parker,  
M Rogers and S Wennington

**Also Present:** Adam Brookes - T&WC Service Delivery Manager for Highways,  
Engineering & Project Delivery  
PC Sam Bertie  
Tammy Lockley - Aqueduct Primary School Headteacher  
Richard Ware – Aqueduct Primary School Governor  
Dave Hopkins – FoHP&E  
Sam Deakin – Dawley Community Allotments Group  
Three members of the public  
K Ewence (Clerk)

**23/59 Introductions**

The Chair welcomed everyone to the meeting and invited everyone present to introduce themselves.

**23/60 Apologies for Absence**

Cllrs. R Mehta and I Preece

**23/61 Declarations of Interest**

Cllr. Hannington – GDTC, L&OPC, Borough Cllr. Lawley  
Cllr. Heighway - GDTC  
Cllr. Parker – GDTC, Aqueduct Primary School, Borough Cllr. Dawley & Aqueduct  
Cllr Rogers – Idverde UK Ltd  
Cllr. Wennington – DHLNR

**23/62 Castlefields Way, Aqueduct, Road Safety**

**a) Updates from the Borough Council and Police**

The Chair invited Adam Brookes to speak. Mr Brookes informed the meeting that a trial 30mph speed limit was now in effect along the section of Castlefields Way, the trial would last up to 18 months, during this time they will be working with West Mercia Police to collect data to establish whether vehicles are conforming to the speed limit or not. If the data collected shows vehicle speeds do conform to the 30mph speed limit it can be made permanent. If the data collected shows vehicle speeds do not conform to the 30mph speed limit either the 40mph speed limit will be reinstated or T&WC will look to install traffic calming measures to allow the 30mph limit to remain.

PC Bertie informed the meeting that he was meeting with the Headteacher of Aqueduct Primary School shortly to discuss limiting children's access from the school onto Castlefields Way and that he was looking into signage and publicity as accident prevention methods. PC Bertie said that the accident investigation is still on-going so the police cannot comment about the investigation at this time.

Cllr. Barnes asked if a camera could be sited on the Castlefields Way crossing

and was advised that this would have to be provided by the Parish Council.

- b) **Consider Match-Funding for Castlefields Way Speed Reduction Scheme**  
The Parish Council was asked to consider matching Dawley and Aqueduct Borough Councillors Pride Fund contribution of £1,000 (£500 from Cllr. Burford and Cllr. Parker) towards the costs of the Castlefields Way speed reduction scheme. It was **RESOLVED** that the Parish Council would contribute £1,000 towards this scheme.

### **23/63 Doseley and Horsehay Area Traffic Calming**

Members of the public present stated their traffic concerns on St. Luke's Road and the surrounding area, these included speeding vehicles, ineffective traffic calming methods and dangers for pedestrians. Mr Brookes informed the meeting that responses from the recent traffic consultation were currently being collated, four hundred responses had been received which was a very high response. The proposals in the consultation included full width speed bumps, HGV restrictions and 20mph speed limits. The results of the consultation and recommendations will be published around the end of October and the intention is to deliver the traffic calming scheme by the end of the financial year.

#### **Two members of the public left the meeting at 7.55pm.**

Cllr. Barnes expressed concern about heavy goods vehicles travelling through Little Dawley. Mr Brookes said that signs weight restriction signs would be in place by Christmas and it was agreed that in the meantime that the Parish council would write to the car recycling firm in Doseley and the Nisa in Little Dawley to remind them of the weight restrictions in place for large vehicles travelling through Little Dawley.

#### **Mr Brookes, PC Bertie and one member of the public left the meeting at 7.58pm.**

### **23/64 Public Session**

No reports from members of the public were received.

### **23/65 Minutes of the Previous Council Meeting**

It was **RESOLVED** to approve the minutes of the meeting held on the 19<sup>th</sup> July 2023 as a true record.

### **23/66 Councillors Reports**

The Clerk informed the meeting that she had received a report from Cllr. Preece and this had been circulated just before the meeting commenced.

#### **Cllr. Parker:**

- Informed the meeting that she and Borough Cllr. Burford along with council officers and police held a residents meeting in August regarding antisocial behaviour issues in Stonebridge Close and the surrounding areas and regular meetings will continue to take place to work for a resolution.

#### **Cllr. Hannington:**

- Concerns regarding on-going anti-social behaviour at Horsehay and Simpsons Pools. The Community Action Team have increased patrols.

#### **Cllr. Barnes:**

- Concerns regarding on-going anti-social behaviour at Little Dawley Fields. It was agreed that this should be added back onto the CAT action plan.
- Continuing to monitor War Memorial maintenance.

**23/67 Community Action Team (CAT) Scheme**

The updated action plan for August and a new action plan for September were circulated to Councillors in advance of the meeting and the contents were noted. Mr Deakin raised concerns regarding ASB on Beedles Close, due to the proximity to Stonebridge Close was encouraged to report it to the ASB group.

**23/68 Updates From Local Nature Reserve Friends Groups in the Parish**

a) **Horsehay Pool & Simpsons Pool LNR**

Dave Hopkins submitted a report on behalf of the FoHP&E in advance of the meeting which was circulated to Councillors and the contents was noted. The Chair informed Mr Hopkins that funding for the new LNR would be considered at the Parish Councils planning and budgeting working group meeting next month.

Mr Hopkins thanked the Parish council for the £500 match funding for planting at Horsehay pool and invited members of the Parish Council to visit the LNR with representatives of the FoHP&E group.

A litter bin has recently been installed by the pedestrian gate at the North end of Simpson's pool. **Action:** Clerk to ensure that it is on the T&WC system to be emptied.

b) **Dawley Hamlets LNR**

Cllr. Wennington and Cllr. Barnes gave a brief update on the DHLNR, they had held their AGM on Monday and a new bench was now in place on the Top Yard Mound of the DHLNR made from wood taken from the reserve.

**23/69 Dawley Community Allotments Group**

Group member, Mr Deakin, informed the meeting that TW&C had given the group permission to create a community orchard on the Rednal Fields in Little Dawley. The Parish Council welcomed the news and **RESOLVED** to support the scheme.

**Mr Deakins and Mr Hopkins left the meeting at 8.30pm.**

**23/70 Remembrance Sunday 12<sup>th</sup> November 2023**

The arrangements for the above were discussed and it was **RESOLVED** that:

- Preparations for the Little Dawley Service of Remembrance will be co-ordinated by the Chair and Cllr. Barnes
- Wreaths will be purchased and will be laid by Cllr. S Wennington at the Little Dawley service and Cllr. Parker at the Aqueduct service.

**23/71 Pasmore Close, Aqueduct, DHPC Bench Repair**

It had recently been reported that the above bench, which is the property of the Parish Council, was unsecure and required rebedding. Three quotations were secured and the Parish Council **RESOLVED** to select the most competitive quote, which was from MJS Garden Services whose work is familiar to the Parish Council.

**23/72 Throwlines for the Little Dawley Pools**

Due to water safety concerns two throwlines will be installed at the Little Dawley Pools. One throwline was funded by Severn Trent, Borough Councillors Andy Burford and Lyndsay Parker each contributed £170 of their Pride Fund towards the second throwline and it was **RESOLVED** that the Parish Council would match fund this with a contribution of £340. T&WC funded the delivery and installation costs.

**23/73 Planning Applications:**

- a) **There were no applications for consideration.**

**b) The following permissions were noted:**

**LISTED BUILDING GRANTED:**

**TWC/2023/0562** - 11 New Row, Spring Village, Horsehay, Telford, Shropshire, TF4 2NB

Replacement of 2no. front doors

**FULL REFUSED:**

**TWC/2023/0226** - 25 Frame Lane, Doseley, Telford, Shropshire, TF4 3BH

Erection of a single storey detached double garage

**TREES IN CONSERVATION AREA GRANTED:**

**TWC/2023/0606** - Grange Mere, Spring Village, Horsehay, Telford, Shropshire, TF4 2LZ

Reduction of height by up to 2.13m to 1no. Conifer tree

**23/74 Finance & Administration:**

**a) Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council was asked to consider the latest budget monitoring report and bank reconciliation statement together with the latest bank statements which were circulated to all councillors in advance of the meeting.

**RESOLVED** – to approve the budget monitoring report and bank reconciliation statement.

**b) List of Payments Presented for Approval:**

The Parish Council was asked to consider the following on-line payments presented for approval and payment:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs	Bank Transfer	20 September 2023	1,332.67	0.00	1,332.67
HMRC Tax & NI	Bank Transfer	20 September 2023	239.10	0.00	239.10
SCC Pension Fund	Bank Transfer	20 September 2023	388.05	0.00	388.05
Office Expenses 1.4.23 - 30.9.23	Bank Transfer	20 September 2023	319.00	0.00	319.00
Staff Travel Expenses	Bank Transfer	20 September 2023	111.80	3.24	115.04
T&PC Conf, Printer Cartridges, Stamps & Stationary	Bank Transfer	20 September 2023	271.02	33.20	304.22
Aqueduct PS Panto 2022 cancelled chq. no.001551	Bank Transfer	20 September 2023	649.00	0.00	649.00
Aqueduct Primary School Panto 2023	Bank Transfer	20 September 2023	649.00	0.00	649.00
PKF Littlejohn LLP - External Audit 2022/23	Bank Transfer	20 September 2023	315.00	63.00	378.00
Mark Costello - Foundation Stone Reinstallation	Bank Transfer	20 September 2023	180.00	0.00	180.00
SSE Energy Solutions - Electricity for Xmas Trees	Bank Transfer	20 September 2023	130.86	6.54	137.40
			<b>4,585.50</b>	<b>105.98</b>	<b>4,691.48</b>

**RESOLVED** - to approve these payments.

**c) 2022/23 External Audit**

The Clerk informed the meeting that the Parish Council's 2022/23 external audit had been subject to an intermediate 5% sample review rather than the usual basic review. The Parish Council had passed the audit and the audit report stated:

*'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the authority: NONE'.*

The contents of the audit report were noted and the Clerk thanked for her work.

d) **Annual Planning and Budget Setting Working Group Meeting**

It was **RESOLVED** to hold this meeting at the beginning of November in advance of the November council meeting, the Clerk will offer a number of alternative dates to Councillors and the most popular will be selected.

e) **Social Media Policy and Changes to the Parish Council Facebook Account**

As per a recent recommendation from SALC the Clerk circulated a draft Social Media Policy to councillors in advance of the meeting. It was **RESOLVED** to adopt the policy and change the Parish Council Facebook group to a Facebook page.

**23/75 Correspondence**

Cllr. Barnes reported the son of ex-Cllr. Morton had said that the bench dedicated to him at the Furnace Pool looked worn. The Chair asked if Mr Morton would like to forward a request to the Parish Council for it to be refreshed. The Chair said he was investigating whether the cleaning and renovating of Parish Council benches would be a suitable use of the 'corporate days' scheme offered by T&WC. Headteacher, Tammy Lockley, said she would forward details of a company who makes new benches from recycled materials supplied by the purchaser for consideration if any new benches were required.

A letter had been received from the Britannia Aqueduct Historical Society thanking the PC for facilitating the restoration of the chapel stone.

**23/76 Items for the next agenda**

Grant Awarding

**23/77 Date of the next meeting – Wednesday 18<sup>th</sup> October 2023, at 7pm at Aqueduct Primary School.**

There being no further business, the meeting closed at 8.55pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Chairman