

DAWLEY HAMLETS PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
held on Wednesday 18th September 2024 at Horsehay Village Hall
at 7.00pm

PRESENT: Cllr. B Wennington (Chair)
Cllrs. K Barnes (arrived 7.12pm), Z Hannington, S Heighway, L Parker,
I Preece and S Wennington

Also Present: PC Sam Bertie (Dawley and Malinslee Safer Neighbourhood Team)
Andy Burford (Dawley & Aqueduct Borough Councillor)
Two members of the public
K Ewence (Clerk)

24/58 Welcome and Introductions

The Chair welcomed everyone to the meeting and Councillors introduced themselves to members of the public.

24/59 Apologies for Absence

Cllr. Mehta.
Cllr Rogers is on leave of absence until January 2025

24/60 Leave Of Absence Request

The Clerk informed the meeting that Cllr Mehta had requested a leave of absence until November 2024 for a funeral and GDTC duties this evening and attendance on a LGA course on the 16th October. It was **RESOLVED** to grant Cllr. Mehta a leave of absence until November 2024.

24/61 Declarations of Interest and Dispensation Requests

Chair – DHLNR
Cllr Hannington - GDTC, L&OPC, T&W Borough Cllr for Lawley, Cabinet Member for Finance, Governance & Customer Services
Cllr Heighway - GDTC, Madeley TC
Cllr Parker - GDTC, Borough Cllr for Dawley & Aqueduct
Cllr Preece - GDTC, Borough Cllr for Horsehay & Lightmoor, T&WC Mayor

24/62 West Mercia Police Safer Neighbourhood Team (WMSNT)

The Chair welcomed PC Sam Bertie to the meeting.
PC Bertie reported that the Police and Crime Commission had provided £2,500 for WMSNT and the pupils of Aqueduct Primary School to produce road safety posters, which together with slow down signs, would be sited at the gateway points on Castlefields Way, Aqueduct, shortly. Cllr. Barnes said she thought that the 30-mph signage on this road travelling towards Dawley was not prominent enough.
PC Bertie reported that drug and anti-social behaviour issues on Aqueduct Road and in the surrounding area continue to be under investigation, the recent eviction of a known drug dealer in the area may lead to an improvement of the situation. Borough Cllr. Burford reported that T&WC were looking into upgrading the surveillance camera sited in the area.
The Chair thanked PC Bertie for attending the meeting.

PC Bertie left the meeting at 7.18pm

24/63 Public Session

One member of the public raised her concerns about Breffni House, Farm Lane, and questioned the properties current class being listed on the application as 3b, she believed it should be class C2, a dwelling house. Councillors discussed the application and Cllr. Preece said that he was opposed to it.

ACTION: the Clerk will contact the T&WC planning department for clarification on the current property class.

One member of the public left the meeting at 7.36pm

24/64 Minutes of the Previous Council Meeting

It was **RESOLVED** to approve the minutes of the meeting held on the 17th July 2024 as a true record.

24/65 Councillors Reports

Cllr. S Wennington:

- Had attended the T&WC Boundary Review meeting. The outcome of the review was to make no changes to the present boundaries of Town and Parish Councils in Telford and Wrekin for the time being

Cllr. Barnes:

- Discussed plans for the new bench in Little Dawley. The bench options supplied by Dave Ottley, T&WC Environmental Locality Officer, will be circulated and funding options explored. The matter will be discussed further at the next meeting
- Attended the FoHP&E Scarecrow Festival on the 8th September which was very enjoyable
- Cllr. Barnes said she was disappointed with the road safety measures recently completed on Lightmoor Road. It was agreed that an email from the Chair would go to Adam Brookes, T&WC Highways, Engineering & Project Delivery Manager, outlining the Councils concerns and enquiring what further action will be taken
- It has come to Cllr. Barnes attention that Chapel Green, the new development at the bottom of Lightmoor Road, does not have litter bins.
ACTION: Cllr. Preece will investigate this matter
- A football team using Spring Village play area is asking children to keep away from the play area.
ACTION: Cllr. Preece will visit the play area and speak with the football team

Cllr. Parker and Borough Councillor Burford:

- Anti-social behaviour has reduced on Pageant Drive and Stonebridge Close
- Fly-tipping in the Aqueduct ward appears to be higher than the Borough average

Cllr Hannington:

- Pleased to report that the pot holes on Hollywell Lane, Lightmoor, have been repaired
- Received the reflective strip from Cllr S Wennington which had been purchased for the bollard on the Horsehay bridleway

Cllr. Preece:

- 111 issues recently reported to T&WC, 22 related to anti-social behaviour in Connemara Meadow

- Concerned about youths throwing stones from the Doseley Road bridge, could a barrier be added especially now that a roundabout is being created below?

Chair:

- Awaiting a response from T&WC planning department regarding who will take over the former doctor's surgery in Aqueduct
- Is currently talking to T&WC officer, Matt Day, about improving the condition of the overgrown area around the Aqueduct especially in light of the upcoming service of remembrance. Local volunteers have done a tidy up in the area.

Cllr. Preece left the meeting at 8.05pm

24/66 Community Action Team (CAT)

- a) The updated action plan for August 2024 and a new action plan for September 2024 were circulated to Councillors in advance of the meeting and the contents were noted.
- b) It was agreed that the most convenient time to rearrange the CAT Walkabout would be a Friday morning, the Clerk will obtain some suitable dates for the CAT Team and circulate them. Cllr. Parker said it would be useful to include a visit to Pageant Drive and Botany Bay Close, Aqueduct.

24/67 Local Nature Reserves (LNRs) in the Parish

The Chair and Cllr. Barnes provided an update for the Friends of the DHLNR:

- The combination locks on two throw lines installed at the Dawley Pools had been stolen, this was reported and they have now been replaced by Catherine Worrall, T&WC Green Flag and Green Spaces Officer
- The DHLNR Friend's Group AGM will be held next month
- The 'Adventures in Nature' event held on the 31st August was well attended

There were no further reports.

24/68 Remembrance Sunday 10th November 2024

- a) It was **RESOLVED** that Cllr. Barnes would make the arrangements for the Little Dawley Service of Remembrance, including refreshments afterwards at the Unicorn Public House, Little Dawley.
- b) It was **RESOLVED** that two wreaths will be purchased and will be laid by Cllr. B Wennington at the Little Dawley service and Cllr. Heighway at the Aqueduct service.

24/69 Christmas in the Parish

- a) Three quotations for the Parish Christmas trees were circulated to Councillors in advance and discussed at the meeting and it was **RESOLVED** to accept the quotation from our current supplier BOCT Ltd.
- b) Details of vocalist Laura May were circulated in advance of the meeting and it was **RESOLVED** to invite her to entertain our senior residents at their Christmas party at a cost of £120 and also to accept the quote from MW Medics of £80 to supply first aid cover at the event.
- c) The Clerk explained that Aqueduct Primary School were encountering delays finalising plans for this year's pantomime, it was agreed that the matter of considering the funding would be deferred until the next meeting.

Borough Councillor Burford left the meeting at 8.17pm

24/70 Little Meadow next to the Little Dawley War Memorial

- a) Three quotations for cutting the little meadow grass were circulated to Councillors in advance and discussed at the meeting. It was **RESOLVED** to accept Everclean’s quotation for a one-off cut in October and then six cuts in 2025.
- b) It was agreed to obtain a third quotation to replace the fence from Idverde and defer the matter to the next meeting.

24/71 Planning Applications:

- a) **The meeting considered the following applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	▲ Date consultation received	▲ Reply by date
TWC/2024/0669	N/A	Telford Steam Railway, Bridge Road, Horsehay, Telford, Shropshire, TF4 2NF	Erection of a signal box on the Horsehay and Dawley station platform	12/09/2024	03/10/2024
TWC/2024/0666	N/A	20 Malvern Crescent, Little Dawley, Telford, Shropshire, TF4 3HE	Erection of single storey rear extension	10/09/2024	
TWC/2024/0665	N/A	23 Avon Close, Little Dawley, Telford, Shropshire, TF4 3HP	Erection of a single storey rear extension	09/09/2024	30/09/2024
TWC/2024/0650	N/A	7 Simpsons Walk, Horsehay, Telford, Shropshire, TF4 2PA	Variation of condition 2 on planning application W2009/0276 (Installation of 3no. dormer windows to front in association with conversion of garage roof space to form annexe accommodation) to allow re-wording of the condition for ancillary use for the dwelling	30/08/2024	20/09/2024
TWC/2024/0605	N/A	34 Avon Close, Little Dawley, Telford, Shropshire, TF4 3HP	Change of use from dwelling house (use class C3) to Residential Institution (use class C2) **AMENDED CERTIFICATE RECEIVED**	07/08/2024	29/08/2024

Planning application TWC/2024/0605, 34 Avon Close, was discussed in detail. The Chairman explained that due to amendments to the application the planning officer had informed him that the reply date for this application would be extended until October. It was **RESOLVED** that if the new reply date falls before the date of the next ordinary meeting that the planning decision will be delegated to the Chair.

- b) **The following permissions were noted:**

Full Granted:

TWC/2024/0551 - 5 Boatwell Meadow, Doseley, Telford, Shropshire, TF4 3QY
Erection of a single storey rear extension with a dormer window and detached garage

24/72 Finance & Administration:

a) **Budget Monitoring Report & Bank Reconciliation Statement**

The Parish Council were asked to consider the latest budget monitoring report and bank reconciliation statement which were circulated in advance of the meeting.

RESOLVED – to approve the budget monitoring report and bank reconciliation statement.

b) **List of Payments Presented for Approval:**

The Clerk informed the meeting that, during the summer recess, the Horsehay Horticultural Society had approached the Parish Council and requested a replacement cup for the show as the current cup presented annually on behalf of DHPC was in a poor condition, all Councillors were informed and it was agreed to purchase a replacement cup at a cost of £110.99.

The Clerk also informed the meeting that as per the agreement made in November 2023 the Council will be match-funding Dawley and Aqueduct Borough Councillors pride fund spend on removal of a tree stump from 84-86 Pageant Drive (£1,000) and anti-vaping workshops for Aqueduct Primary School students (£92.24).

The Council was asked to consider the following on-line payments presented for approval in advance of the meeting:

Payee/Reason	Payt Method	Date	Net	VAT	Total
Staff Costs - September 2024	Bank Transfer	18 September 2024	1,400.27	0.00	1,400.27
HMRC Tax & NI - September 2024	Bank Transfer	18 September 2024	255.74	0.00	255.74
SCC Pension Fund - September 2024	Bank Transfer	18 September 2024	479.28	0.00	479.28
Office Expenses 1.4.24 - 30.9.24	Bank Transfer	18 September 2024	319.00	0.00	319.00
Staff Travel Expenses	Bank Transfer	18 September 2024	120.90	3.50	124.40
Horsehay Horticultural Society Presentation Cup	Bank Transfer	18 September 2024	110.99	0.00	110.99
PKF Littlejohn LLP - External Audit 2023/24	Bank Transfer	18 September 2024	315.00	63.00	378.00
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RESOLVED - to approve these payments.

- c) The Clerk informed the meeting that the new Redwood Bank account was now open and it was **RESOLVED** to transfer £61,000 from the Unity Trust Bank into this account and retain the RBS account to ensure all account balances remained within the financial services compensation scheme limit. It was also **RESOLVED** that Cllrs. Stefan Heighway, Lyndsey Parker and Susan Wennington would be added as authorisers to the Council’s RBS account number 10099835.

24/73 Correspondence

The Clerk reported that the Council had received a letter from the Horsehay Horticultural Society informing us that this year’s show, held on the 7th September at Horsehay Village Hall, was a great success. The letter thanked the Council for their sponsorship over the last three years and asked if the Council would consider sponsorship for a further three years. It was agreed that this matter would be added to next month’s meeting agenda.

The Clerk also reported that earlier in the day an email had been received from Chris Pearson, T&WC Traffic & Road Safety Engineering team leader, providing an update on the progress of the Doseley area/St. Luke’s Road traffic safety scheme. The Clerk said that the email had been forwarded on to Councillors. Councillors discussed the contents of the email.

ACTION: the Clerk was asked to obtain a copy of the road safety survey outcomes and a copy of the letter regarding the forthcoming plans which will be sent to residents.

24/74 Items for the Next Agenda

- Grant awarding
- Set a date for the annual budget setting and planning meeting
- Aqueduct Primary School pantomime sponsorship
- Little Dawley meadow replacement fence
- Little Dawley bench
- Horsehay Horticultural Society sponsorship

24/75 Date of the next meeting – Wednesday 16th October 2024 at Aqueduct Primary School 7pm.

There being no further business, the meeting closed at 8.48pm.

Signed: _____

Date: _____

Chairman

DRAFT